

**EAST BRIDGFORD PARISH COUNCIL
MINUTES OF THE MEETING HELD ON MONDAY, 6 January 2014
AT 7.30 PM IN THE METHODIST CHAPEL**

Present: Vice-Chairman - Cllr P Clarke

Cllrs D Atkins, P Bancroft, N Hall, T Hartfield, R Hunt, N Lawrence,
D Meylan, and T Strutt

Also present: Mrs J Barlow (Clerk); EMF Temple (Deputy Clerk) ; Miss K Ashton; Mr F Meylan

The meeting was chaired by the Vice-Chairman in the Chairman's absence.

1. To make Declarations of Interest in any matter on the agenda

Cllr Atkins disclosed an interest in the application for planning permission by Mr and Mrs Waring. Cllr Meylan disclosed an interest in the application for support for the Horticultural Society. Cllr Strutt and Cllr Bancroft disclosed interests in the funding application for the new pre-school group.

2. To receive apologies for absence

Apologies were received from the Chairman, Cllr J Turner and Cllr Powell.

The Vice-Chairman adjourned the meeting to bring forward Public Comment Agenda Item 5..

5.Public Comment

Mr Francis Meylan explained the reasoning behind the application by the Horticultural Society for financial support re the road signs for the Village Show.

The Vice-Chairman reconvened the meeting.

It was noted that County Cllrs Cutts and Clark had been awarded MBEs in the New Year's Honours List and the Clerk was asked on behalf of the Parish Council to send a letter of congratulations to each. Action : Clerk to send letter

The Vice-Chairman then moved to Agenda Item 3

3 . To consider the minutes of the meeting held on 2 December 2013 and when approved to sign them as a true record

It was proposed by Cllr Strutt that these be approved , seconded by Cllr Hartfield and all in favour.

4.Matters arising from last minutes not covered elsewhere on the agenda

4.1 Dog-fouling notices: The Clerk reported that the proposed sites for the signs have been submitted with a request to let the Parish Council know if there are any issues, otherwise the signs will be put up. No notice of any issues has been received.

4.2 Painting of gates at Butt Field by the WI Hut: Cllr Hunt reported that Bill Marshall will be looking at this and submitting a quotation for the works. Not yet received.

4.3 Riverbank and cliff top footpaths: The Clerk reported on a meeting between Jane Baines (NCC) , JT , Alan Hopwood and the Clerk. Matters progressing are:

- i) The Clerk is reviewing the village footpaths comparing the current map with what is on the ground and there are some discrepancies she needs to address, as well as changes to make resulting from the floods (re-routing needed)

- ii) Steps are to be put in on the footpath at the weir to get over the landslide
- iii) Jane Baines is investigating re-routing the path at the 'Great Wall of China' where the steps are beyond repair
- iv) Re-routing of part of footpath 12 (Kneeton Road to the willow walk) is being considered
- v) The Clerk is looking into queries raised by the Parish Council regarding responsibilities for village footpath maintenance and mowing

4.4 2014 Village Show: The Clerk reported that–the Horticultural Society has been sent a letter regarding its insurance responsibilities

4.5 Langar tip site Cllr Kay Cutts- has organised a petition to keep the Langar tip site open. . The signed petition was passed to the Clerk. **Action: Clerk to submit petition to Cllr Cutts**

5 Playing Field

5.1 Purchase of additional play equipment

Cllr Bancroft reported that work is scheduled to be started on 20 January.

5.2 Play Area

Cllr Bancroft reported that one of the cradle swing straps has been replaced with a new one. Noted

Cllr Hartfield had said previously that the amount of maintenance required would be reduced, if the sand could be replaced with turf.

The Clerk reported that Peter Stark at Rushcliffe BC suggested wet pore or porous tarmac be considered. Rushcliffe BC has advised that planning permission would not be needed. Notts CC have raised matters for consideration .

Action :Referred to Recreation & Amenities Committee

5.3 Playing Field

Cllr Lawrence reported that the area owned by Notts CC is registered as a Public Open Space.

6 Chairman's Report

The Chairman's Report had been circulated prior to the meeting, was noted and is attached as an Appendix to these minutes.

7. To consider and make recommendations on planning applications and receive RBC decisions

7.1 Planning Applications: Details of planning applications had been circulated to Cllrs prior to the meeting.

13/02435/FUL

Miss S Featherstone, 108 Kneeton Road
New Manege

It was proposed by Cllr Hall that there be no objection, seconded by Cllr Meylan and all in favour.

13/02409/FUL

Mr and Mrs Robert Waring, 10A Kneeton Road One dwelling with detached carport
It was proposed by Cllr Hall that there be no objection, seconded by Cllr Meylan and all in favour. Cllr Atkins abstained.

13/02263/FUL

Mr Rushden , Tree Cottage, 5 Lammas Gardens.

Extension to dwelling to form first floor accommodation

It was proposed by Cllr Meylan that there be objection, as not compatible with the Village Design Statement, seconded by Cllr Atkins and all Cllrs in favour of objecting.

