

East Bridgford Parish Council

Minutes of the Meeting held on Monday 5th December 2016 at 7.30 pm in the Methodist Chapel

Present: Cllr P Clarke (Chairman), Cllrs D Atkins, P Bancroft, N Hall, R Hunt, T Norman, S Sharma, T Strutt, J Turner, M Verner

Also present: Mrs J Barlow (Clerk); EMF Temple (Deputy Clerk) Borough Cllr N Lawrence
County Cllr K Cutts, Mrs R Lucas, Mr C Turner

1. To make Declarations of Interest

Cllr Atkins on matters relating to the Community Plan & Springdale Wood; Cllr Clarke as an Officer of the Bowls Club; Cllr Hunt on matters relating to the Wharf and the Marina; Cllr Norman on matters relating to Fraser Brown Solicitors; Cllr Sharma on matters relating to the Horticultural Society & the Community Plan; Cllr Strutt on matters relating to the Academy.

2. Apologies for Absence

Cllr Sharma

The Chairman adjourned the meeting and brought forward Public Comment.

5. To receive Public Comment

5.1 Mrs Rowena Lucas said that the white lines on the A 6097 near the traffic lights were in some places faded or invisible. They need repainting. This was generally agreed.
ACTION. Clerk to contact NCC Highways

5.2 Clive Turner as a member of the public said that he has set up a company limited by guarantee called East Bridgford Amateur Sports Ltd. formed in October 2016. He is the sole director and it is a not-for-profit company, limited by guarantee. He claimed it is a Community Interest Company.

Clive Turner suggested that the parish council should deal with his company East Bridgford Amateur Sports Ltd and not with the established village sports club or any of its member clubs with village membership. Clive Turner publicly complained that he was denied use of the sports pavilion eg for a private party, he asserted that this is a community facility and he wanted to use it. This request had not been granted.

Clive Turner said that he recognised that there were restrictions on use of the sports pavilion imposed by the deeds, by the drinks licence and by the planners. So the Parish Council, he recommended, should apply at once to vary all these restrictions and obtain all the necessary consents.

Clive Turner added that he was proposing to set up a mountain biking club in East Bridgford, based on the playing field, and thus should be able to use the sports pavilion whenever he wanted.

Cllr Atkins said that no-one wanted the playing field surface to be churned up by bikes, and in relation to widening the use, St Peter's Academy is already a member of the Sports Club and is a regular user of the playing field for its pupils. There are already successful junior football and tennis teams, youth coaching for both and there is no real room for extensive cricket nets. There are proposals for "Tots Tennis" and "junior bowls" alongside the proposed planning application for replacement of the viewing lodge, and indeed there are current discussions about extending the facility to table tennis.

The comments of Clive Turner were noted.

The Chairman reconvened the meeting and brought forward Agenda Item 10.

10. To discuss any matters arising with regard to the Pavilion to include progress with the Lease

10.1 The approved sports club lease is with Fraser Brown Solicitors. Completion cannot take place until the freehold purchase is completed or the Parish Council will need to obtain County Council licence to let, paying County Council's legal fees. See also minute 9/10.

10.2 Cllr Turner reported that the outstanding electrical issues have been resolved.

3 To consider the Minutes of the meeting held on 7 November 2016 and when approved to sign them as a correct record

Resolved that the Minutes be approved and signed. Proposed by Cllr Strutt , seconded by Cllr Verner and all in favour.

4. To receive reports on matters arising from the Minutes and answer questions from Councillors

4.1 Trim Trail: The Trim Trail equipment is being well used

4.2 Damage to the cricket outfield: It was reported that the Horticultural Society had made a grant to the Cricket Club as compensation towards their loss of income and inconvenience.

4.3 Springdale Wood Management Agreement: This has been signed and the file closed apart from waiting for annual budget estimates from Jack Rieley of Friends of Springdale Wood

4.4 Installation of gates at the foot of the Butt Close flyover: Notts CC Highways had referred this to Jane Baines at Notts CC. It had been suggested that it would help if Rushcliffe Borough Council (RBC) would support the proposal. The Clerk has contacted David Banks at RBC which is very supportive. But Notts CC has asked for evidence of fly-tipping. Comment was made that the extent of the rubbish had been clear when Notts CC sent in a clean-up team.

