

East Bridgford Parish Council
Minutes of the Meeting held on Monday 2nd December 2019 at 7.30 pm in the Methodist Chapel

Present: Cllrs P Clarke (Chairman), P Bancroft, J Dawson, G Stevens, M Verner, T Strutt, D Powell, R Thomas and J Riddle

Also present: County Cllr F Purdue-Horan, Borough Cllr D Simms and Anne Chisholm, Clerk

Residents: 5 residents attended for Public Comment

2019/321	To make Declarations of Interest in any matter on the agenda. (Where an interest becomes apparent during the course of any discussion, it must be declared at that time.)
	Standing declarations as follows: Cllr Clarke as an Officer of the Bowls Club; Cllr Riddle on matters relating to the Horticultural Society; Cllr Stevens on matters relating to the bank above the Marina, Bridgford Court, the Horticultural Society and the Community Plan; Cllr Strutt on matters relating to the Horticultural Society and as an employee of St Peters Academy and Planning application 19/02401/AGRIC; Cllr Monni on matters relating to the Cricket Club,
2019/322	Apologies for Absence Cllr Monni
2019/323	To consider any applications for co-option onto the Parish Council
	None
2019/324	To receive any Declarations of Acceptance of Office
	None
2019/325	To consider the Minutes of the Parish Council Meeting held on 4th November 2019 and when approved to sign them as a correct record
2019/325.1	It was proposed that the Minutes be approved and signed, seconded, and all in favour.
2019/326	To receive reports on matters arising from the minutes and answer questions from Councillors
2019/326.1	2019/290 Cllr Stevens urged the Council to be more heavily involved in the Community Plan. Further discussed under the Community Plan agenda item (minute 2019/339) 2019/292 The Chair was still waiting for a response from the Transport Department regarding the noticeboards. 2019/300 The Clerk confirmed that the ongoing issue of racing cars had been reported to the Police.
2019/327	To receive Public Comment
	A resident raised several matters: <ul style="list-style-type: none"> • expressed concern regarding the possible loss of a Horse Chestnut Tree • enquired regarding the outcome of vandalism on the playing field • asked if the triangle at Kneeton Road would be reinstated • filled in dyke on Lammas Lane <p>These items were brought forward and discussed by the Council (minutes 2019/330.1, 2019/333.1, 2019/335.1 and 2019/335).</p> <p>The owners of 22b Main Street attended the meeting to provide information concerning their planning application. The property was not visible from the road and was located outside the Conservation Area. This item was brought forward and discussed by the Council (minute 2019/331).</p> <p>A resident raised several matters: <ul style="list-style-type: none"> • potentially fragile wall where Cherryholt Lane meets Lammas Lane. • flooding on Kneeton Road and drainage issues • speeding traffic on Kneeton Road <p>These items were brought forward and discussed by the Council (minutes 2019/335 and 2019/335.1).</p> </p>
2019/328	To receive the Chairman's Report
	The Chairman had circulated his report (see Appendix). A complaint regarding the mobile floodlights was discussed and an urgent decision was required. It was proposed, seconded and all in favour that the Council raised no objection to the use of the floodlights for one hour per week provided that the Football Club was sympathetic to local residents.
	An incident of vandalism at the Pavilion was reported and an urgent decision was required. It was proposed, seconded and all agreed that the incident should be reported to the Police.
2019/329	To receive and consider reports from Committees

