

Minutes of the Virtual Meeting

On Wednesday 14 April 2021, commencing 7:30pm by Video Conference

PRESENT: Cllrs P Clarke (Chairman), P Bancroft, M Monni, J Riddle, R Thomas (arrived at 7.56pm) G Stevens and M Verner

IN ATTENDANCE: Clare Fox (Parish Clerk). 7 Members of the public

Before the meeting commenced Cllr PC called for one minute's silence in respect of HRH Duke of Edinburgh, Prince Philip, as the Parish Council remembered him and his contribution to the nation.

2020/638 Apologies for Absence

Apologies were received from Cllr J Dawson (personal reasons).

Apologies were received from Borough Councillor D Simms (family commitments)

RESOLVED - Accepted and approved.

2020/639 Declarations of Interest in any matter on the agenda (where an interest becomes apparent during any discussion, it must be declared at that time)

Standing declarations as follows:

- Cllr Clarke as an officer of the Bowls Club
- Cllr Monni on matters relating to the Cricket Club
- Cllr Riddle on matters relating to the Horticultural Society
- Cllr Stevens on matters relating to the bank above the Marina, Bridgford Court, the Horticultural Society, and the Community Plan

Cllr PB declared an interest in item 8.4

2020/640 To receive Public Comment

3.1 The following comments were received from members of the public present at the meeting:

- Cllr Bird attended the meeting to introduce himself as a candidate for Nottinghamshire County Council and to say 'Hello'
- A member of the public addressed the council regarding the 'Neighbourhood Community Plan' that they had put together (this is listed as item 8.9 of the agenda) regarding highway safety on Main Street, which is tied in with a planning application that will shortly be submitted to Rushcliffe Borough Council, explaining that they, along with several neighbours are looking to increase visibility and use a turning circle at the top of the drive to allow vehicles to turn around as a safety precaution for pedestrians and road users.

Cllr PC proposed to bring item 8.9 – Community Plan forward and re-opened the meeting. The correspondence that was received had been distributed to all councillors electronically prior to the meeting.

2020.21/041

RESOLVED: As the document has not been submitted for a formal planning application it was proposed by Cllr MV, seconded by Cllr MM, all in favour, that in principle the parish council support the general ideas set out in the paper but reserve the right to comment further when the official planning application is received from Rushcliffe Borough Council.

Cllr PC adjourned the meeting once again for public comment

- A planning consultant acting on behalf of the doctors for the medical centre in relation to the planning application land south of Butt Lane sought the Parish Council's assistance with liaising with Rushcliffe Borough Council in the form of submitting formal comments on this application and asking for a further planning condition and an amended S106 Agreement.

Cllr PC proposed to bring item 9.1 – planning application 21/00664/VAR and re-opened the meeting. The correspondence that was received had been distributed to all councillors electronically prior to the meeting.

RESOLVED: The Parish Council support the medical centre in getting the medical centre's car park sorted but cannot comment on this application as it is purely for a variation of condition on an alternative access.

Cllr PC also invited other members of the public forward if they had a comment to make on this planning application

- Another member of the public present felt that the variation on the application was a much better suggestion and was in support of it, and would not like to see a round-about as they felt it would be inappropriate for the village but supported a chicane
- Another member of the public present commented on behalf of the Community Plan and Traffic Group would like to see some form of traffic calming as you enter the village.

With no further public comment on this matter, Cllr PC re-opened the meeting to discuss item 9.1 Planning Application 21/00664/VAR once again.

RESOLVED: Proposed by Cllr JR, seconded by Cllr MM, all in favour to not object to the proposed planning application but support the Highways Officer to move out the 30mph limits and that the speed camera is also moved further out of the village entrance. A pedestrian crossing at the medical centre will be a good traffic calming mechanism by slowing down the traffic entering the village, and is a virtual safety measure for people crossing the road from the development.

Cllr PC adjourned the meeting once again for public comment

- A member of the public representing East Bridgford Wildlife and Biodiversity Group advised members that he was present in relation to item 8.1 (Springdale Wood – Access) but also wished to comment on item 6.1 (Village Footpaths) that the EBWB Group had been carrying out a lot of survey work regarding the footpaths and bridleways within the parish and overall he felt that they are in a poor and concerning state, with some subject to temporary closure orders on them, of 18 months or more, which he felt was unsatisfactory, as there is little movement in getting these closures lifted.

2020.21/042

He asked for a discussion between the EBWB and the councillors to seek a way to work together to look to resolve this issue.

Cllr PC re-opened the meeting to discuss item 8.1 – Springdale Wood Access

This matter relates to a request from a member of the public that has a child that needs to use a wheelchair and could not get access in to Springdale Wood.

A consultation paper was electronically circulated, along with a response from the EBWB Group, prior to the meeting.

Cllr PC stated there are two items to determine, one being to make a commitment to find the expenditure to resolve the access problem and two, to decide on what mechanism is best to adopt and suggested that a site meeting be arranged in the first instance, to include EBWB and the Woodland Trust (if they wish to get involved).

The member of the public representing East Bridgford Wildlife and Biodiversity Group added that whilst the group are not opposed to disability access to the wood, they are the woodland managers, which requires them to manage the wood, as a wood, and will have to consider what the impact is on the wood. He advised that he had tried to contact The Woodland Trust, in their capacity as the 'owners' but is awaiting a reply.

RESOLVED: Proposed by Cllr RT, seconded by Cllr MM, all in favour, to arrange a site meeting and report back the findings of this meeting to the next Parish Council meeting in May 2021. Cllr PC to try to contact The Woodland Trust and liaise between EBWB Group and Councillors to arrange a suitable date.

Cllr PC adjourned the meeting once again for public comment

- Another member of the public, representing EB Rights Of Way Enthusiasts, wished to add that he agrees that the footpaths are in a bad condition and that a fitting way to express thanks and gratitude to health workers and carers that have given support to the elderly during the pandemic would be for the Parish Council to support an improvement programme for the village.

Their other comment was in regard to the A6097 Kirk Hill Improvements, in particular the widening the A6097 and the Kirk Hill dog leg. The member of the public had submitted correspondence in relation to this, which was electronically circulated to all councillors prior to the meeting.

He asked for the support of the Parish Council in helping the group of volunteers discuss their concerns with Nottinghamshire County Council VIA East Midlands (Highways).

Cllr PC re-opened the meeting to discuss item 8.8 – A6097 Improvements at Kirk Hill

RESOLVED: For the Parish Council to write a letter to VIA to ask them to take into consideration the findings of the report issue by the EB Rights of Way Enthusiasts. All councillors were in favour for Cllr PC to contact VIA East Midlands.

Cllr PC thanked members of the public for their comments.

With the Public Comments concluded Cllr PC re-opened the meeting.

2020.21/043

2020/641 To approve and sign the minutes of the meeting held:

4.1 On **08 March 2021** (Folio reference: 2020.21/026-037)

RESOLVED: That the minutes of the virtual Parish meeting held on 08 March 2021, having been circulated prior to the meeting, were taken as read, approved, and were signed by the chairman as an accurate record.

4.2 On **25 March 2021** (Folio reference: 2020.21/038-039)

RESOLVED: That the minutes of the virtual Extra Ordinary Parish meeting held on 25 March 2021, having been circulated prior to the meeting, were taken as read, approved, and were signed by the chairman as an accurate record.

Cllr MM gave Councillors an update (further to the meeting on 25 March 2021) that she had a Community and Environment Committee meeting at Bingham Town Council, where they have voted to preliminarily agreed to support the cycle ways suggestion.