4.5 Butt Lane junction with old A46: It was reported that there had been several incidents at this junction. The Clerk has asked NCC if reflective bollards could be installed and Kendra Hourd of Highways is submitting a scheme for approval in the next financial year.

6. To receive the Chairman's Report

The Chairman had circulated his report (see Appendix). It was agreed that the Car Park would be monitored and that a notice will be put on any car parked continuously, especially without MOT and/or Vehicle Tax, asking the owner to remove it.

7. To consider and make recommendations on planning applications and receive RBC decisions

PLANNING APPLICATIONS RECEIVED in November

16/02543/COU

Ms C Oglesby

Unit 1 Hackers Close NG13 8PU

Change of use to D2 (assembly and Leisure).

The Parish Council has an objection to the planning application, in that it wishes the D2 use applied for, to be restricted to dance and keep fit, but otherwise has no objection. If

there is heavy extra traffic over Hackers Close, then consideration might be given to a requirement that the road surface be improved.

16/02878/FUL

Sean Cook

21 Farm Close NG13 8LN

Single and two storey rear extension

No objection

16/02773/FUL

Mr and Mrs G Reed

18 Walnut Tree Lane NG13 8NN

Erection of canopy porch to east doorway

No objection

16/02895/FUL

Mr and Mrs Middleton

10 College Street NG13 8LE

Single storey rear extension, conversion of existing garage to kitchen/utility, replacement of external store door, internal alterations, new sliding vehicle entrance gates.

The Parish Council has no objection to its main thrust but wishes to observe strongly that the proposed entrance gates and walls are out of character with the Village Conservation Area

16/02926/FUL

Mr and Mrs John Fox

2 College Street NG13 8LE

Single storey side extension

No objection

The Chairman had responded to the resident who had emailed the Parish Council about works being carried out at the former Reindeer Inn. It was noted that permission had been granted for the works being done and that there had not been a fresh application made to RBC for planning for two properties on the site.

See Appendix for list of RBC decisions (if any)

8. Finance

- (a) To receive the Statement of Account to 30 November 2016:
- (b) To approve and sign the Schedule of Payments: **Resolved** : that the Schedule of Payments be approved and signed. Proposed by Cllr Atkins, seconded by Cllr Bancroft and all in favour.
- (c) To sign cheques for invoices due for payment: This included the Streetwise cheque for £328.63 for work now completed.
- (d) To receive the RFO's report:

The NCC invoice for Q2 works to the playing field includes the remedial works following the damage at the Village Show. The Clerk has contacted the Horticultural Society to seek reimbursement of the cost of remedial works but has had no positive response yet. Deferred to January meeting.

See Appendix for Clerk's Financial Report.

9/10 To discuss matters relating to the Playing Field to include:

The transfer of ownership of Butt Close from Notts CC to the Parish Council: It is hoped that this will be completed before the end of January 2017 after which the Sports club lease will be formally granted

Notts CC had raised an enquiry about whether the rights of the Academy to use the playing field for Academy sports is guaranteed, It was noted that the Academy is already a member of the Sports Club and that the sports club lease includes rights of user which are satisfactory to the Academy.

11. To receive a report on the play area and consider quotations for remedial work.

11.1 There is an addition to the quote for the cable runway which was approved. For the defective posts, these should have been properly treated by Killingley at the time of installation in accordance with its contract, and the Clerk was asked to instruct Killingley to do repairs urgently, as an emergency in the interests of public health and safety. The Council has photographic evidence of their present condition.

12. To consider whether an application is to be made under the Supporting Local Communities Scheme for funding in 2017/18

The proposed work on the signpost at the church crossroads is to be put out to tender.

13. To consider matters arising from the review of parish documents to include mowing of the field, the Wharf Registration (confidential item) and insurance items

Confidential item.

