

## **EAST BRIDGFORD PARISH COUNCIL**

### **MINUTES OF THE MEETING HELD ON MONDAY 6 July 2015 AT 7.30 PM IN THE METHODIST CHAPEL**

Present:

Chaired by Chairman Cllr P Clarke

Cllrs D Meylan, D. Atkins, P. Bancroft, R. Hunt, T. Norman, N. Hall, T. Strutt,  
T. Hartfield, S Sharma

Also present:

Mrs J Barlow (Clerk)

EMF Temple (Deputy Clerk)

County Cllr K Cutts

A. Boucher and Ms S Bridge of Severn-Trent Water Authority.

Members of the public

Mrs Ella, G Whitt, W Barclay, S Blackwell, J Jackson-Peatling, A. Smith, Mrs E Meylan and Mrs S Brewill

#### **1. To make Declarations of Interest in any matter on the agenda**

Cllr Clarke as an officer of the Bowls Club.

Cllr Atkins on the Community Plan and Springdale Wood.

Cllr Strutt on matters relating to the Academy and the Pre-School Group.

Cllr Hunt on matters relating to the Wharf and the Marina.

Cllr Norman on matters relating to Fraser Brown solicitors.

Cllr Hartfield arrived late at 7.50pm and declared an interest as a member of the Horticultural Society committee and the flower show committee is part of the Horticultural Society.

#### **2 To receive apologies for absence**

Cllr Turner, Borough Cllr Lawrence

#### **3. To consider the minutes of the meeting held on 6 June 2015 and when approved to sign them as a true record**

Resolved:-that the minutes be approved subject to an amendment to the report on planning application 15/00995/FUL re 15 Closes Side Lane. and updates to section 19, monthly outstanding issues.

Proposed by Cllr Strutt, seconded by Cllr Bancroft and all agreed.

#### **4. To receive reports on matters arising from the minutes (not dealt with elsewhere on the agenda) and to answer questions from Councillors**

##### **4.1 Loan to the Pre-School Group**

The Pre-School Committee has not yet met.

#### **4.2 Gravel extraction at Shelford**

It was discussed by Notts CC at a meeting in late February but we do not yet know the outcome. County Cllr Cutts said that it might be some time yet before a decision is made.

#### **4.3 Donations Policy**

This concept was discussed in January and met with general approval in principle.

Action. Clerk will prepare a draft for discussion at the next meeting of the Executive Committee.

#### **4.4 The village website.**

The Deputy Clerk had been asked to regulate the position on contracts with VTL and an updating of previous guidance for what goes on the website. Nothing to report yet. To wait until the new system is in place and then take it further.

Further consideration should include implications of putting financial information on the website

#### **4.5 Speed limit into the village**

Councillors noted that the 30mph speed signs have been relocated further down Butt Lane, and welcomed this.

#### **4.6 Future maintenance costs of the defibrillator.**

As in the Chairman's reports attached

#### **4.7 Bus Shelters**

The land registration of the bus shelter opposite the village hall is completed. The Clerk has written to Kendra Hourd about whether Notts CC would be willing to take a transfer of the land on which the bus shelter is built. The answer is in the negative. The PC has public liability insurance cover but no cover for replacing the bus shelter.

Cllr Cutts confirmed that the bus shelter will be maintained and covered by NCC insurance as part of their general policy for all bus shelters

#### **5. To receive public comment (the meeting was adjourned for the duration of this item)**

1. Mrs Ella commented on the bad surfaces of some pavements and of some public footpaths. In particular a possible trip hazard on the twitchell between Millgate and the WI Hut. This was noted and she was asked to report this to County Council Highways on its online report form.
2. Mr A Smith of 63 Kneeton Road raised issues about whether the Reindeer Inn could be nominated as an Asset of Community Value. This was discussed here but recorded at item 10.
3. Issues relating to the fire at the Sports Pavilion were discussed here but recorded at item 11.
4. Mr Jackson-Peatling raised the issue of the water discharge onto the bank above the Marina access track. This was discussed here but recorded at item 17.

**6. To receive the Chairman's Report**

The Chairman's Report had been circulated prior to the meeting and is attached as an Appendix to these minutes.

**7. To consider and make recommendations on planning applications and receive RBC decisions**

PLANNING APPLICATIONS RECEIVED in June 2015

Where it states "permission granted" it may be approved subject to conditions.