2020/642 – Outstanding Items

- Taylor Wimpey – land ownership (*nothing to report*)
- A46 Dualling (5-year construction – review 2022) (*nothing to report*)
- Key Possession (*nothing to report*)
- Tree Adjacent to Tennis Court – review October 202. Cllr PC confirmed that the tennis club are monitoring the distortion caused by the tree roots over the summer and will report back to the parish council with the data they've collated in October.
- Sports Club Lease (*nothing to report*)
- Monitor S106 – Butt Lane

The Clerk informed Councillors that the vehicle abandoned in the Main Street Car Park has now been moved.

2020/643 - Matters arising from the meeting held on 08 March 2021.

Cllr RT advised that Nottinghamshire County Council are supportive of the plan but require a detailed plan of the suggested cycle and safe walking routes between Bingham and East Bridgford. Cllr MV advised that the 313.1 (Improve Cycle Routes to Bingham) is already in the Community Plan so we are in the position to expand on this statement now and seek some technical advice from VIA East Midlands.

ACTION: *Cllr RT to contact VIA East Midlands for advice, and seek support from the Borough Councillor too.*

Village Footpaths – Update

Cllr RT enquired how the Parish Council address the issue of what appears to be a land slip on the footpath along the river.

It was felt that this area is an integral part of children’s education, to enable them to see this important geographical feature.

2020.21/044

RESOLVED: *Proposed to ask Borough and County Councillor for their support and for Cllr PC to write to VIA (East Midlands)*

Butt Field – Key Holders List – Update

Cllr JR updated councillors to advise that the sports club will be collating an up-to-date key holder list and the Parish Council will receive the list soon.

Allotments – Skip Hire

Item has been closed, due to the fact that the allotment holder that originally requested a skip did not respond to requests for further information and no further correspondence had been received by the Clerk.

2020/644 To receive Chairman’s Report

The Chairman had circulated his report (see appendix 2020.21/051) electronically prior to the meeting and information was noted.

2020/645 Items for Determination

8.1 Springdale Wood – Access

This item was discussed under folio reference 2020/640 above.

8.2 To consider moving the date of Annual Meeting of the Parish (at 7pm) and the Annual Meeting of the Parish Council (at 7.10pm) followed by the Parish Council Meeting (at 7.45pm) to 04 May 2021

RESOLVED: It was proposed by Cllr JR, seconded by Cllr MM, all in favour, to move forward the scheduled advertised annual meetings so that it doesn’t create problems regarding possible legislation issues around holding virtual meetings

8.3 Marking the Death of a Senior National Figure

Item deferred until June 2021.

8.4 Website – Update and Private Email Addresses

The Clerk had circulated her report electronically prior to the meeting and information was noted.

RESOLVED: Website - It was proposed by Cllr JR, seconded by Cllr RT, all in favour, with Cllr PB abstaining (due to his declared interest) to retain the domain eastbridgford.com and Clerk email address with the current supplier and to relinquish the parish council of .net and .org and to inform the new website provider of this decision.

RESOLVED: Private Email Addresses - It was proposed by Cllr JR, seconded by Cllr MM, all in favour, with Cllr PB abstaining (due to his declared interest) for the Parish Council to give 30 day's written notice to the five private email addresses and provide them with the information they need if they wish to continue with them.

ACTION: Clerk to contact Proweb, 2commune and the 5 individuals

2020.21/045

8.5 Request received re Trees – College Street/Tennis Court

ACTION: Review the situation of trees when they go through their dormant phase in the autumn and will look at this request then. The resident has the right to lop any branches over-hanging in their garden.

Cllr MM high-lighted an issue with a tree in the play area on Butt Field.

RESOLVED: Proposed by Cllr MM, seconded by Cllr RT, all in favour, for the tree surgeon to inspect this tree, due to where the tree is positioned and report back to the Council.

8.6 To receive the Chairman's Annual Report to the Annual Parish Meeting

The Chairman had circulated his report electronically prior to the meeting and information was noted. This report will be issued at the 04 May 2021 meeting.

8.7 Allotments – 2 requests (Approach Road and notification in noticeboard)

Cllr PC declared an interest in this item, due to having an allotment.