2019/329.1	<p>The Assets & Environment Committee The draft minutes of the Assets and Environment Committee held on 25th November 2019 were received by the Council. The recommendation of the Committee to extend the Casual Labour contract for a further six months was unanimously approved.</p>
2019/329.3	<p>The Policy, Personnel & Finance Committee. A meeting had not been convened as not all the members had been appointed. Cllrs. Bancroft, Strutt, Clarke, Riddle, Stevens and Thomas were appointed to the committee.</p>
2019/330	<p>To Consider & Make any recommendations on Tree Works</p> <p>It was proposed, seconded and all agreed that future applications would be sent to the Tree Warden and Biodiversity Group for expert opinions.</p>
2019/330.1	<p>6 College St – Removal of Horse Chestnut Tree The Council expressed concern regarding the proposed removal of the tree. It was agreed that professional advice would be sought and if it was confirmed that removal of one tree would protect the second tree, then the Council would agree to the removal.</p>
2019/330.2	<p>Rushcliffe Borough Council Approved Tree Works</p> <p>9/00214/CONARE 38 Kneeton Road - Fell Conifer</p> <p>9/00163/CONARE 103 Main Street - Fell 2 Fir Trees</p> <p>9/00219/CONARE 115 Main Street Reduce Chestnut by 30%, reduce Sycamore by 25% and re-pollard a line of 6</p>
2019/330.3	<p>To receive an update concerning the ongoing maintenance of three cherry trees on the corner of Farm Close and College Street. The Chairman explained that enquiries had been made with the developer concerning land ownership. The ownership was not straight forward and so further details would be sought from the Land Registry.</p>
2019/331	<p>Planning</p>
2019/331.1	<p>To consider and make recommendations on planning applications and receive RBC decisions</p> <p>Reference Number: 19/02463/FUL Development: Replacement of external garage doors with glazed infill screen Location: 2 Malthouse Court Main Street East Bridgford Nottinghamshire NG13 8PY</p> <p>It was proposed to raise no objection to the planning application, seconded and all in favour.</p> <p>Reference Number: 19/02497/FUL Development: Demolition of existing bungalow and construction of new two storey dwelling Location: 22B Main Street East Bridgford Nottinghamshire NG13 8PA</p> <p>It was proposed to raise no objection to the planning application, seconded and all in favour.</p>
2019/331.2	<p>Rushcliffe Borough Council Planning Decisions</p> <p>Reference Number: 19/02401/AGRIC Development: Erection of straw shed Location: Land South East Of 19 Butt Lane East Bridgford</p> <p>Details Refused</p>
2019/332	<p>Finance</p>
2019/332.1	<p>To approve and sign the bank reconciliations. The bank reconciliations were approved and signed.</p>
2019/332.2	<p>To approve and sign the Schedule of Payments. The Schedule of Payments was approved and signed.</p>
2019/332.3	<p>To sign cheques for invoices due for payment. The cheques were signed as appropriate.</p>
2019/332.4	<p>To receive the RFO's report – received.</p>
2019/333	<p>Playing Field and Pavilion</p>
2019/333.1	<p>To discuss matters relating to the playing field and pavilion The recent damage to the field caused by a vehicle was discussed. The Council were content with the measures put in place to resolve the issue. The Chairman was still waiting for an invoice for the mowing. Cllr Riddle agreed to liaise with the Sports Club.</p>