15/00969/OUT

Mrs S Bibby

18 Cherryholt Lane NG13 8LJ

Outline permission for 2 dwellings and vehicular access: application for renewal of existing permission.

Cllr Meylan advised that this is the fourth time of application for renewal. No objection.

Decisions yet to be made on the following;

14/02554/FUL.

Ms E Robens

East Bridgford Hill, Kirk Hill

Majority change of use of ground floor and grounds for the use of specialised celebratory events.

No objection

15/00973/FUL

Ross Matthews

47 Kneeton Road NG13 8PG

Dropped kerb on to Kneeton Road.

No objection

PLANNING APPLICATIONS GRANTED OR REFUSED

during June 2015

14/02042/FUL

Appeal ref APP/P3040/D/15/3005765

Chris Cook

2 Magdalen Drive NG13 8NB

Proposed two storey extension to front and side and single storey extension to the rear. An appeal was filed.

On 05.08.14 the PC sent in the following objection:-

14/01178/FUL

The Parish Council object to this application. This would be an over-intensive development destructive of, and not in keeping with, the architectural street scene. The proposed over-extension is considered to have a total disregard for the welfare of neighbours, including serious loss of light and is of concern, not only to the Parish Council, but also those in the wider vicinity.

The application has been withdrawn.

15/ 00506/ FUL

Paul Kirkland

10 Walnut Tree Lane NG13 8NN

Single storey rear extension and front porch, partial re-skimming and retiling of bungalow.

Permission granted

15/00665/FUL

Mrs Penny Seagrave

2 Haycroft Way East Bridgford NG13 8PB

2 x Single storey front extension incorporating pitched roof to existing kitchen; pitched roofs to 2x front dormer windows, pitched roof to existing garage

Permission granted

15/00995/FUL

Darren Green

12 Closes Side Lane NG13 8NA

Alterations of attached store and extension to the front elevation. Extension to be single storey.

Permission granted

## **8.0 Finance**

### **8.1 To receive the Statement of Account to 30.06.15 and approve and sign the Schedule of Payments**

**RESOLVED: To accept the Statement of Account to 30 June 2015 and the Schedule of Payments for July 2015**

Proposed by Cllr Bancroft, seconded by Cllr Atkins and all in favour

Cheques were drawn and signed accordingly.

The Statement of Account and Schedule of Payments is attached as an Appendix to these minutes and had been circulated to Councillors prior to the meeting.

## **8.2 To receive the RFO's Report**

The Clerk reported that she had retained all parish funds on the current account on maturity of the 30 day deposit in case needed in connection with the Sports Pavilion. It was agreed that this should continue and be reconsidered at the next PC meeting.

The Clerk reported that the audit of the Annual Return by external auditors had been completed with a clean report. The one comment made, not affecting the audit opinion, was regarding the box in which the Council Tax Support Grant was shown.

The Clerk reported that Cllr Atkins has been working on the paperwork for WREN required for the grant funding for the works at the field entrance. Cllr Hall reported that there is a water leak in the vicinity and it was agreed to postpone the grant paperwork until the August meeting to allow for further investigation.

The RFO passed a copy of the June 2015 bank statement to the Vice-Chairman for checking and signing off.

**RESOLVED (after checking):- that this be approved.**

Proposed by Cllr Hartfield, seconded by Cllr Hall and all agreed.

## **9.0 To receive an update from Severn Trent regarding the drainage problems at Brickyard Lane.**

The original sewer is under the footpath on the West side of Main Street. This is the original village drain. Surface water goes into the sewage outflow from gullies and this causes back up to Brickyard Lane.

There are two main sewers in Main Street and one going out to the old A46 along Butt Lane. The drains in Kneeton Road and College Street feed into the main sewers. The system has doubled and trebled because of growth in housing, Severn Trent have a facility for reporting a problem online. This translates into a number of indicator points and almost nothing has been reported from East Bridgford residents (although it was noted that Cllrs Turner and Hall have been very active in reporting issues to Severn Trent). Villagers should notify Severn Trent online and build up the village profile which will assist Severn-Trent with knowledge.

Severn Trent is aware of the storm rain on 3 July and the overflowing of drains at the North end of Main Street, partly because of the fact that unsuitable materials (eg nappies) have been deposited in the system.