14. To discuss the response to the re-advertisement for a Minute Secretary

Resolved that the Council appoint Mrs Jess Molineaux as Minutes Secretary on terms agreed subject to satisfactory references and a 6 month probationary period. Proposed by Cllr Verner seconded by Cllr Norman and all agreed.

15. To consider the quotations for a tree survey to be undertaken

Annual inspection to be carried out.

16. To consider road safety issues at the Trent Lane/A6097 junction

It was previously proposed that the Parish Council contact NCC to support a resident's suggestion for a one-way system to be brought into force to restrict access onto the A6097 from Trent Lane and all in favour. The Clerk had done so and Cllr Hunt had provided a letter of support to the proposal on behalf of the Marina. Notts CC is minded that it may consider a contribution in the next financial year and the Parish Council may decide to get its own data in support. Nothing is likely to happen until April.

17 To discuss possible provision and siting of an additional defibrillator.

As in Chairman's Report attached.

18. To consider matters relating to the water discharge from the bank above the Marina access track

Confidential item

18. To consider whether there are any consultation issues arising from the agenda

None other than as discussed.

19 To receive recommendations from the Allotments and Open Spaces Committee.

Cllr Hall reported that allotments 5B, and 13 D,E,F and G are vacant. The holder of allotment 2 is relinquishing her allotment on 31 January.

The Committee recommended that part of allotments 2, 3B, and 5B be changed to car parking for allotment holders working on site. This is not expected to cost anything for surfacing or fencing, so no budget is needed, as no cost.

Resolved that this be agreed. Proposed by Cllr Turner, seconded by Cllr Meylan and all in favour.

Cllr Hall reported that the Committee recommended that there be no increase in allotments rents for the coming year. Proposed by Cllr Turner, seconded by Cllr Norman.

Resolved that this be agreed. Cllr Meylan as an allotments holder abstained and all others were in favour.

20. to agree meeting dates for 2017

January 9, February 6, March 6, April 3, May8 (also Parish Council Annual Meeting) , June 5, July 3, August 7, September 4, October 2, November 6, December 4.

21. To consider the request from St Peter's Academy for a contribution to the DARE Programme

Resolved that the Council make a grant of £500. Proposed by Cllr Verner, seconded by Cllr Atkins and all in favour (Cllr Strutt abstaining).

22. To receive a report on matters on the monthly list of outstanding issues

Double yellow lines – being reviewed; Sports Club Lease – being signed; Wharf land registration – now completed; Replacement tree at 52 Kneeton Road (14/00875/TPO); Village seats to be re-varnished; Cuttle Hill project – deferred; Hedges at 107-109 Main Street – waiting to hear from planners; Improved footpath around Butt Close; Water discharge from bank by Marina; Community Speedwatch Exercise.

23. To consider whether there are any consultation issues arising from the agenda

None

24 To consider whether there are any insurance/risk assessment issues arising from the agenda

Cllr Bancroft reported that in his view and after investigation, the sums insured on play area equipment were adequate.

The Clerk had received an application from the Community Plan committee for insurance cover for the proposed public meeting in the Methodist Chapel on the Community Plan questionnaire results.

Agreed that this be put on the council's insurance cover at no extra cost and that the Deputy Clerk prepare a risk assessment and method statement and to act as a marshal at the meeting.

25 To receive reports from Council Committees

No reports other than from Cllr Hall, referred to above at minute 19.

Separately Cllr Atkins commented that the Wildlife and Bio-Diversity Group (not a council committee) had received a grant from Woodland Trust of 50% of the sum applied for which had been paid into the Group’s bank account.

26. To receive and consider reports from the Clerk

The Clerk reported that Buckles solicitors had asked for permission to include the Parish Council’s name in a feature in a legal directory as one of its local authority clients, at no cost to the Council. This was agreed.

27. To receive matters for report

22.1 Cllr Hunt reported that there were problems with the footpath 200 yards down river from the weir. The clerk was asked to ask the Council’s footpaths officer Alan Hopwood to speak to Jane Baines of County Highways.

28. Correspondence for information only

Only as circulated to Cllrs prior to the meeting.

