

East Bridgford Parish Council – ASSETS and ENVIRONMENT COMMITTEE
Minutes of the Meeting held on Monday 7 October 2019 at 7pm in the Methodist Chapel

Present: Cllrs P Bancroft, P Clarke, J Dawson, J Riddle

Also present: Cllr M Monni
 J Molineaux, Minuting Secretary

Two residents attended

2019/237	To elect a Chairman
	Cllr Riddle proposed that Cllr Bancroft be elected as Chairman. Seconded by Cllr Clarke and all in favour.
2019/238	To make Declarations of Interest in any matter on the agenda
	Standing declarations as follows: Cllr Clarke as an Officer of the Bowls Club, and as an allotment holder; Cllr Riddle on matters relating to the Horticultural Society; Cllr Dawson as an allotment holder.
2019/239	To receive apologies for absence
	Anne Chisholm, Clerk Cllr Strutt
2019/240	To receive any Public Comment
	None
2019/241	To agree a Terms of Reference
	Draft Terms of Refence had been circulated. Despite some concern over the broad remit, it was agreed to recommend to the full Parish Council that the Terms of Reference are approved and adopted. Action: Clerk for November PC agenda
2019/242	To agree a timeframe for updating the Assets Register
	It was noted that a full revaluation of the PC assets is required by the end of 2020, and that considerable work is involved. It was agreed that Cllr Bancroft would liaise with the Clerk over the current assets register, what was required and to develop plans accordingly. Action Cllr Bancroft and Clerk
2019/243	To arrange a date for the next meeting
	It was agreed that the committee needs to meet again soon as there are urgent tasks around ongoing maintenance contracts in the village and the review of the allotments. Cllr Riddle and Cllr Clarke agreed to work with the Sports Club to ascertain their requirements before the Clerk can go out to tender for the work. Cllr Dawson continues to work with Cllr Clarke on the review of the allotments. The date for the next meeting was agreed as 25 November 2019 at 7.30pm.

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 Chairman

Date: