

**EAST BRIDGFORD PARISH COUNCIL**

**MINUTES OF THE MEETING HELD ON MONDAY, 8 September 2014 AT 7.30 PM IN THE METHODIST CHAPEL**

<b>Present:</b>	Chaired by Chairman Cllr P Clarke Cllrs D Atkins, P Bancroft, R Hunt, N Lawrence, D Meylan, T Norman, T Strutt County Cllr K Cutts.
<b>Also present:</b>	Mrs J Barlow (Clerk), Mr EMF Temple (Deputy Clerk) Miss K Ashton, village resident, Mr D Powell of 2 Cherryholt Lane, Mrs J Evans of 6A Kneeton Road, Mr A Mitchell of 28 Main Street and Mrs Ann Woodhead of 32 Main Street.
<b>1.</b>	<b><u>To make Declarations of Interest in any matter on the agenda</u></b>
<b>1.1</b>	General Notice was given by Cllr Strutt to the Council to the effect that she works at the East Bridgford St Peter's Church Academy
<b>2.</b>	<b><u>To receive apologies for absence</u></b> Cllrs Turner, Hall and Hartfield. Cllr Lawrence arrived at 9.10pm, having previously given apologies for expected lateness.
<b>3.</b>	<b><u>To consider the minutes of the meeting held on 4 August 2014 and when approved to sign them as a true record</u></b>  Subject to correction of a few typos, 2. apologies 4 2014 flooding issues ongoing 9.5 £8 15. improving road safety and in 22.3 <i>Cllr Hall reported a vacant allotment</i> <b>Resolved</b> that these be approved as amended and signed, Proposed by Cllr Bancroft seconded by Cllr Atkins and all in favour.
<b>6.</b>	<b><u>To receive public comment (the meeting was adjourned for the duration of this item)</u></b> Mr Mitchell and Ms Woodhead raised complaints about the use of the car park and had given details to Cllr Turner. Deferred to October meeting.  Ms Evans raised issues about the width of the path up to the WI Hut from Kneeton Road. This is a pathway not for vehicle access, though it has happened that an ambulance has in the past tried for emergency access. The hedge near the pathway extends 5-6 feet into the pathway near the first house next to the WI Hut. A boundary fence has been erected by the occupier inside that property's garden. It was agreed that the Clerk would try to arrange a site meeting with Jane Baines of RBC. As and when there is sufficient progress, or further decisions are needed, it will be added to the agenda.  Mr Powell's planning application was brought forward to here and discussed but recorded in para 8 below
<b>4.</b>	<b><u>To consider the minutes of the Annual Meeting of the Parish Council held on 12 May 2014 and when approved to sign them as a true record.</u></b>  Resolved that these be approved. Proposed by Cllr Atkins, seconded by Cllr Hunt, and all in favour.

<p>5.</p>	<p><b><u>To receive reports on matters arising from the minutes (not dealt with elsewhere on the agenda) and to answer questions from Councillors</u></b></p> <p><b><u>Blocked /overgrown gullies and ditches on Kneeton Road</u></b> Ongoing</p> <p><b><u>The Toll Bridge sign</u></b> Ongoing</p> <p><b><u>Flooding issues</u></b> Ongoing</p>
<p>6.</p> <p>7.</p>	<p><b><u>To receive public comment (the meeting was adjourned for the duration of this item)</u></b></p> <p>As above</p> <p><b><u>To receive the Chairman's Report</u></b> The Chairman's Report had been circulated prior to the meeting and is attached as an Appendix to these minutes.</p>
<p>8.</p>	<p><b><u>To consider and make recommendations on planning applications and receive RBC decisions</u></b></p> <p>The Deputy Clerk had circulated details of various applications and the response of the Council to each was as follows, proposed by Cllr Atkins, seconded by Cllr Meylan and all in favour except for Cllr Lawrence who abstained.</p> <p>14/01716/ADV Mr M Oglesby Retain advertisement board at the corner of Hackers Close, Kneeton Road advertising the businesses in his business area. Council had no objection</p> <p>APP/P3040/A/14/2217418 East Bridgford Community Energy IPS Limited An appeal has been filed by East Bridgford Community Energy IPS Limited, <i>registered number IP030864</i> against the refusal of permission for the wind turbine with the Planning Inspectorate at 3/09 Kite Wing, Temple Quay House, 2 The Square, Temple Quay, Bristol BS1 6PN . Exchanges of information by 18.09.14. Noted by Council</p> <p>14/01752/FUL Mr D Powell 2 Cherryholt Lane NG13 8PN Demolition of existing bungalow and garage; construction of a two storey dwelling with attached single storey annexe and detached garage. Council had no objection</p> <p>13/02225/CLUPRD Mr Kerry land north west of Lammas Farm, Kneeton Road, East Bridgford.. Certificate of Lawfulness application for stationing of 2 static caravans granted</p> <p><u>Planning permissions granted, (notification just received)</u></p> <p>14/01135/FUL Mrs J Bostock 8 Moss Close</p>