### Water rates rebates

If a house's rainwater pipes are not connected to any sewer (i.e. only to a ground water soakaway) one can often get a rates reduction on the waste discharge part of the water rates. Surface water is rainwater that falls onto a property, which drains into the public sewer. For most customers, the cost of removing and treating this surface water is included in sewerage charges.

However, there are some properties where surface water does not drain into the public sewer, for example, properties whose surface water may drain to a soakaway, stream or river. The owner of such a property may be able to claim a reduction in the sewerage charges.

Severn Trent (Ms Bridge) advised that she will be actively working in our community to provide residents with more information on steps that can be taken to alleviate flooding problems.

#### **10. To discuss matters relating to the Reindeer Inn and potential listing as an Asset of Community Value**

In public comment, Mr. Smith had spoken about the sale of the Reindeer Inn and was concerned about why the Parish Council had not pursued an application to make it an Asset of Community Value, which was first discussed last autumn. There was a brief discussion about the merits of making an application, and, in the absence of a consensus, the following resolution was put.

**RESOLUTION:- that the Parish Council apply to Rushcliffe Borough Council to nominate the Reindeer Inn as an Asset of Community Value.**

Proposed by Cllr Norman, seconded by Cllr Strutt.

The motion was not carried.

Cllr Sharma commented that just because the Parish Council did not wish to nominate the Reindeer Inn as an Asset of Community Value, it did not prevent any community group in the village applying to nominate it to Rushcliffe Borough Council as an Asset of Community Value.

#### **11. To discuss matters relating to the fire at the Sports Pavilion**

The Chairman outlined what had happened and the remedial steps so far. These are set out more fully in the Chairman's report attached.

The water and electricity have been turned off for safety. An asbestos check is due to take place shortly. The roof timbers and interior will need to be stripped out. The Parish Council insures the building and has been advised that it does not include temporary accommodation for the Sports Club. Advice has been received that fixtures forming part of the building would be included in the building insurance cover but loose fittings not.

The Clerk said that advice had been received that the Sports Club and its four member clubs should each check their own insurance policies as they might have favourable insurance cover they did not expect. No advice has been or could be given to the clubs by the Parish Council on what the clubs' insurance policies might say.

It is hoped that the new Pavilion will be ready by the time the 2016 cricket season starts.

**RESOLVED:- that a Pavilion Emergency Committee ("The Fire Committee") of the Council be formed with the same membership as the Executive and Policy Committee, with the same powers of financial and executive action, plus the power to appoint specialist advisers (such as surveyors and solicitors), plus ability to incur urgent expenditure of up to £5000 without needing to wait to revert back to the full Council at its monthly meeting. Quorum of 3. Its principal object is to progress the reinstatement and administer the insurance claim.**

Proposed by Cllr Clarke seconded by Cllr Atkins and all in favour.

#### **Reports by representatives of the Sports Clubs.**

Warm thanks were given to the Chairman, Cllr Turner and the Clerk for their sterling performance in dealing with the fire and hard work subsequently.

Water and electricity for the bowls green have been turned off for safety and it is important to have these supplies reinstated as urgently as possible.

The Sports Club insurances cover equipment and trophies but not loss of use.

Toilet facilities are vital and urgently needed. Changing facilities, too.

It was agreed that the Sports Club has to manage its own needs and interests and it is up to them how this is done. However, in the interests of communication, it is probably best if the Sports Club formally sets up its own sub-group, and takes appropriate advice.

**RESOLVED:- To avoid possible conflict of interest, no Parish Councillor can be a member of that sub-group, but the PC Chairman will act as liaison. Only one person from the Sports Club, preferably from that sub-group, should communicate formally with the Chairman or Clerk for clarity, and to avoid overloading the lines of communication.**

Proposed by Cllr Clarke, seconded by Cllr Atkins and all in favour.

**RESOLVED:- that the Sports Club makes its own arrangements for temporary toilet accommodation as a matter of practical urgency. This will be at the initial cost of the Sports Club but this does not preclude it coming back to apply to the PC for a grant towards the cost.**

Proposed by Cllr Clarke, seconded by Cllr Atkins and all in favour.

County Cllr Cutts considered that it would be unlikely that Notts County Council as landlord would cause a problem if the Sports Club wanted some temporary accommodation on the playing field for changing rooms and toilets.

### **Design of replacement pavilion.**

Cllr Meylan made two points:-

1. Rebuilding the pavilion exactly as it was, is unlikely to be possible in view of the changing nature of the building regulations.
2. He had created some outline designs for a rebuilt internal design which might turn the disaster into a creative opportunity.

