

East Bridgford Parish Council**Minutes of the Meeting held on Monday 4 February 2019 at 7.30 pm in the Methodist Chapel**

Present: Cllrs P Clarke (Chairman), D Atkins, P Bancroft, N Hall, R Hunt, D Meylan, J Riddle, G Stevens, T Strutt, J Turner, M Verner

Also present: County Cllr F Purdue-Horan, Cllr N Lawrence
Euan Temple, Deputy Clerk
Jess Molineaux, Minuting Secretary

Residents: Nina Ella, Clive Turner

2019/028	To make Declarations of Interest in any matter on the agenda. (Where an interest becomes apparent during the course of any discussion, it must be declared at that time.)
	Standing declarations as follows: Cllr Atkins on matters relating to the Community Plan & Springdale Wood; Cllr Clarke as an Officer of the Bowls Club; Cllr Hunt on matters relating to the Wharf and the Marina; Cllr Stevens on matters relating to the bank above the Marina, Bridgford Court and the Community Plan; Cllr Strutt on matters relating to the Horticultural Society.
2019/029	Apologies for Absence None
2019/030	To determine how the rules of the Proper Officer shall be fulfilled prior to the appointment of the Clerk
	It was proposed that in the absence of the Clerk, the Parish Council resolved to delegate the following power to the Deputy Clerk namely the execution of deeds as a counter signatory to the Chairman until a Clerk is formally appointed. Seconded and all in favour.
	The Chairman brought forward Item 2019/033
2019/033	To receive Public Comment
2019/033.1	Mrs Ella attended to voice concern about uneven surfaces on the footpaths around Butt Field, especially in poor weather, and also to draw the council's attention to the poor state of the road and footpaths on Main Street.
	The Chairman brought forward Item 2019/043
2019/043	To note/comment on responses from Highways regarding creating a walk-way near the garden centre on Fosse Way and traffic calming measures for the village.
	There had been no update from Highways on this matter. Cllr Riddle reported that she was in contact with the Garden Centre manager and is hoping to arrange a meeting. With regard to the issues raised by Mrs Ella, it was agreed to request a meeting and site visit with Highways, and to make the MP aware – Action: Cllr Clarke to write to Kendra Hourd, and MP Robert Jenrick.
2019/033.2	Clive Turner attended to apologise for any inappropriate communication in previous months. He also said that he would persist in trying to improve the access of children to the facilities in the village.
2019/031	To consider the Minutes of the Monthly Meeting held on 7 January 2019 and when approved to sign them as a correct record
	It was proposed that the Minutes be approved and signed, seconded, and all in favour.
2019/032	To receive reports on matters arising from the minutes and answer questions from Councillors
2019/032.2	Re 2019/007 – The Chairman reported that the Planning Application for the Stables on Brunts Lane has been granted by NCC with the conditions that had been submitted by the Parish Council. Cllr Purdue Horan was thanked for his support.
2019/034	To receive the Chairman's Report
	The Chairman had circulated his report (see Appendix). It was noted that fly tipping is an increasing issue around the village and that the Borough Council is fully aware.
2019/035	Planning See Appendix for full report. <u>18/02823/FUL</u> Jonathan and Suzanne Mitchell 1 Cross Lane NG13 8NE Two storey side and single storey rear extensions NO OBJECTION, recommendations for conditions were submitted <u>18/02890/FUL</u> Mr Billy Morris