	<p>Single storey front extensions, two storey and single storey rear extensions Approved by Rushcliffe Borough Council 22.07.14</p> <p>14/01595/FUL Mr B Haslam, 72 Main Street Land South of Oldhill Lane Agricultural barn for storage of equipment and fodder Approved by Rushcliffe Borough Council 29.08.14</p> <p>Mr A Youatt 4 Millgate Alteration and extension to the roof including increase in ridge height and dormer windows Approved by Rushcliffe Borough Council on 01.08.14</p> <p>14/01189/FUL Mr Parry East Bridgford Business Park, Kneeton Road Construct pair of industrial workshop units and offices together with associated external works and landscaping. Approved by Rushcliffe Borough Council on 18.08.14</p> <p>14/ 01465/ LBC. Mrs Sylvia Bibby Mulberry Close, 18-20 Cherryholt Lane.NG13 8LJ. Various internal and external alterations including installation of staircase, new ceilings, re-pointing, and brickwork repairs. Approved by Rushcliffe Borough Council on 20.08.14</p> <p>14/01148/FUL Mrs Sarah Morton 69 Main Street Removal of a section of hedgerow to allow a gate to be erected directly in front of the front door. Approved by Rushcliffe Borough Council on 21.08.14</p> <p>14/01293/FUL Mr J Rushden 5 Lammas Gardens NG13 8LQ Erect 2 storey dwelling and single storey garage following demolition of existing bungalow. Approved by Rushcliffe Borough Council on 22.08.14</p> <p><b>Rushcliffe Local Plan Part 1: Core Strategy – Modifications</b></p> <p>The Deputy Clerk reported on this which was noted. It is primarily relevant to Gamston and West Bridgford.</p>
<b>9.</b>	<b><u>Finance</u></b>
<b>9.1</b>	<b><u>To receive the Statement of Account to 31 August 2014 and approve and sign the Schedule of Payments</u></b>
	<p>The Statement of Account and Schedule of Payments is attached as an Appendix to these minutes and had been circulated to Councillors prior to the meeting.</p> <p><b>RESOLVED:</b> To accept the Statement of Account to 31 August 2014 and the Schedule of</p>

	<p>Payments for September 2014. Plus a cheque to Bill Marshall for his work on Brooks Close, Proposed by Cllr Hunt, seconded by Cllr Bancroft and all in favour Cheques were drawn and signed accordingly.</p> <p><b>RESOLVED:</b> That Bill Marshall's quote for £550 should be accepted for a new rail and fence and £150 for grass seeding. Proposed by Cllr Atkins, seconded by Cllr Bancroft and all in favour</p> <p><b>RESOLVED</b> that Fraser Brown be instructed to obtain the title numbers of land on Kneeton Road where the ditches abut, as an expense of £3 per title for probably 5 titles. Proposed by Cllr Atkins, seconded by Cllr Bancroft and all in favour</p> <p><b>RESOLVED</b> that there be ordered six green backed plastic signs for Butt Close, warning to potential bike riders of the fact that it is forbidden to ride Motor Bikes on Butt Close. These will need solid board backing. (see also 12.3 and 26.3 below) Proposed by Cllr Atkins, seconded by Cllr Bancroft and all in favour</p>
	<p><b><u>To receive the RFO's Report</u></b> The RFO had available a copy of the bank statement as at 31 August 2014 for signature by the Vice-Chairman as part of enhanced internal controls. This will be checked and signed in October along with the September bank statement by Cllr Strutt as Vice Chairman</p>
<b>10.</b>	<p><b><u>To receive an update on broadband provision in the village</u></b> Ongoing, Council will continue to monitor.</p>
<b>11.</b>	<p><b><u>To consider taking over ownership of Springdale (Millennium) Wood</u></b> Cllr Atkins reported that the Woodland Trust wishes to devolve maintenance to the local community. Deferred to the October meeting</p>
<b>12.</b>	<p><b><u>Butt Close Playing Field</u></b></p>
<b>12.1</b>	<p><b>Butt Close Improvement Project.</b> Cllr Atkins reported that he had had a favourable response from W.R.E.N.'s Board.</p>
<b>12.2</b>	<p><b>Mowing and maintenance</b> Ongoing.</p>
<b>12.3</b>	<p><b>Notice</b> to field users To be displayed before works start. See also 26.3 below.</p>
<b>13</b>	<p><b>School's use of the playing field</b> Ongoing, referred to Cllrs Clarke, Turner and the Clerk to progress.</p>
<b>14</b>	<p><b>To consider provision of new bins near the Pavilion.</b> Ongoing, referred to Executive Committee, who were authorised to agree the purchase of a suitable bin.</p>
<b>15.</b>	<p><b><u>To consider matters arising from the review of Parish Documents</u></b> <b>Leases and sub-leases</b> The Clerk reported that the draft lease to the Sports Club had been sent by Fraser Brown solicitors to the Sports Club. The subleases to the Tennis Club and the Bowls Club have been sent to the Clubs concerned. <b>Action</b> Clerk to write to Fraser Brown suggesting an amendment to clarify responsibility if squatters occupy the field</p> <p>Bus Shelter Marina, Land Registry application</p>