He accepted we all have to wait until the insurers have finished their investigations but hoped this might be of interest to the Sports Club.

### **Bar licensing**

The Meeting was told that it is the Sports Club that has the premises licence. The PC does not know how far it is 'necessary' for the Sports Club to notify the Licensing Officer at Rushcliffe, (it is, or used to be, Duncan Collins) 0115 981 9911 of the destruction of the Pavilion and bar area. He is said to be very helpful.

It should be for the Sports Club to ring the RBC Licensing Officer.

It may be possible for the Sports Club to be granted a series of "occasional licences" to sell drinks at cricket matches etc out of non-designated premises eg a car boot or van but what it will NOT be able to do is to carry on selling drinks without further authorisation, as if it were normal times. If the Licensing Officer is able to assist, it will help maintain Sports Club bar profits to some extent, if this is achievable.

## Generally

Cllr Hall asked for it to be noted how much the Council appreciated the work done by the Chairman, Cllr Turner and the Clerk, and that the Clerk should log and charge for all the time spent in this mammoth task.

County Cllr Cutts asked for it to be recorded that she regarded the actions, and extent of activity, of the Chairman, Cllr Turner and the Clerk (and indeed the support of the whole Parish Council) as absolutely outstanding.

### **12. To receive an update on the Butt Close Improvement Project and consider quotations / approve expenditure on Fitness Trail equipment**

**RESOLVED: -this issue be postponed for a while. The field may need to have all sorts of equipment installed in it for rebuilding the pavilion, areas fenced off for safety, and this new Fitness Trail Equipment might well just get in the way. Update at the next meeting**

Proposed by Cllr Atkins, seconded by Cllr Hartfield and all agreed.

The Sports Club is concerned about the proposed location of the Fitness Trail (does it conflict with car parking?). It may be that it is better to install it (at the end of the field furthest away from College Street).

### **13.0 To receive an update on the Cuttle Hill project and consider quotation for works**

A quote had been received which is too high and the matter was deferred to the next meeting.

### **14.0 Inspection and Maintenance of the existing Play Areas.**

Cllr Bancroft reported that the work by Streetwise was not altogether satisfactory and asked for authority to contact Streetwise direct. The 3 month probationary period started on 1 June 2015.

**RESOLVED: that Cllr Bancroft be authorised to follow up these inspections and focus on the key maintenance issues directly with Streetwise, and to keep the Clerk informed**

Proposed by Cllr Norman, seconded by Cllr Hall, and agreed.

The Clerk reported that Streetwise had suggested another 20 tonnes of sand was required and the quoted cost was £98 per tonne including labour (compared to the sum specified in the annual maintenance quote of 5 tonnes which equates to £130 per tonne). The cost of the sand itself is thought to be around £35 to £40 but we need to be sure it complies with relevant safety standards. It was agreed that Cllr Bancroft would research this further and report back to the next meeting.

**RESOLVED: that the delivery of extra sand for the play areas be deferred for a short time until more is known about the Pavilion repair requirements and what is needed on the field generally. The field may need to have all sorts of equipment installed in it for rebuilding the Pavilion, and it might be that areas need to be fenced off for safety.**

Proposed by Cllr Norman seconded by Cllr Hall, and all in favour.

### **15.0 To receive an update on the proposed Springdale (Millennium) Wood lease**

Deferred to next meeting

#### 16.0 To consider matters arising from the review of Parish Documents

Deferred to next meeting subject to Cllr Hunt reporting that the trees on the bank remain dangerous, as he has previously reported to NCC and one has recently fallen down. Cllr Hunt was asked to report this to Notts CC.

##### 16.1 Bus shelter

The roofing on the bus stop opposite the Royal Oak needs attention and the Clerk has written accordingly to Notts CC.

**RESOLVED:- That the roofing on the bus stop opposite the Royal Oak be covered with historic pantiles and that Notts CC should be asked to repair it at no cost to the Parish Council. Clerk to action.**

Proposed by Cllr Atkins, seconded by Cllr Hartfield and all agreed.

#### 17.0 To discuss the water discharge onto the bank above the Marina access track

Mr Jackson-Peatling in the public comment section had said that the water (believed to be from a natural spring) was constantly gushing out and eroding the bank. Cllr Hunt reported (but did not take part in the subsequent discussion) that this has also caused deep potholes in the access road and this is not good for cars or pedestrians. A vehicle has been damaged recently.

County Cllr Cutts has taken this matter up at NCC and undertook to check things out at the County Council and what could be done in the near future.

**RESOLVED:- that the Parish Council purchase a plate or plates of suitable strength, at a cost of up to £1,000 (VAT Excl), to cover the biggest potholes until the water discharge issue had been resolved, after which the access road could be repaired.**

Proposed by Cllr Hall, seconded by Cllr Atkins and all in favour. Cllr Hunt to action.

#### 18.0 Monthly list of outstanding issues

Double yellow lines around the village –ongoing

Sports Club Lease – being negotiated with Sports Club via Fraser Brown. See also 16.5.

Replace tree at 52 Kneeton Road

Welcome packs for newcomers to the village

Seats to be re-varnished around the village

Kicking goal on Butt Close.

Wharf lease,

Relocation of Holloway Close grit bin.

Waste bin to fit outside pavilion.

**19.0 To consider whether there are any consultation/ risk assessment issues arising from the agenda.**

19.1 The location of the Fitness Trail in Butt Close and the rebuilding of the Pavilion. Consult with Sports Club.

19.2 The Deputy Clerk reported that he had prepared a template risk assessment proforma to assist in any future risk assessments.

**20.0 To consider whether there are any insurance issues arising from the agenda**

20.1 The Deputy Clerk was asked to prepare an inspection sheet for land and buildings and other owned /leased assets of the Parish Council that need regular inspection. This will not only list the assets but in a separate column, list the required frequency for inspection. Another separate column will record the date and time of inspection and whether there are any matters needing attention. This will assist with insurances.

20.2 When the list in 20.1 is complete, it may be useful to create a second similar register of trees on Parish Council land, that need regular inspection.

20.3 When the list in 20.2 is complete, it may be useful to create a third similar register of portable electrical assets owned by the Parish Council land that need regular P.A.T. testing.

20.4 The possible acquisition of Springdale Wood by the Parish Council, relying on Friends of Springdale Wood to maintain it. Insurance cover needs to be in place. For risk assessment purposes the Deputy Clerk asked:-

(a) Who is to be responsible for health and safety of the Friends when they are working in the wood on maintenance aspects?

(b) If a member of the public is injured while walking in the wood, who bears liability? Who owes the "duty of care" to the public? The Friends or the PC?

If it is the Friends, will the PC reimburse the insurance premium? When discussing the litter-picking day, at that time, the Friends had no present insurances at all

This is yet to be determined.

**20.5 The Bridgford Street track,**

Review insurances.

**20.6 Wharf Drive at the Marina,**

Review insurances.

**20.7 Lease to Sports Club**

Action, Insurances and liability position to be checked out when the lease to the Sports Club is in final form.

**20.8 Community Plan**

Cllr Atkins reported that this was progressing well, but nothing particular to report at present.

## 20.9 Insurance of Cllrs on official Council Business,

The Clerk said that Came & Co advised that Cllrs on Council business were not covered by the insurance policy after reaching 90. Cllr Meylan said that he was coming up to his 90th birthday.

The Council's insurance policy on Personal Accident with Aviva, (policy 24414511 CHC) covers the situation where someone dies, or is permanently disabled, or suffers a loss of limb or sight while undertaking duties on behalf of the Council. The Personal Accident section of the policy is for employees Cllrs and volunteers 16-85. There is reduced cover from age 86-90 and the insurance policy on this issue cannot be extended beyond age 89.

There is no age limit for claims under Employers Liability, Public Liability, or Officials' Indemnity.

The situation can briefly be summed up as follows:-

1. After a 90th birthday, if a cllr suffers an accident while on council business that is not the council's fault, eg he slips off a pavement and break a leg, then the cllr is not insured under the council's personal accident section of its insurance policy. He does such work at his own personal risk.
2. After a 90th birthday, if a Cllr is injured while on council business by an injury for which the Parish Council is legally liable, then the Council has insurance cover with no age limit, on the basis above.

Cllr Meylan said to the meeting that he accepts the position.

## 21.0 To receive reports from Committees

Cllr Bancroft had attended the Priority Setting Meeting of local parish councils with the Police Service which he found very useful. The next such meeting is on 10 September at East Bridgford.

## 22.0 To receive and consider report from the Clerk

22.1 Mr D Barnsdale is interested in the proposals for energy switching within the community. He is to keep the Clerk informed.

22.2 Mr Stevenson from Shelford has circulated his views on the Trent Barton bus service. Cllr Norman commented that while the proposed timings for evening services may not be perfect, it may be best to see how it works in practice and then give an informed view.

22.3 RESOLVED:- **that the Council purchase a laser printer for use by the Clerk and that Cllr Bancroft be asked to assist in its selection and installation.**

Proposed by Cllr Hall, seconded by Cllr Strutt and all in favour.

22.4 Mr Mackie has reported concerns about the standard of mowing around the village. Cllr Norman to liaise with Alan Hopwood on the matters raised.

Cllrs also discussed the matters raised by Mrs Ella in public comment and Cllr Norman is to also discuss with Alan Hopwood and find out whether volunteers are still inspecting village footpaths.

### **23. To receive matters for report**

23.1 Cllr Clarke had reported concern at the outward growth of the hedge at the corner of Main Street and College Street, in that at a point where the pavement is narrow anyway, a mobility scooter cannot get round on the pavement. This hedge was trimmed the very next day without any reminder being needed.

23.2. British Heart Start.

Two persons in the village have put forward their names so far. This is not enough to set up a separate training class in East Bridgford and so the Clerk is passing their names to Peter Winter, the co-ordinator of Newark Fosse Way First Responders.

23.3 Hedge beside bowling green

Cllr Bancroft reported that this is the responsibility of the Parish Council and should be cut back / trimmed, though this may need to be put on hold for a short time in view of the proposed fencing off of part of the area near the damaged pavilion.

23.4 Trees at Holloway Close

Cllr Strutt reported possible problems with two trees at the entry into Holloway Close. These probably belong to Notts CC or at least are their responsibility. To review next month

23.5 Flower Show and allotments prizes

Not yet published.

23.6 The verge on Trent Lane by the Church

Cllr Sharma reported that the area was overgrown. She was asked to report it online to Jane Baines at Highways.

23.7 Footpath 13

Cllr Norman reported that the area was overgrown. She was asked to report it online to Jane Baines at Highways.

### **24 Crime and Disorder Act 1998**

The Deputy Clerk reported on the provisions of the Crime and Disorder Act 1998

S.17 Duty to consider crime and disorder implications.

(1) Without prejudice to any other obligation imposed on it, it shall be the duty of each authority to which this section applies to exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area.

The Deputy Clerk reported that in his view there was nothing that was decided at this meeting that would be likely to have an adverse effect on prevention of crime and disorder in the Parish.

25.0 Correspondence for information only.

Closure The meeting closed at 10.26pm

Chairman ..... Date:

## **Chairman's report July 2015**

### **Village Show and Pavilion Fire**

Councillors will be aware of the devastating fire which destroyed the roof of the pavilion and much of its infrastructure within 20 minutes of it starting at approximately 8.45am on Show day 27 June 2015. It is believed to have started as an electrical fire in a fridge or freezer sited on the verandah, and which was being used to store food for the show. The Fire team which attended stayed most of the day to ensure the fire was fully extinguished, and to supervise the temporary exclusion zone.

The Council is grateful for the expertise and experience of Cllr. Turner, who was able to take charge and make sure the Loss Adjuster attended in the afternoon, and to supervise the fencing off, which had been organised by Rushcliffe RBC at the urgent request of Borough Councillor Nigel Lawrence, for whose rapid action the Council should also add its thanks.

The Clerk was also able to attend for the meeting with the Loss Adjuster in the afternoon, and the Council is again fortunate to benefit from this level of commitment. A forensic expert is due to attend on Monday morning 29 June, and until they have made their report, and further inspections can take place by other experts, such as structural engineers and electricians, an 'exclusion' zone has been created which includes the building plus an area including part of the bowls green and one tennis court.

Meetings have already begun with the sports clubs about how to cope with the situation, and these will continue as more information becomes available from the insurance company or companies as appropriate.

It is recommended that we create a small group to deal with this emergency, and prior to our meeting, for the next few days under emergency conditions, it is the Chairman, Clerk, Cllr. Turner plus one or more others drawn as needed from the wider Sports Club.

Remarkably, the Village Show continued with only small delays to its programme. Show Committee Chair Sophie Brewill, her team of 'orange shirts', and numerous ad-hoc volunteers, immediately sorted out what needed to be moved to enable the show to take place. The community spirit was notable in the general determination that the show should continue, and the Committee should be congratulated on delivering a very successful Show in such difficult circumstances.

### **Cuttle Hill**

A quotation has been received from Notts County Council which is well above our budget. Specific details will be kept confidential for the purposes of eventually obtaining other quotes, but councillors will be briefed at the meeting.

### **Defibrillator**

An electrical fault has occurred in the cabinet which will be investigated this week. The defibrillator itself is not affected, only the lighting and heating circuit, so the defibrillator is still available for use if needed. The pads will be changed at the end of July.

### **Butt Lane Speed signs**

These are now in the new position. Councillors may wish to consider if and when to borrow the community 'speed gun' to reinforce the issue with a number of regular speeding vehicles, particularly during the morning rush hour and school run.

## **Chairman's report July 2015 –supplemental**

### **Pavilion Fire Update**

Following the visit by the loss adjuster on Saturday afternoon 27 June, who was appointed by the insurers, he arranged for two surveyors to attend on Monday 29 June. They recommended that the first priority was to make the building safe by taking down any remaining roof structures and stripping out all rubble from the interior. Then the building could be boarded up with a secure access for future work.

The advantage of this is that the surrounding area, especially the tennis club third court, and bowls green gate, would be accessible. They instructed a contractor to inspect as soon as possible to determine how to do this. A representative of this contractor came on Friday 3 July. An asbestos survey is required, which will be carried out early next week commencing 6 July. Depending upon this, the work above can be arranged.

It was made clear to the surveyors and to the contractor's representative that any contents inside were the property of the sports club or its individual member clubs. If the sports club want to retain any salvageable items, then it is vital that nominated people from the sports club are present when this work is done, with the means to remove to storage any items they want to retain, otherwise everything will be skipped and removed. When a date(s) is available, this will be communicated.

When the building is clear, other experts, such as structural engineers, electrical experts etc, will assess the state of the building. No assumptions can be made about re-designing, updating etc. If the walls are sound, it is likely that the insurers will pay for a reinstatement only plus any requirements of the latest Building Regulations.

The Parish Council insurance policy covers the building only. The insurance company has requested a number of documents which the Clerk has collated. This is only one task out of many which has fallen on her in the current emergency, and as usual she has dealt efficiently and effectively with these and other more routine work tasks at the same time, as an increasing number of e-mails from interested parties are being sent.

However, this must be managed as it is not sustainable. The Sports Club and each of its separate Clubs have an obvious interest, and their own insurance policy. The circumstances of the fire also involve the Horticultural Society and its own insurance cover.

While the situation is still very fluid, the following is suggested:

The current emergency group of Chairman, Cllr. Turner and Clerk continue to deal with matters on behalf of the Parish Council, with associated emergency powers.

The Sports Club has to manage its own needs and interests and it is up to them how this is done. However, in the interests of communication, it is probably best if the Sports Club formally sets up its own sub- group, and takes appropriate advice.

By necessity, to avoid conflict of interest, no parish councillor can be a member of that group, but the Chairman will act as liaison. Only one person from the Sports Club, preferably from that group, should communicate formally with the Chairman or Clerk for clarity and to avoid overloading the lines of communication.

Finally, a number of people or organisations have stepped forward with offers of practical help. The WI immediately offered to help with cricket's and bowls' President's Days, with which the cricket club was able to go ahead. Cllr. Turner has attended a number of site meetings, as has Cllr. Hall.

There are a myriad of interconnected complexities, which arise. For example, getting the electricity input isolated meant that the sewage pump doesn't work. Cllr. Hunt kindly pumped out the tank, but it is unknown how much rain can get into the system etc etc.

There is frustration and some anger, and a burning desire to get something done, but there is no benefit in blame, and every benefit from a rapid but exhaustive evaluation of what is possible in the shortest time.

### **Cuttle Hill**

The situation needs to be considered in the light of the above emergency. The SLC fund team has been informed of the circumstances.

### **Defibrillator**

The electrical fault which occurred in the cabinet has been repaired so the lighting and heating circuit is operational again. A temporary short circuit during the cleaning of the light switch blew a fuse in the RCD unit located in the telephone box. The pads which expire this month will be changed at the end of the month.