There being no further business the meeting closed at 9.50 pm.

..... Date:

Chairman

Chairman’s report, December 2016

Defibrillator

As requested, I asked the PPG group to look again at the location issue for a second defibrillator for the village. They still hold the view that the village hall is a better location, but have offered to meet with myself and another Councillor. Rather than have a separate meeting, I recommend that we accept their invitation to attend their next PPG meeting on 25th January (time to be confirmed).

Untaxed cars and other issues in the village car park

A survey of the car park over 3 weeks revealed six vehicles which appeared to be parked in the same spot continuously, several with tax and/or MOT issues. Notices were placed on each of these vehicles on Friday 11th November, identifying the concern(s) about each vehicle, with 10days given to respond. That period ran out on Friday 25th November, by which time two owners had responded with reasons why they needed to use the car park to alleviate personal circumstances and three vehicles were removed from the car park. The one which is left has no tax or VAT and Rushcliffe Borough Council has been contacted through the ‘abandoned cars’ procedure (notice to this effect placed on the vehicle).

On 25th November, during a final check on the above car prior to reporting it, another vehicle with no tax and only 3 days left on the MOT was noted in the car park, and a notice fixed. Further action may be necessary, depending upon the outcome.

During this process, it was pointed out by the two respondents that there are no precise rules or regulations for the car park, and limited signage. It may be that the Council is

satisfied to deal with occasional difficulties in a similar way to the above, or, alternatively, may wish to start a process to determine a more structured approach.

British Legion Women's Section and Remembrance Day

This year, there was a parade from the car park to the church on Remembrance Day. This is a welcome return of a tradition made possible by local organisation of the necessary road closures which used to be done by the police until it became too onerous for them. Thanks are due to Francis Meylan and the volunteers on behalf of the Scouts and other organisations for arranging and stewarding the parade.

The Women's Section of the British Legion paraded for the last time, and after the service, with due formality and respect, their standard was accepted into the church for laying-up.

Constituency Boundary Changes

The deadline for consultation on the boundary changes, where the proposal is for East Bridgford to be moved from Newark to a new constituency created by splitting Rushcliffe, is 5th December. I urge fellow Councillors to contribute their personal views to this process if you have not done so already, and in my experience the website route at www.bce2018.org.uk was quite straightforward.

REPORT on planning applications as at 30 November 2016

Where it states "permission granted" it may be approved subject to conditions.

PLANNING APPLICATIONS RECEIVED in November

16/02543/COU

Ms C Oglesby

Unit 1 Hackers Close NG13 8PU

Change of use to D2 (assembly and Leisure).

16/02878/FUL

Sean Cook

21 Farm Close NG13 8LN

Single and two storey rear extension

16/02773/FUL

Mr and Mrs GC Reed

18 Walnut Tree Lane NG13 8NN

Erection of canopy porch to east doorway

16/02895/FUL

Mr and Mrs Middleton

10 College Street NG13 8LE

Single storey rear extension, conversion of existing garage to kitchen/utility, replacement of external store door, internal alterations, new sliding vehicle entrance gates.

16/02926/FUL

Mr and Mrs John Fox

2 College Street NG13 8LE

Single storey side extension

Decisions yet to be made by RBC on the following

16/02405/FUL

Mr Brian Crossland

Mill Heyes Farm, Closes Side Lane, NG13 8NA

Retention of mobile home/ chalet for occupation by an agricultural worker. To extend current permission 13/00068/FUL.

16/02648/TPO

Alan Hopwood

1 Cuttle Hill Gardens NG13 8 PW

Works to oak tree, crown-lift and thin.

PLANNING APPLICATIONS GRANTED OR REFUSED during November 2016

16/01577/FUL

St Peter's Church of England Academy

Kneeton Road NG13 8PG

Single storey flat roof extension to existing Academy to SE elevation of existing classroom block to provide 3 new classrooms and associated facilities

Permission granted

16/01882/FUL

Mrs Molly Wood

25 Main Street NG1 8PA

refurbish existing outbuilding into annex

Permission granted.