7.2 Decisions & Notifications:

None

8. Finance

To receive the Statement of Account & approve and sign the Schedule of Payments:

The Schedule of Payments is attached as an Appendix to these minutes and had been circulated to Cllrs before the meeting .

RESOLVED: To accept the Schedule of Payments for January Proposed by Cllr Bancroft, seconded by Cllr Hall and all in favour.

9 To discuss progress towards updating the Parish Plan.

There is a meeting of the committee scheduled for 13 January . Re double yellow lines in village, it was agreed that this matter be referred to the Parish Plan Group .

10 To receive an update on the proposed Cuttle Hill Improvement Programme

10.1 There has been a favourable response to Cllr Clarke from the Greenwood Trust about our bid for 2 replacement trees on Cuttle Hill.

10.2 Mrs A Waring has done an initial survey to assess the levels (kindly assisted by Cllr Turner) to ascertain what options may exist for providing access to Cuttle Hill. This access needs to meet modern standards which includes Disability Discrimination Act equal opportunities for wheelchair users, pushchairs etc. It will also need to accommodate the existing trees on the site.

Resolved Cllr Clarke to arrange for the next stage of the proposals and for Mrs A Waring to be invited to attend the February Council Meeting **Cllr Lawrence proposed no further action at present, seconded by Cllr Meylan and all in favour.**

10.3 Cllr Meylan has also produced outline plans for a Maze and small Monument which have also been published in the parish magazine.

11 To receive a report on Emergency Planning for the Village

11.1 Rushcliffe BC suggest villages stock up on sandbags, but we are unlikely to get rRver Trent flooding in the Village.

Cllr Lawrence proposed no further action at present, seconded by Cllr Meylan and all in favour.

11.2 Snow Warden Cllr Strutt reported that Notts CC has a register of local farmers who will assist with snow clearing, but there is nobody yet registered in the village.

Action: (1) Cllr Hunt will ask Harvey Pickford if he would like to register. Cllr Hunt advised that he will also be happy to register;

12, To receive a report on update of the Parish Council Leaflet

Resolved that Cllr Hunt will obtain a quotation for 850 leaflets and the Executive Committee be authorised to approve this if satisfactory . **Proposed by Cllr Lawrence , seconded by Cllr Hartfield and all in favour**

13 To receive a report on update of the Parish Footpaths leaflet

The Clerk had obtained a quotation from Notts CC at £260 + VAT for the first 1000 and £24+VAT for the next 500. Resolution to accept the quotation. **Proposed by Cllr Lawrence , seconded by Cllr Hartfield and all in favour .**
Action: Clerk to place the order.

14 To discuss maintenance of village gullies and ditches

Resolved to ascertain names and addresses of landowners adjacent to the river side of Kneeton Road between the windmill and the foot of Cherryholt Lane who are responsible for clearing out their adjacent gullies. This could be ascertained by looking at the electoral roll and what cannot be ascertained that way, to instruct Fraser Brown solicitors to obtain office copy Land Registry entries of the titles on that side which will reveal the registered owners.
Clerk to action. **Cllr Lawrence proposed , seconded by Cllr Meylan and all in favour.**

15 To discuss repair work required to finger posts (WI Hut and Butt Field)

Cllr Clarke had circulated prior to the meeting details of repairs required to finger posts **Resolved** that these be renovated and repaired as needed, rather than being replaced. **Proposed by Cllr Bancroft, seconded by Cllr Hall and all in favour.**

16 To consider the request for funding to set up a new pre-school group.

Cllr Strutt reported that the new group is proposing to buy equipment. **Resolved** to support the new group with a loan of £800 ,interest-free for a three year period, after which the position will be reconsidered
Proposed by Cllr Atkins , seconded by Cllr Meylan and all in favour.

17. To discuss contracts for Casual Labour, Litter Collection and Play Area maintenance.

Resolved. Responsibility for the tendering process and award of these contracts to be delegated to the Executive Committee. **CllrAtkins proposed, seconded by Cllr Strutt and all in favour.**

18 To consider the request for funding for the DARE project at St Peter's School

Resolved that £500 support be paid . Clerk to action.
Cllr Hartfield proposed seconded by Cllr Lawrence and all in favour.

19 To consider purchase of additional litter picking sticks. This was agreed in principle but the insurance implications are to be considered by the Executive before purchase and who should use them **CllrMeylan proposed seconded by Cllr Lawrence and all in favour.**

20 To consider the request from the East Bridgford Horticultural Society for funding support for purchase of traffic cones and road signs -for use at the Village Show.

Resolved that the Parish Council purchase these for a sum of £637.92 plus carriage of approx £40. and then donate them to the Horticultural Society **Cllr**

Lawrence proposed, seconded by Cllr Bancroft and all in favour. Cllr Hall abstaining.