RESOLVED: Request 1 - Proposed by Cllr RT, seconded by Cllr PB, all in favour, with Cllr PB abstaining, to allow the resident to fill in the pot holes on the road into the allotments.

Request 2 – The Parish Council do not allow any allotment holder to trade their produce as part of the allotment tenancy agreement, this is trading in general. It was

felt that if people want to purchase the items the allotment holder is selling they can approach them themselves and that there are other noticeboards in the village that may allow them to advertise.

ACTION: Clerk to contact both allotment holders

8.8 A6097 Improvements at Kirk Hill – correspondence received

This item was discussed under folio reference 2020/640 above.

8.9 Neighbourhood Community Plan – correspondence received

This item was discussed under folio reference 2020/640 above.

8.10 Butt Field – correspondence received

Cllr MM declared an interest as the correspondence had been received from a representative of the cricket club.

Damage (ruts) have been created by a contractor

RESOLVED: Proposed by Cllr PC, seconded by Cllr JR, all in favour, to contact the contractor to request they undertake the repairs to the playing field by Wednesday 21 April 2021, if they can't do this then to look to employ someone else to carry out the repairs.

2020.21/046

Another request has been received from East Bridgford's Women's Institute for access to Butt Field to undertake essential maintenance work to their building.

RESOLVED: That access is granted on the condition that vehicles are no bigger than transit size vehicles, that they use the perimeter of the field, they do not access the field if the conditions are wet and that if any damage is caused that they report it to the Parish Council at the time and undertake to repair the work, at no cost to the council.

ACTION: Clerk to contact representative of the East Bridgford's Woman's Institute and also confirm the Parish Council's position regarding their recent enquiry about the Silver Birch on Butt Field. This will be reviewed during the trees dormant phase in the autumn and will be considered then.

2020/646 Planning

9.1 To consider and make recommendation on Planning Applications

Reference Number: 21/00664/VAR

Development: Variation of Condition 2 and 9 (to allow an alternative access to be constructed at the eastern end of the application site) of planning permission 19/00784/OUT

Location: Land south of Butt Lane, East Bridgford

RESOLVED: Proposed by Cllr JR, seconded by Cllr MM, all in favour to not object to the proposed planning application but support the Highways Officer to move out the 30mph limits and that the speed camera is also moved further out of the village entrance. The pedestrian crossing will be a good traffic calming mechanism by slowing down the traffic entering the village, and is a virtual safety measure for people crossing the road from the development

Reference Number: 21/00847/FUL

Development: Construction of single storey side garage extension and single storey rear extension. New front porch and drive

Location: The Coach House, 1 Lammas Gardens, East Bridgford NG13 8LQ

RESOLVED: Proposed by Cllr MV, seconded by Cllr RT, all in favour to not object to this planning application.

Reference Number: 21/00894/FUL

Development: Single storey rear extension

Location: 89 Main Street, East Bridgford NG13 8NH

RESOLVED: Proposed by Cllr MV, seconded by Cllr JR, all in favour to not object to this planning application.

Reference Number: 21/00984/FUL

Development: Installation of a linking roof canopy between two houses, creation of new enclosed porches and recladding of parts of the houses and replacement of some windows

Location: 10 & 12 Haycroft Way, East Bridgford, NG13 8PB

2020.21/047

RESOLVED: Proposed by Cllr MV, seconded by Cllr GS, all in favour to not object to this planning application.

9.2 To note decisions on Planning Applications made by Rushcliffe Borough Council

Reference No: 21/00109/FUL

Development: Construction of single storey outbuilding to contain home office/garden room and garden store

Location: Highfield House, 105 Kneeton Road, East Bridgford, NG13 8LP

Decision: Planning Permission **GRANTED**

Reference No: 20/03264/FUL

Development: Construction of two storey front extension and first floor extension over garage. Conversion of single garage to external store and utility

Location: 81 Kneeton Road, East Bridgford, NG13 8PH

Decision: Planning Permission **GRANTED**

Reference No: 20/01979/FUL

Development: Change of use of bed and breakfast accommodation to 1 no. residential dwelling

Location: 65B Kneeton Road, East Bridgford, NG13 8PH

Decision: Planning Permission **GRANTED**

Reference No: 20/03275/FUL

Development: Erection of two storey extension incorporating a garage conversion. Construction of 2 no. rear dormers to replace existing velux windows. Construction of new garden room. Erection of new timber gates to front and 1.8, high fence along part of the side boundary

Location: The Boat House, 4 Cherryholt Lane, East Bridgford, NG13 8PN

Decision: Planning Permission **GRANTED**

Reference No: 20/03212/REM

Development: Reserved matters application for the re-plan of 254 plots (Parcels 4 and 5) approved under Reserved Matters application 18/01468/REM (originally approved under 17/01170/VAR) including details of access, appearance, landscaping, layout and scale of development

Location: Land West of Chapel Lane, Bingham, Nottinghamshire

Decision: Planning Permission **APPLICATION PERMITTED** (Conditional)

Reference No: 21/00289/FUL

Development: Erection of two storey and single storey rear extensions, two storey front extension

Location: 18 Ludgate Drive, East Bridgford, NG13 8NW

Decision: Planning Permission **GRANTED**

Councillors noted these decisions.

2020.21/048

2020/647 Tree Works

None received

10.2 Note decisions on Tree Works Applications made by Rushcliffe Borough Council

Reference No: 21/00012/CONARE

Tree works: Fell 2 Ash Trees

Location: 8D Kirk Hill, East Bridgford

Decision: Not to propose to make a Tree Preservation Order

Reference No: 21/00403/TPO

Tree works: Trees: T1 and T2 (Cedar) Fell

Location: The Whitehouse, 5 Cherryholt Lane, East Bridgford, NG13 8PN

Decision: Consent refused

2020/648 Finance

Due to the meeting being held virtually, all following paperwork was sent electronically to all members prior to the meeting and paper copies delivered to the Chair to authorise in the presence of members and the public.

11.1 To approve and sign Bank Reconciliations

Reconciled the bank account against the Scribe system from 27 February 2021 to 31 March 2021. Bank statement as of 31 March 2021 was £70,886.28

RESOLVED: Proposed by Cllr JR, seconded by RT, all in favour that this is a true record.

11.2 To approve and sign schedule of payments

Payments on the report attached at Appendix 'B' were approved and signed
Bank Transfers totalling £1,940.52
Direct Debits totalling £5.00
Cheque payments totalling £478.88
Income received totalling £1,275.00

RESOLVED: Proposed by Cllr MM, seconded by Cllr RT, all in favour that this is a true record.

11.3 To sign cheques for invoices for payment

RESOLVED: Cllr Clarke signed the two cheque payments and bank transfers, with a second signatory by Cllr JR. BACS payments to be approved by Cllr JR on 15/04/2021.

2020.21/049

11.4 Consider 2020.21 Internal Audit Report

RESOLVED: Proposed by RT, seconded by JR that the Internal Audit undertaken on 08 April 2021 is noted and accepted.

The Parish Council wished to express their thanks and gratitude to the Internal Auditor for his continued service and commitment he has given to the Parish Council.

11.5 Approve 2020.21 Annual Governance Accountability Return (AGAR)

The AGAR paperwork was sent electronically to all members prior to the meeting and paper copies delivered to the Chair to authorise in the presence of members and the public

RESOLVED: Proposed by Cllr RT, seconded by Cllr PB, all in favour that this is a true record.

2020/649

12.1 To receive reports concerning the Playing Field, Pavilion and Play Area

Noted

12.2 To consider any quotations for necessary repairs and maintenance

Cllr PB asked for quotes for rotten bottom rails.

ACTION: Clerk to obtain quotes from Glendale when she meets with the contractor and report back at the May 2021 meeting.

RESOLVED: Proposed by Cllr JR, seconded by Cllr RT, all in favour to appoint Glendale to paint the slide on the play area, and with liaison with Cllr PC to appoint a contractor for the fencing and decking repairs once a second quote has been received.