	<p>Old Telephone Exchange Butt Lane NG13 8NY Change of use of telephone exchange to dwelling, construction of single storey side and rear extension and rendering of existing building NO OBJECTION, recommendations for conditions were submitted</p> <p><u>18/02718/FUL (re-submission)</u> Mr and Mrs Mason 1 Haycroft Way NG13 8PB Loft conversion with dormers to front and rear NO OBJECTION</p> <p>It was reported by the Deputy Clerk that the application from Guy Phoenix had been withdrawn and the property put on the market.</p>
2019/036	Finance
2019/036.1	To receive the Statement of Account to 31 January 2019.
2019/036.2	To approve and sign the Schedule of Payments: In the Clerk's absence it was proposed that the Schedule of Payments be approved and signed. Seconded and all in favour.
2019/036.3	To sign cheques for invoices due for payment.
2019/036.4	The RFOs report was received. Cllr Hall to retain all the allotment cheques for the time being.
	The Chairman brought forward Item 2019/049
2019/049	To receive reports from committees and schedule meeting dates, including consideration of the recommendation from the Executive Committee with regard to the precept submission for 2019/20.
	The Executive Committee had met to agree a recommendation for the precept submission for 2019/20. A precept increase of 3% was recommended which is in line with inflation and many other authorities. It was proposed to agree with the Committee's recommendation to submit a precept request of £39,634 which represents an increase of 3%. Seconded and all in favour.
2019/037	To discuss matters relating to the Playing Field and Pavilion
2019/037.1	The new pavilion extension is now complete and in use. A small underspend on one of the grants is to be used, with the funder's permission, on roller shutters on the existing building. There are VAT refunds outstanding which need following up. The Parish Council wishes to thank all those involved. Action: Chairman to write letter of thanks.
2019/037.2	The transfer of Butt Field to the Parish Council is ongoing – The Deputy Clerk reported on some final discussions. It was proposed to ensure that, in the event that the NCC re-acquires the Field as a result of the Parish Council breaking the covenant, the Parish Council retains a right of access to the pavilion, tennis court and bowling green, sufficiently wide for emergency vehicles. Seconded and all in favour. It was further proposed to nominate the Deputy Clerk to fulfil the role of proper officer in these matters. Seconded and all in favour.
2019/038	To receive a report on the play area and consider quotations for any remedial work required
	Cllr Bancroft reported. At the last meeting Cllr Bancroft was authorized to proceed with arranging for the works immediately necessary to be carried out by Streetwise – this has now been ordered at a price of £353+VAT. With regard to the replacement logs which have been ordered from John Walker Timber – the materials have been ordered and the work will be done in the coming months.
2019/039	To receive an update from the Deputy Clerk re the proposal to install a small hydro plant next to the Trent and an easement over the access road from Trent Lane to the Weir
	The Deputy Clerk had circulated an update prior to the meeting. Following an offer made by H2O Power, it was proposed to reject this offer, and to propose instead an annual payment, index-linked for the duration of the project, as well as an initial lump sum. Proposal seconded, majority in favour - 6 votes for, 5 votes against.
2019/040	To agree a process for the recruitment of a clerk / RFO
	It was proposed to re-advertise the post of Clerk/RFO at LC2, seconded and majority in favour.
2019/041	To receive an update on the proposed Trent Lane traffic scheme
	There has been no update, although Cllr Purdue Horan reported that the project is still planned for April.
2019/042	To discuss GDPR compliance and decide whether to appoint a DPO.

	It was proposed to appoint Deputy Clerk, Euan Temple as temporary Data Protection Officer for six months. Seconded and all in favour
2019/044	To discuss suitable signage for the Queen's Glade (Queen's Commonwealth Canopy Project).
	Item deferred.
2019/045	To discuss subscribing to a professional mapping service
	Item deferred until after the public Community Plan meeting on 21 February.
2019/046	To receive a report on matters on the monthly list of outstanding issues
	As circulated.
2019/047	To consider whether there are any consultation issues arising from the agenda
	None.
2019/048	To consider whether there are any insurance/risk assessment issues arising from the agenda
	The safety concerns raised by a resident about uneven ground on the footpaths around Butt Field were noted. Cllr Atkins agreed to consider what action could be taken. Concern was also noted about a block of concrete obstructing PF9.
2019/050	To receive and consider reports from the Clerk
	None.
2019/051	To receive matters for report
2019/051.1	Cllr Atkins recalled that there used to be a small group of people who kept an eye on the footpaths within the village, and commented that this might be something that could be refreshed. Several other councillors agreed.
2019/051.2	Cllr Verner noted a problem with litter around Bridgford Street, Trent Lane and the A6097.
2019/051.3	Cllr Hall reported a resident living near the Post Office regularly parks on the pavement, thereby obstructing it for pedestrians especially those with wheelchairs or pushchairs. Action: Cllr Riddle to address.
2019/051.4	Cllr Hall reported that PF30 at Chapmans Corner has remained open during the emergency wall repairs, but that the pavement is currently obstructed.
	Cllr Riddle reported that she is in contact with RBC and Streetwise regarding dog bins not being emptied around the Christmas period.
2019/052	Correspondence for information only
	As circulated.
	There being no further business the meeting closed at 9.30pm

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Chairman

Date:

East Bridgford Parish Council

Appendix to the Minutes held on Monday 4 February 2019 7.30pm in the Methodist Chapel

Item 2019/034 - Chairman's report, February 2019

Chairman's report, February 2019

Clerk Vacancy

The Executive committee agreed the wording of an advert and application pack which contains the job description and a person specification for the post. It was advertised through NALC and locally. There have been seven applications.