21 To receive matters for report

21.1. Kirk Hill. There has been flooding on the road corner. **Action: Clerk to report to Highways** as a road hazard

21.2. Margidunum roundabout , There has been serious flooding on the dual carriageway. Action: This is not in East Bridgford Parish but nonetheless the **Clerk to report it to Highways** as a road hazard

21.3.-Footpaths . A resident has asked if the cliff top footpath from Bridgford Court can be re-opened. **Action: Clerk to check with Notts CC.**

21.4 Post Boxes Cllr Clarke has established that Post Boxes should be re-painted every three years and has passed details to the Clerk. **Action: Clerk to contact the relevant contractor.**

21.5. Assets of Community Value. Cllr Lawrence suggested that the Parish Council consider registering assets of Community Value. **Action: Clerk to contact Dan Swaine at Rushcliffe BC for information**

21.6 Meeting with Police A priorities Setting meeting will take place on 16 January at the Methodist Chapel to discuss village needs.

21.7. Community Grant Scheme Cllr Lawrence said that anyone wishing to apply for aid under the Community Grant Scheme should apply to him.

21.8 Allotment invoices The Clerk reported that allotment invoices are being sent out shortly and it was agreed that these will be at the same annual rent as 2013.

21.9 Street light improvements Notification from Notts CC that the application for street light improvements will be reviewed in 2014.

21.10 Insurances The Chairman has sent a letter to the Sports Club regarding insurance matters and advising they seek professional advice

21.11 Interactive "Your Speed" sign on Butt Lane

The sign has been ordered

21.12 Hedge by the footpath on Dovecote Close

Cllr Hunt reported that the hedge by the footpath on Dovecote Close is not the builder's responsibility and he has spoken to the landlord at the Reindeer about it. The landlord has asked Bill Marshall to trim this.

21.13 Cutting back hedges for Village Show: Planned for April 2014. To be raised at the Parish Meeting. Noted.

21.14 Butt Lane/old A46 junction & East Bridgford sign: Councillors are asked to report any accidents or "near misses" to Kendra Hourd at Notts CC. Noted.

21.15 Purchase of safety tape and high visibility jackets

Cllr Clarke reported that he had purchased safety tape and will store this. Quotes have been obtained for high visibility jackets and the costs , including printing may be a little higher than previously thought. **Resolved** : To purchase 15 high

visibility jackets up to a maximum expenditure of £300. Details to be resolved by the Executive . Insurance liability issues to be considered by the Executive. **Cllr Lawrence proposed, seconded by Cllr Bancroft and all in favour**

22. Correspondence for information only None

23 **Closure** The meeting closed at 9.59 pm

Date of next meeting: Monday, 3 February 2013 at 7.30pm

Chairman Date

Chairman's Report January 2014

First of all my apologies I shall not be present at this meeting, however Cllr Phil Clarke is taking over for this meeting

We have another two incidents at Brickyard Lane regarding sewage. I have arranged for these to be cleaned up and I have sent a strongly worded e-mail to Severn Trent requesting more action. We again await their response. I have also had a further response from the Consumer Council who is taking the matter further.

I have spent a morning with Amanda Waring, levelling Cuttle Hill etc so that is progressing.

I have reported to NCC that the footpaths on Holloway Close need cleaning from moss/algae as they have become a slip hazard. I have received response from Kendra and the work has been placed on the list for weed killer in the Spring, they also hope the frost will kill off the growth.

We had a very productive meeting with Jane Baines and Alan Hopwood regarding footpaths and I am sure the Clerk will fill in all the details.

I would like to place on record my thanks to Jill Barlow for helping me through this year which at times has been fraught but we seem to manage and keep cheerful. May I also take this opportunity to thank all the Councillors for their support throughout the last year it is most appreciated.

FINANCE

Statement of account **01/12/2013 to 30/12/2013**

£

Balances :

(£51,169.00 placed on deposit on 30/12/13 , post bank rec)

Bank of Scotland current ac	73145.72
Bank of Scotland 30 day deposit	<u>0.00</u>
	<u>73145.72</u>

Receipts **01/12/2013 to 30/12/2013**

£

Bank of Scotland 30 day deposit - interest	18.11
Bank of Scotland - c a/c - gross interest	<u>1.37</u>
	<u>19.48</u>

Supplementary Payments - Dec 13

£

0.00

Payments - January 2014

£

NCC - field rent - qtr to 28/2/14	87.50
22.42	
VTL - management of website - April to Sept 13	207.00
NCC - interactive speed signs	8680.00
3391.04	
Chubb - maintenance checks pavilion	133.54
628.49	
29.54	
HMRC - paye and NIC q/e 31/12/13	5.00
B Crossland - labour/litter	350.00
Mrs P Norman - secretarial assistance	168.75
Notts Footpaths Preservation Society - subscription	5.00
P Clarke - reimburse cost of barrier tape	<u>15.69</u>
	<u>13723.97</u>

Signed Chairman
(approval of schedule of payments) EBPC

Signed Clerk & RFO
(Clerk's report)