ACTION: Cllr PC to contact local contractor to obtain a second quote to replace decking and fencing and liaise with the clerk to raise a purchase order.

The lat pull and chest press and double air walker have some lateral movement and Cllr PB recommended getting a quote.

ACTION: Cllr PB to contact the supplier to obtain a quote.

2020/650 To receive Councillor reports (for information only)

Cllr PB advised that he had been approached about the siting of the telegraph pole on College Street, with it being placed adjacent to the road, rather than adjacent to the buildings (like the rest of them)

2020.21/050

ACTION: Cllr PC to obtain the reference number and photographs off the telegraph pole and Clerk to contact Open Reach and report outcome at the next meeting.

Cllr MV put to the Council whether the Parish Council should consider having a parish spring clean.

ACTION: Cllr PC proposed to consider this idea in May 2021 when further information will be available regarding the Government restrictions.

2020/651 To consider any insurance/risk assessment issues

There were none

2020/652 To consider any issues arising from GDPR

There were none

2020/653 To receive items for information and future agenda items

These have been mentioned and noted as

2020/654 Private and Confidential – Staffing

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 PRIOR TO THE COMMENCEMENT OF THE NEXT BUSINESS, THE FOLLOWING RESOLUTION WAS PROPOSED, SECONDED AND CARRIED: “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw”

RESOLVED: Following the resignation of the Clerk, the Parish Council agreed the details for the advertisement, job description and person specification for the post of Clerk. The closing date for applications will be Tuesday 4th May 2021 at 5pm, with interviews provisionally arranged for the week beginning the 10th May 2021.

2020/655 Date of the next Virtual Meeting – 04 May 2021

Cllr Clarke thanked Councillors for attending and for their contributions before closing the meeting at 9:42pm.

CHAIRMAN'S SIGNATURE.....DATE.....

2020.21/051

Chairman's report, April 2021

Covid-19: current status is roadmap stage 1.

Stage 2 is due to begin on 12th April with details confirmed to be as expected in a broadcast on 5th April.

Meetings

Councillors have been briefed on the implications from the Government decision not to extend virtual meetings from May 7th and proposals have been circulated to rearrange the APM, the May PC meeting and the Annual Council Meeting dates to Tuesday 4th May, to be decided at the April meeting.

Butt Close & pavilion

Tennis has begun and football started 3rd April. Bowls and cricket begin as per their normal summer dates. All sports are using national body guidelines for covid secure play.

Grounds maintenance – mowing commenced 8th April, a day before expected. A letter has been received & circulated from the cricket & football clubs re the surface conditions.

The tree works were completed and chippings saved for using on the muddy path by the tennis court. Unfortunately, a recently planted sapling from the free tree RBC scheme was taken away by someone. The tree with root ingress on to the tennis court is being monitored prior to a decision in the autumn. Representations have been received from 2 neighbours of Butt Close about various trees – details have been circulated.

Wilding and footpaths

The delivery of free wild flower seed from RBC has been delayed. VIA(EM) has published plans to use the verges on the A6097 near the traffic lights for wild flower seeding, and the EBBWG has provided a paper on wilding various areas around the parish but in particular a 'four lanes' project involving the rectangular area bounded by Cross Lane, Closes Side Lane, the Fosse Way bridleway and Springdale Lane. Also in relation to the NCC proposals to improve the Kirk Hill junction with the A6097, a paper has been received and circulated from the CPG about taking the opportunity to seek to also improve footpaths/bridleways in that and other areas.

Springdale Wood access

A response from EBBWG to the consultation paper about improving access to the wood for people needing to use wheelchairs has been received, and copied to all Councillors to consider in advance of the discussion at the meeting.

Butt Lane

It is understood that a document has been circulated by a member of the CPG to some residents about a scheme to manage traffic on Butt Lane as a consequence of the housing developments. There is an agenda item in planning about a change of access to one development which will need consideration of any traffic implications.