Euan Temple has kindly offered to Clerk the February meeting. To determine this, and ensure any other roles of a 'Proper Officer' are covered during the interim, there will be an item on the agenda after the Declaration of Interests and Apologies.

Local Plan 2 Examination

No further information has been received following the session which looked at the East Bridgford proposals.

Planning application at The Stables, off Brown's Lane.

Following comments at the last meeting, a query was submitted to Notts CC about a gate which has been installed at the above property. An officer visited the site, and judged that it was a permitted development. At the time of writing there has been no decision about the application.

Fly-tipping

Further instances of fly-tipping have been reported to RBC Streetwise recently on the Butt lane by-way, the bridleway off Brunt's Lane and Old Hill Lane, the green lane off Kneeton Road.

Kirk Hill hedge

A reminder e-mail has been sent to the agents for Southwell Diocese copied to VIA(EM), to remind them of the accepted bird nesting moratorium date at the end of February and to request information about when the work will be done.

Precept

At the Executive Committee, it was decided to recommend a precept which is 3% higher than 2018/19 with no contingency i.e. reserves will have to cover any unanticipated expenditure. RBC has agreed that we can submit our precept on the 5th February, after the meeting.

Pavilion extension

There has been some welcome publicity about the completion of the extension in the Newark Advertiser. Some outstanding invoices have been settled during the month and a small underspend on one of the funds may enable electric shutters to be extended to further windows currently covered by manual wooden ones, subject to the work being able to meet a tight deadline.

Item 2019/035- Planning

Where it states "permission granted" it may be approved subject to conditions.

PLANNING APPLICATIONS RECEIVED in January 2019

18/02823/FUL - Jonathan and Suzanne Mitchell
1 Cross Lane NG13 8NE
Two storey side and single storey rear extensions
NO OBJECTION – CONDITIONS RECOMMENDED

18/02890/FUL - Mr Billy Morris
Old Telephone Exchange Butt Lane NG13 8NY
Change of use of telephone exchange to dwelling, construction of single storey side and rear extension and rendering of existing building
NO OBJECTION – CONDITIONS RECOMMENDED

18/02718/FUL (re-submission) - Mr and Mrs Mason
1 Haycroft Way NG13 8PB
Loft conversion with dormers to front and rear
NO OBJECTION

Decisions yet to be made by Rushcliffe BC

18/00986/FUL - Ray Shelton
27-43 Main Street
Resubmission
Erection of 1 storey green roof, bio-diverse house with garage and associated access

18/02224/VAR - Edward Tarbatt of Bridgford Garden Centre, NG13 8LA
Vary condition 6 of planning permission 17/02983/FUL to substitute plan and allow the provision of a mezzanine floor

18/01841/FUL - Mr E Campbell-Lendrum of H2O Power
Gunthorpe Weir, Trent Lane
Hydroelectric generation plant comprising Archimedes screw turbines, an adjustable weir crest. A new multi-species fish pass, a turbine house building, hydraulic channels, trash screening, access improvements, an electrical substation and underground cabling.

17/03020/FUL - Mr Guy Phoenix
Land North West of Kneeton Road (down by the river), Old Hill Lane .
New dwelling with ancillary garage incorporating sustainable building systems and renewable technologies. This also incorporates a notice that this affects a public right of way.

Decision made by Notts CC

F/3927 - Mr Booth
The Stables, Brunts Lane, East Bridgford
Proposed waste transfer station for the import, sorting and forwarding for re-cycling of non-ferrous metals. *In metallurgy, a non-ferrous metal is a metal, including alloys, that does not contain iron (ferrite) in appreciable amounts. Important non-ferrous metals include aluminium, copper, lead, nickel, tin, titanium and zinc.*
Permission granted subject to conditions

Decisions made by Rushcliffe BC

18/02318/FUL - Kevin Frost of 'The Old Stables' in Lammas Lane
Construction of new dwelling at 6 College Street NG13 8LE revised application
Permission granted

18/01468/REM - Mrs Charlotte Henson
Land West of Chapel Lane Bingham
Reserved matters submission for 733 residential dwellings including details of access. Phase 2 of