	<p>Wharf Lease docs Footpath leading up from Kneeton Road to WI hut <i>see item 6 above</i> Village Hall trust deed, <i>now under Official Custodian for Charities</i> Deferred to October meeting</p>										
<b>16.</b>	<p><b><u>To consider nomination of Assets of Community Value</u></b> The emails received by the Clerk from Rushcliffe BC on this topic had been circulated and were discussed.</p> <p><b><u>Resolved</u></b> that the Council set in motion nomination as Assets of Community Value, the two pubs in the village but not the Village Hall. Cllr Lawrence to work on the nomination forms. Proposed by Cllr Lawrence, seconded by Cllr Bancroft. Cllr Hunt abstained but otherwise all in favour. <b>Clerk to action</b></p>										
<b>17</b>	<p><b><u>To discuss the proposed Cuttle Hill Improvement Programme.</u></b> In progress. The Clerk reported that this was ongoing and that there would be further discussions on the safety issue for pupils at the Academy opposite. Cllr Kay Cutts is in support of improving road safety near the school and Kendra Hourd of RBC is to be asked to attend a site meeting with the Parish Council to discuss further. Cllrs Clarke and Turner to attend.</p> <p><b>Action.</b> Clerk to contact Kendra Hourd. Chairman to contact Amanda Waring to keep her in the picture.</p> <p>The question of possible appointment of a Project Manager was deferred to the October Council Meeting.</p>										
<b>18.</b>	<p><b><u>Tree Survey</u></b> Advice had been received that the Parish Council would be covered by insurance if a tree fell down and if there had been regular checks and maintenance. A copy of the updated survey is attached.</p>										
<b>19</b>	<p><b><u>To discuss advertising of Fosters Close properties.</u></b> <b>Resolved:-</b> That the Council put up a permanent generic notice on the Village Notice Boards about the need for a local connection and a further notice if a vacancy becomes available. Clerk to ask Waterloo Housing to produce the posters. Proposed by Cllr Lawrence seconded by Cllr Atkins and all agreed.</p>										
<b>20</b>	<p><b><u>To discuss progress on the Health and Safety Risk Assessment</u></b> Cllrs were reminded that proformas had been sent round for completion and return to the Deputy Clerk for collating. Not all had been returned yet. <b>Action:</b> the Deputy Clerk to prepare a first draft Assessment trying to cover all aspects, and to circulate it to Cllrs for expansion or amendment as needed. This to include computer security and banking.</p>										
<b>21</b>	<p><b><u>Monthly list of outstanding issues</u></b></p> <table border="1"> <tr> <td></td> <td>Double yellow lines around the village ~ being reviewed</td> </tr> <tr> <td></td> <td>Rental value of Brian Crossland allotments – Revaluation of assets to the list every six years, next due in November 2014</td> </tr> <tr> <td>NCC to carry out work</td> <td>Butt Lane outside Medical Centre 15m of guardrail + marker post</td> </tr> <tr> <td>NCC</td> <td>Old A46 Fosseyway junction signing improvements Cllr Turner to contact Kendra Hourd</td> </tr> <tr> <td>Wharf Lease</td> <td>Issues with the Enclosure award and the reference to the access to the Wharf/ Weir</td> </tr> </table>		Double yellow lines around the village ~ being reviewed		Rental value of Brian Crossland allotments – Revaluation of assets to the list every six years, next due in November 2014	NCC to carry out work	Butt Lane outside Medical Centre 15m of guardrail + marker post	NCC	Old A46 Fosseyway junction signing improvements Cllr Turner to contact Kendra Hourd	Wharf Lease	Issues with the Enclosure award and the reference to the access to the Wharf/ Weir
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	<p>April 14</p> <p>September 14</p>	<p>Grass cuttings from Butt Close deposited along No25 hedge – when weather improves level, and put spare turf along hedge. Cllr Hall to make arrangements for this work to be done</p> <p>30mph sign on Butt Lane, ongoing</p> <p>Welcome packs for newcomers to the village  Notice Board for allotments  Replace tree at 52 Kneeton Road  Toll bridge sign  Flooding  Blocked /overgrown gullies &amp; ditches on Kneeton Rd</p>	
<p><b>22</b></p>	<p><b><u>Consultation issues</u></b>  There has been consultation on the proposed Community Plan, the Sports Field improvements and the proposed Trim Trail</p>		
<p><b>23.</b></p>	<p><b><u>Insurance issues</u></b>  The only issues discussed were those relating to the Sports Field.</p>		
<p><b>24.</b> <b>24.1</b></p>	<p><b><u>Committee Reports</u></b>  <u>Community-led Plan sub-Committee</u>  The next Committee Meeting is on 20 October when it is hoped that more people will attend and support.  A Bank account has been opened in the name of the group.</p>		
<p><b>25</b> <b>25.1</b></p>	<p><b><u>To receive and consider reports from the Clerk.</u></b>  Cllr Norman reported that there are 3 old filing cabinets of the Parish Council in the Village Hall. Cllr Hunt offered to remove them and open them to for the Clerk to identify what is in them.</p>		
<p><b>25.2</b></p>	<p>The Hanging Baskets competition /Best Floral Containers competition has not yet had a winner identified. Delegated to Executive Committee.</p>		
<p><b>25.3</b></p>	<p>New standing orders in draft have been published centrally, consideration of which will be delegated to the Executive Committee. There are references to the possibility of audio and video recordings of council meetings which (if done) must be done in a sympathetic way and not intimidating. Delegated to Executive Committee.</p>		
<p><b>26</b> <b>26.1</b></p>	<p><b><u>To receive matters for report</u></b>  Cllr Atkins reported that the East Bridgford Scouts are prepared to assist with the Car Park on 22 September. Cllr Atkins was authorised to purchase £250 worth (approx 3 tons) of Cotswold Limestone chippings. Cllr Atkins to speak to Mr F Meylan of the Scouts on insurance issues.</p>		
<p><b>26.2</b></p>	<p>Cllr Bancroft reported that there was a list of items in the Butt Close Play Area some of which need attention. He passed the list to the Clerk.</p>		
<p><b>26.3.</b></p>	<p>Cllr Bancroft reported that the police had not helped with the problem of motor bikes on the Butt Close Playing Field and the associated noise. The Clerk had obtained sample signs and costings a resolution had been passed as in item 9.1 above.</p>		
<p><b>26.4</b></p>	<p>New sand and gravel extractions proposed at Shelford. See Chairman’s report attached. Cllr Lawrence to keep a watching brief with County Cllr Cutts .</p>		

<b>26.5</b>	<p>Cllr Strutt reported a number of items</p> <ol style="list-style-type: none"> <li>1. The twitchell from Millgate to the WI Hut has ivy overhanging</li> <li>2. The hedge on 8 Bridleways is hanging over.</li> <li>3. There are overhanging brambles by the Old Hall. Cllr Strutt agreed to secateur it.</li> <li>4. There are still issues with the Car Colston roundabout. Cars are going out past a No Entry sign on to the dual carriageway and it may be because the 'sat navs' have not picked up the correct route.</li> <li>5. There seem to be motor bikes using the paddocks round Sandlands Farm, possibly with the owner's permission.</li> </ol> <p><b>Closure</b> The meeting closed at 10.06pm</p> <p>Chairman ..... Date:</p>
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**East Bridgford Parish Council Tree Survey Review**

Paper Review with on-site visible inspections, various dates April 2014

Note: where visible inspections found no material changes to the survey results, no further comment is included

**Cuttle Hill**

T1 felled, and replaced with 2 x Field maple trees

T2 & T5 may need minor works, to be checked & done as part of Cuttle Hill project

**Car Park**

T8 Cypress Lower branches removed as required to improve visibility

Of the 4 new silver birches planted in the spring last year, 2 appear to have died, and if no new growth is evident by July should be removed.. 1 X red oak planted in the autumn.

T15 needs the investigation required during this year

T16 needs an expert check by October – recommend these two actions be done at the same time.

Check ivy growth (local labour) and remove in September to facilitate these actions.

**Butt Field, including tennis court & shed areas**

Check ivy growth on T40 in September and remove (local labour)

**Crossways Drive**

T77 felled as recommended. 1 x red oak planted as replacement last autumn

## **Allotments**

No actions completed or required, other than some pruning has been done to let in light on the western boundary hedge. The 2 red oaks mentioned above were obtained from the stock of heeled-in saplings from the A46 works.

## **Kirkhill Site**

Thinning of the young saplings is required some time in the future.

## **Bridgford Street**

T95, 96 & 98 have not been considered for action due to amenity value and relatively low risk, and at the request of the Biodiversity Group. They are on the boundary with a field, and the recent loss of a similar tree on the adjacent lane suggests that responsibility/ownership should be clarified.

Overhanging branches onto the gates/bridleway – clearing away still outstanding.

## **Chairman's report September 2014**

Many congratulations to Cllr. David Atkins on successfully gaining the grant towards the Butt Close improvements.

Cuttle Hill and road safety near the school - the site meeting organised with County Cllr. Cutts has taken place, with Cllr. Turner also attending. It was decided to approach Notts County Council about improving the footpath alongside Cuttle Hill and installing railings to shield pedestrians especially those using new access arrangements on to Cuttle Hill as part of that project. Improving road markings etc will also be considered.

The next stage will be to meet with Kendra Hourd who has responded. Since the footpath is narrow compared to modern standards, we need to consider donating a small strip of the land as part of the process. Although dovetailing this with the Cuttle Hill project may delay the work, it will make sense to include it and also give time to apply for grant aid and have a better chance of success in getting it.

On August 19<sup>th</sup>, a meeting was held at Shelford Village Hall to discuss the implications of Shelford West being included in Notts. Mineral Plan for extraction of sand and gravel. Concern has increased since it seems quite likely that an alternative site west of Clifton will be rejected and attention turn towards Shelford. Since the scheme would involve conveying the gravel etc to a distribution site with access to the A6097, the potential for impact on our own parish means that we should respond vigorously to any consultation or planning application.

An approach has been made from a group of First Responders for Newark and the A46, a group which works in conjunction with EMAS to give first aid in response to emergencies in rural areas, with a request to hold a meeting in East Bridgford to try and recruit volunteers for this area. Such a meeting may take place in the Village Hall at some point, but they also wished to speak to the Parish Council. I have suggested that someone could speak at our next APM in April, subject to the Council's approval.

Finally, a visitor to the village enquired by e-mail about the working of the telephone box book exchange. After being given an explanation of how the system works, including the addition of the defibrillator, the following comment was made:



"I hope the kiosk continues to be a great success, in both its roles. A great compliment to a lovely village"