2019/333.2	<p>To consider a request for the installation of a memorial bench</p>
	<p>The Clerk had been in touch with the family and had sent a selection of dates for a meeting.</p>
2019/334	<p>To receive a report on the play area and consider quotations for any remedial work required.</p>
2019/334.1	<p>Cllr Bancroft gave an update. Outstanding works owing to inclement weather included works on the Cable Runway, the concrete near the Tangle Logs and the entrance gates.</p> <p>Quotes had been received for repairs to fencing at the Wooden Fort at a cost of £195. Also, repairs to decking slats at £192. It was proposed, seconded and all agreed to accept the quotes.</p> <p>It was noted that fencing around the play area would soon need replacing. A quote had been received for £1100.</p>
2019/335	<p>To receive an update on traffic, highways or footpath issues</p> <p>The Council were asked to consider if the 'Kneeton Road Triangle' should be adopted by the Council or should the area be tarmacked over?</p> <p>Action: Clerk to add to the January agenda.</p> <p>An issue with an ivy clad, potentially unstable wall located at the junction of Cherryholt Lane and Lammas Lane was discussed.</p> <p>Action: The Clerk was asked to report the matter to the Highways Dept.</p> <p>The problem of speeding traffic in the village was discussed.</p> <p>It was proposed that the Chairman write an item for the magazine and website regarding the issues on Kneeton Road, and circulate to all local businesses, seconded and all in favour.</p> <p>It was reported that the bridleway, across from the Marina was closed owing to the threat of a landslide. The area was currently being assessed by the Footpaths Officer.</p> <p>Action: Cllr Dawson to request an update from the Footpaths Officer</p> <p>Cllr Powell reported that Moss Close was scheduled to be tarmacked before Christmas. Also that the bags of salt had been distributed.</p> <p>Disability Access - It was confirmed that VIA had responded to a resident with a range of options regarding disability access issues.</p> <p>Interactive speed sign – the Chairman agreed to contact VIA regarding a suitable street light for a sign to be located.</p>
2019/335.1	<p>Drainage issues, potential flooding and emergency planning</p> <p>An issue concerning drainage to the ditch on Lammas Lane was discussed.</p> <p>Action: The Clerk was asked to report the matter to Highways.</p> <p>The recent flooding on Kneeton Road and Trent Lane was discussed. The Chairman acknowledged that the response from the community had been magnificent. The Highways Department would be carrying out works to improve drainage.</p> <p>Action: Clerk to ascertain the time scales for the drainage works. Clerk to write a letter of thanks to the Flood Warden at Gunthorpe. It was agreed that the issue should be added to the 'Unresolved Issues' list.</p> <p>Thanks were expressed to residents for their efforts on Kneeton Road.</p> <p>The Clerk confirmed that work on the development of an Emergency Plan was underway.</p>
2019/335.2	<p>Proposed Double Yellow Lines Update</p> <p>No formal response had been received regarding the proposed double yellow lines. It was reported that the scheme was being reconsidered taking into account the concerns of local residents.</p>
2019/336	<p>To consider a request to plant bulbs on Butt Lane</p> <p>VIA had confirmed issues with the original location owing to maintenance of the verges. Alternative sites, closer to the village were discussed. The Chairman agreed to respond</p>

2019/337	Nottinghamshire Association of Local Councils
2019/337.1	The following information was received and noted.
2019/337.2	The NALC and LGA launch new guide to tackle loneliness
2019/337.3	NALC Legal Update – November 2019
2019/337.4	NALC Smaller Councils Committee - voting open
2019/338	To discuss the Community Plan priorities It was noted that the Community Plan had been three years in the making. Cllr Stevens agreed to highlight areas in the plan where the Council needed to be involved.
2019/339	To receive an update on the Community Engagement Plan Cllr Riddle confirmed that the draft plan had been widely circulated. No comments had been received and it would now be sent to the Community Plan Group.
2019/340	To consider a grant funding request from Rotakids An application for funding towards the cost of planters had been received. The issue of ongoing maintenance was raised. Proposed that £200 grant be awarded, seconded and a majority in favour. The need to arrange ongoing maintenance should be highlighted to the applicant.
2019/341	To receive a report on matters on the monthly list of outstanding issues As circulated. Kneeton Road drainage was added to the list.
2019/342	To consider whether there are any consultation issues arising from the agenda None
2019/343	To consider whether there are any insurance/risk assessment issues arising from the agenda. None
2019/344	To consider any issues arising from GDPR It was confirmed that it was standard practice for the Clerk to write to former employees and former councilors regarding handing back Council files, cancelling email addresses etc.
2019/345	To receive and consider reports from the Clerk None
2019/346	To receive matters for report None
2019/347	To consider a response to the Rushcliffe Borough Council Consolidate Parking Order. (Second period of consultation). The Council did not wish to respond to the consultation.
2019/348	Correspondence for information only As circulated
2019/349	Date of next Meetings:
2019/349.1	Full Council to be held on 13th January 2020 at 7.30p.m
2019/350	It was agreed that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the last item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1 of Part 1 of Schedule 12(A) of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The press and public left the meeting.
2019/350.1	To consider staffing issues It was confirmed that the interviews would be held on Thursday 12 th December, subject to candidates being able to attend. A panel was confirmed and any job offer would be ratified at the January meeting.
	There being no further business the meeting closed at 9.45 pm

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Chairman

Date: