

East Bridgford Parish Council

Minutes of the Meeting held on Monday 7th November 2016 at 7.30 pm in the Methodist Chapel

Present: Cllr P Clarke (Chairman), Cllrs D Atkins, P Bancroft, N Hall, R Hunt, T Norman,
S Sharma, T Strutt, J Turner, M Verner

Also present: Mrs J Barlow (Clerk); Borough Cllr N Lawrence
Mr C Turner

1. To make Declarations of Interest

Cllr Atkins on matters relating to the Community Plan & Springdale Wood; Cllr Clarke as an Officer of the Bowls Club; Cllr Hunt on matters relating to the Wharf and the Marina; Cllr Norman on matters relating to Fraser Brown Solicitors; Cllr Sharma on matters relating to the Horticultural Society & the Community Plan; Cllr Strutt on matters relating to the Academy

2. Apologies for Absence

Cllr D Meylan (family illness), Mr E Temple (Deputy Clerk) (holiday), NCC Cllr K Cutts

The Chairman adjourned the meeting and brought forward Public Comment.

5. To receive Public Comment

Mr Turner expressed disappointment that over the last year he felt that no progress had been made with his suggestion that the Sports Pavilion could be made available to more residents for use as a community facility.

The Chairman reconvened the meeting and brought forward Agenda Item 10.

10. To discuss any matters arising with regard to the Pavilion to include progress with the Lease

10.1 The Lease is with Fraser Brown Solicitors for final revision. ***It was proposed that the Parish Council sign the Lease to the Sports Club and the majority in favour.***

10.2 Cllr Turner reported that the outstanding electrical issues have still to be resolved but that Oglesbys had carried out the survey which established that the installation was safe. **ACTION: Cllr Turner to follow up.**

3. To consider the Minutes of the meeting held on 3rd October 2016 and when approved to sign them as a correct record

It was proposed that the Minutes be approved and signed and all in favour.

4. To receive reports on matters arising from the Minutes and answer questions from Councillors

4.1 Defibrillator: The Patient Participation Group (PPG) had suggested the Village Hall would be a better position for the defibrillator than the Medical Centre. **ACTION: Cllr Clarke to ask the PPG why they do not want to have a defibrillator outside the Medical Centre.**

4.2 Trim Trail: The Trim Trail equipment is being well used and Cllrs expressed thanks to Cllr Atkins for his work on this project.

4.3 Firework Display: It was noted that this had been a very successful event and thanks were particularly expressed to the organisers, the Deputy Clerk and Cllrs Hall and Turner. **ACTION: Clerk to write to Tiffany Taylor.**

4.4 New bin at the Pavilion: This is now in situ.

4.5 Damage to the cricket outfield: It was reported that the Horticultural Society had made a grant to the Cricket Club as compensation towards their loss of income and inconvenience.

4.6 Springdale Wood Management Agreement: Estimated costs are awaited from Friends of Springdale Wood and it is hoped these will be available for the December meeting. **ACTION: Cllr Atkins to follow up.**

4.7 Installation of gates at the foot of the Butt Close flyover: NCC Highways had referred this to Jane Baines at NCC. It had been suggested that it would help if Rushcliffe Borough Council (RBC) would support the proposal. **ACTION: Clerk to contact David Banks at RBC.**

4.8 Butt Lane junction with old A46: It was reported that there had been several incidents at this junction. **ACTION: Clerk to ask NCC if reflective bollards could be installed.**

6. To receive the Chairman's Report

The Chairman had circulated his report (see Appendix). It was agreed that the Car Park would be monitored and that a notice will be put on any car parked continuously, especially without MOT and/or Vehicle Tax, asking the owner to remove it.

7. To consider and make recommendations on planning applications and receive RBC decisions

16/02648/TPO: 1 Cuttle Hill Gardens – carry out works to oak tree. Cllrs did not object.

16/02442/FUL: 8 Cherryholt Close – ground floor rear extension and first floor front and rear extensions. Cllrs did not object.

A resident had emailed the Parish Council about works being carried out at the former Reindeer Inn. It was noted that permission had been granted for the works being done and that there had not been a fresh application made to RBC for planning for two properties on the site. **ACTION: Cllr Clarke to respond to resident.**

See Appendix for list of RBC decisions (if any)

8. Finance

- (a) To receive the Statement of Account to 31st October 2016:
- (b) To approve and sign the Schedule of Payments: ***It was proposed that the Schedule of Payments be approved and signed and all in favour.***
- (c) To sign cheques for invoices due for payment:
- (d) To receive the RFO's report:
 - (i) The NCC invoice for Q2 works to the playing field includes the remedial works following the damage at the Village Show. **ACTION: Clerk to contact the Horticultural Society to seek reimbursement of the cost of remedial works.**
 - (ii) The cheque for Streetwise is to be withheld pending completion of the work.
 - (iii) The insurers have suggested the playground equipment should be insured for full replacement value. **ACTION: Cllr Bancroft to look into.**
 - (iv) Revised fee estimates received from Fraser Brown and Buckles for work carried out on the Sports Club Lease, the Springdale Wood Lease and registration of the Wharf land and access track were discussed and agreed. ***It was proposed that the revised fee estimates be accepted and the majority in favour (Cllr Norman abstained).***

See Appendix for Clerk's Financial Report.

9. To discuss matters relating to the Playing Field to include:

- (a) The transfer of ownership of Butt Field from NCC to the Parish Council: Fraser Brown Solicitors are chasing NCC Legal Team for the documentation. **ACTION: Clerk to ask NCC Cllr K Cutts to chase NCC.**
- (b) Complaints regarding dog fouling: Unfortunately the Dog Warden was unable to attend the meeting. It was agreed that an article will be put in the December Village Magazine asking dog owners to clear up after their pets and advising that if the dog fouling situation on the playing field does not improve the Parish Council will have to consider imposing restrictions such as having to keep dogs on leads.

11. To receive a report on the play area and consider quotations for any remedial work required

It was agreed to defer to the December meeting as quotations are awaited.

12. To consider whether an application is to be made under the Supporting Local Communities Scheme for funding in 2017/18

ACTION: Cllr Sharma will progress an application for a new signpost at the junction of Trent Lane and Kneeton Road.

13. To consider matters arising from the review of parish documents to include mowing of the field, the Wharf Registration (confidential item) and insurance items

Confidential item.

14. To discuss the response to the re-advertisement for a Minute Secretary

It was proposed that a Committee comprising the Clerk and Cllrs Clarke and Verner be appointed to set up an interview with the applicant and obtain references and all in favour.

15. To consider the quotations for a tree survey to be undertaken

It was agreed to defer to the December meeting.

16. To consider road safety issues at the Trent Lane/A6097 junction

It was proposed that the Parish Council contact NCC to support a resident's suggestion for a one-way system to be brought into force to restrict access onto the A6097 from Trent Lane and all in favour. ACTION: (1) Cllr Hunt to provide a letter of support to the proposal on behalf of the Marina; (2) Cllr Clarke to draft a letter to NCC Highways, Cllr K Cutts and Robert Jenrick MP.

17. To receive a report on matters on the monthly list of outstanding issues

Double yellow lines – being reviewed; Sports Club Lease – being signed; Wharf land registration – now completed; Replacement tree at 52 Kneeton Road (14/00875/TPO); Village seats to be re-varnished; Cuttle Hill project – deferred; Hedges at 107-109 Main Street – waiting to hear from planners; Improved footpath around Butt Close; Water discharge from bank by Marina; Community Speedwatch Exercise.

18. To consider whether there are any consultation issues arising from the agenda

None other than as discussed.

19. To consider whether there are any insurance/risk assessment issues arising from the agenda

None other than as discussed.

20. To receive reports from committees

Cllr Atkins reported that the Community Plan Group will be giving a presentation about the results of the questionnaire in the Methodist Chapel on 8th December. A short presentation will also be made at 7.00pm on 5th December prior to the Parish Council meeting for those Cllrs who wish to attend.

21. To receive and consider reports from the Clerk

The Clerk had nothing further to report.

22. To receive matters for report

22.1 Cllr Verner reported that there have been several incidents with cars missing the bend on Kirk Hill. **ACTION: The Clerk to ask NCC to look into how safety could be improved.**

22.2 Cllr Hall reported that the seat in memory of Derek Chamberlain is now in situ.

22.3 Cllr Hall reported that a resident had asked if the pine tree and holly tree in the Car Park could be trimmed. It was agreed that these works could be considered as part of the tree survey.

22.4 Cllr Norman reported that the Village Hall Committee is to change to a Charitable Incorporated Organisation and that they will be holding a public meeting about this in the New Year.

23. Correspondence for information only

Only as circulated to Cllrs prior to the meeting. **ACTION: Clerk to send letter to Robert Jenrick MP as per NALC template regarding consultation re capping parish council precept increases.**

There being no further business the meeting closed at 10.00 pm.

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Date:

Chairman

Chairman's report, November 2016

Trim Trail

If the numbers using the new Trim Trail equipment when I have been on the field are anything to go by, the installation has been a great success. The process of consultation began in 2008 when the contractor engaged for the Play Area project reported on the wishes of school children at St. Peter's. Although the budget did not extend to its provision then, it has finally come to fruition, particularly due to the perseverance and thoroughness of Cllr. Atkins who ensured the consultation about the equipment and its site informed the process and obtained value for money via the tendering procedure.

Speedwatch

Unfortunately, it has not been possible to find a time when two trained Councillors could arrange a session checking speeds, although two possible sites have been identified. The reduction in daylight hours will make it more difficult in the weeks ahead.

Tree Policy

Finding alternative quotes to compare the quite expensive one from Crown (who performed our thorough full survey) is proving difficult. However, in the process of researching possible arboricultural consultants and their work, some references were found which seem to suggest that our proposed follow-up inspection/survey process may be more involved than the degree of risk requires. After the detailed survey of 2013, a management plan was put in place based on its recommendations and significant remedial work done as a result. Consideration is now being given to the guidance issued by HSE and examples/ case studies from organisations which have similar issues with trees in public spaces, and it may be that alternative proposals will be brought to the Council in due course.

Untaxed cars and other issues in the village car park

Following a report of a car in the car park with a For Sale notice in its windscreen, it has become clear that there are a number of vehicles there for extended periods which are either untaxed or with no MOT or both. The car park is intended for short term stay to relieve road-side parking at venues like the village hall or Methodist chapel, or for visitors who may be walking etc. This situation reduces the capacity, creating problems particularly for the elderly who use a car to reduce the distance they need to walk.

There is still a notice at the car park originally designed to deal with this problem, but which is now out of date, since it refers to cars without a tax disc. However, it is now possible to enter registration details on a DVLA website to discover if a vehicle is taxed and/or MOT'd. Cllr. Hall has suggested we replace the notice with a new one and decide how we will proceed to deal with this re-emerging problem.

Bingham Civic Service and Remembrance Day

I am representing the Parish Council at the Bingham Civic Service at St. Mary and All Saints church Bingham on Sunday 30th October at 3.00pm and will also be laying a wreath at the memorial in St. Peter's churchyard in the village on Remembrance Sunday, 13th November, prior to the silence at 11.00am and the service immediately afterwards. (Note: the roads around the memorial will be

closed from approximately 10.45am until just after 11am). It is hoped that the flag of the Women's Section of the British Legion, which is being disbanded, will be 'laid up' in the church at some point during or after the service.

Cuttle Hill Project

Councillors will recall that this project was deferred in 2015 as a result of the financial uncertainties from the pavilion fire. We re-applied to the SLC fund again for 2016-17, but a high quotation by the NCC in-house team and revised criteria for allocating funding meant that our bid was placed on the reserve list (in second place, so we had some hope that it might still have gained the funding at some point during the year). Clarification was sought recently since there will now be another round of SLC funding next year, despite a feeling that the current year would be its last). I regret to report that it now seems extremely unlikely that any funding will be obtained this financial year. Personally, I believe it will not be worth submitting this project again in this form for 2016-17 and Councillors may well wish to pursue another project which better fits SLC criteria anyway.

There are some issues remaining however. Firstly, what to do about the money earmarked for the Council's contribution (£12000) in this year's budget. Secondly, what happens to the pavement widening by Highways for which we agreed to 'dedicate' a strip of Cuttle Hill land.

EAST BRIDGFORD PARISH COUNCIL 27.10.16

REPORT on planning applications as at 27 October 2016

Where it states "permission granted" it may be approved subject to conditions.

PLANNING APPLICATIONS RECEIVED in October

16/02648/TPO

Alan Hopwood

1 Cuttle Hill Gardens NG13 8 PW

Works to oak tree, crown-lift and thin

16/02405/FUL

Mr Brian Crossland

Mill Heyes Farm, Closes Side Lane, NG13 8NA

Retention of mobile home/ chalet for occupation by an agricultural worker. To extend current permission 13/00068/FUL.

Decisions yet to be made by RBC on the following

16/01577/FUL

St Peter's Church of England Academy

Kneeton Road NG13 8PG

Single storey flat roof extension to existing Academy to SE elevation of existing classroom block to provide 3 new classrooms and associated facilities

16/01882/FUL

Mrs Molly Wood

25 Main Street NG1 8PA

refurbish existing outbuilding into annex

PLANNING APPLICATIONS GRANTED OR REFUSED during October 2016

16/01956/FUL

Mr and Mrs Ferrar

81 Kneeton Road NG13 8PH

Alterations to the windows on the front elevation , additional roof light and sun-pipe.

Permission granted

16/01980/FUL

Mr and Mrs S McCabe

2 Lammas Gardens

NG13 8LQ

First floor side extension

Permission granted

16/01983/FUL

Mr D Filton

109 Main Street NG13 8NH

2 storey rear extension, dropped kerb and off road parking

Permission granted

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