

**East Bridgford Parish Council****Minutes of the Meeting held on Monday 5 November 2018 at 7.30 pm in the Methodist Chapel**

**Present:** Cllrs P Clarke (Chairman), D Atkins, P Bancroft, N Hall, R Hunt, D Meylan, G Stevens, J Turner, Cllr M Verner

**Also present:** Borough Cllr N Lawrence  
Euan Temple (Deputy Clerk), Jess Molineaux (Minuting Secretary)

**Residents:** Mrs P Andrews, Mr D Sutherland, Mr R Mackie, Mrs J Reffin, Mrs P Pring

<b>2018/260</b>	<b>To make Declarations of Interest in any matter on the agenda.</b> (Where an interest becomes apparent during the course of any discussion, it must be declared at that time.)
	Standing declarations as follows: Cllr Atkins on matters relating to the Community Plan & Springdale Wood; Cllr Clarke as an Officer of the Bowls Club; Cllr Hunt on matters relating to the Wharf and the Marina; Cllr Stevens on matters relating to the bank above the Marina, Bridgford Court and the Community Plan; Cllr Strutt on matters relating to the Horticultural Society.
<b>2018/261</b>	<b>Apologies for Absence</b> Cllr Riddle, Cllr Strutt, Michele Sharratt, Cllr Purdue-Horan
	<b>The Chairman brought forward Item 2018/264</b>
<b>2018/264</b>	<b>To receive Public Comment</b>
<b>2018/264.1</b>	Mrs Andrews from the Community Plan group attended to provide information about the planned Public Meeting on 21 February. The Plan has been made available to the Parish Council and the wider community and general agreement has been assumed. The Public Meeting aims to identify the next steps.
<b>2018/264.2</b>	Mr Sutherland attended to request an update on the Trent Lane scheme, and thanked the Parish Council for their support with representations to Via (NCC) regarding traffic flow and parking near the Kirk Hill/Trent Lane/Main Street/Kneeton Road junction.
	<b>The Chairman brought forward Item 2018/271</b>
<b>2018/271</b>	<b>To receive an update on the proposed Trent Lane traffic scheme</b>
	The Chairman provided an update. The proposal is on the Agenda for the December NCC meeting, with a recommendation that it is accepted and implemented in early 2019. A related traffic survey is currently underway. With regard to the meeting in the Autumn with Kendra Hourd, the Chairman has heard back that they are considering new areas of pull-in along Main Street, such as a bus stop zone next to the Royal Oak.
<b>2018/264.3</b>	Mrs Reffin and Mrs Pring brought to the attention of the Council issues arising from conditions placed upon a development as part of the planning permission granted for the development. They were advised to approach the appropriate department at the Borough Council. Cllr Lawrence offered his support.
<b>2018/264.4</b>	Mr Mackie attended to follow up communication with the Parish Council regarding digital mapping of the village. He is aware of the ParishOnline software that costs £120/year, which Bingham, Radcliffe and Newton all use. Mr Mackie also raised the subject of the five new trees planted in Springdale Wood as part of the Commonwealth Canopy. The Planting Ceremony was attended by our MP Robert Jenrick, Cllr Purdue Horan, Cllr Lawrence and members of the Parish Council and village. The Friends of Springdale Wood would like to purchase a suitable sign for the area which is to be called the Queen's Glade, and would like the Parish Council's support. See Item /277 below.
	<b>The Chairman bought forward Item 2018/277</b>
<b>2018/277</b>	<b>To discuss the Queen's Commonwealth Canopy Project and decide on any action EBPC might like to take</b>
	<b>It was proposed</b> that EBPC supports the purchase of suitable signage for the Queen's Glade. Seconded and all in favour. The BioDiversity Group was asked to forward proposed details for agreement at the next meeting.
<b>2018/262</b>	<b>To consider the Minutes of the Monthly Meeting held on 1 October 2018 and when approved to sign them as a correct record</b>
	<b>It was proposed</b> that the Minutes be approved and signed, seconded, and all in favour.
<b>2018/263</b>	<b>To receive reports on matters arising from the minutes and answer questions from Councillors</b>
<b>2018/263.1</b>	Re 241.1 – Tree pruning in the village car park. This work is due to be completed this week.
<b>2018/263.2</b>	Re 241.4 – Keys for the PC shed used by the Horticultural Society have not yet been received. Still outstanding.

<b>2018/263.3</b>	Re 257 – There has been a report of Japanese Knotweed in the Churchyard – this has been reported to the relevant body.
<b>2018/263.4</b>	Re 257 Cllr Turner reported that he can no longer attend the NALC meeting
<b>2018/265</b>	<b>To receive the Chairman's Report</b>
	The Chairman had circulated his report (see Appendix). The Chairman drew Councillors' attention to the Village Hall's need for a Chairperson, and they are also looking for a Bookings Secretary. In addition the Village Magazine needs a new Editor, as the current Editor's final issue is December.
<b>2018/266</b>	<b>Planning</b> See Appendix for full report. <u>18/02224/VAR</u> Edward Tarbatt of Bridgford Garden Centre, NG13 8LA Vary condition 6 of planning permission 17/02983/FUL to substitute plan and allow the provision of a mezzanine floor In order to meet a tight deadline, comments have already been submitted– NO OBJECTION <u>18/02318/FUL</u> Kevin Frost of 'The Old Stables' in Lammas Lane Construction of new dwelling at 6 College Street NG13 8LE <i>revised application</i> NO OBJECTION
	<b>The Chairman brought forward Item 2018/276</b>
<b>2018/276</b>	<b>To note/comment on responses from Highways regarding creating a walk-way near the garden centre on Fosse Way and traffic calming measures for the village.</b>
	Councillors continue to receive alarming anecdotal reports of the dangerous stretch where there is no footpath. It was agreed that the Clerk should write again to Kendra Hourd, copying in Cllr Purdue Horan. <b>Action: Clerk</b> Traffic calming for the village – see above. In addition, Cllr Meylan proposed that consideration is given to the use of a chicane to slow traffic – it was agreed to assess the outcome of the Trent Lane closure, and potential extra pull-ins, before this is considered.
<b>2018/267</b>	<b>Finance</b>
<b>2018/267.1</b>	To receive the Statement of Account to 30 October 2018. It was noted that £6K has been transferred from the Sports Club into EBPC's fund for the Pavilion extension to assist cash flow for the project.
<b>2018/267.2</b>	To approve and sign the Schedule of Payments: <b>It was proposed</b> that the Schedule of Payments be approved and signed.
<b>2018/267.3</b>	To sign cheques for invoices due for payment – completed.
<b>2018/267.4</b>	The RFOs report was received.
<b>2018/268</b>	<b>To discuss matters relating to the Playing Field and Pavilion – including the proposal to install a defibrillator on site and a request by the Tennis Club for EBPC to cut trees</b>
	Cllr Turner gave an update. Working is continuing at pace again now after a slower period. Work is now due to be completed in the 2 <sup>nd</sup> week in December – this has affected payment schedule / cash flow but funders are being kept informed. HMRC Claims are going through OK. BIFFA require a letter from the Chairman to confirm that payments are to be made to the PC, not the Sports Club. <b>Action: Cllr Clarke.</b> Cllr Turner was thanked for his efforts. The Deputy Clerk gave an update on the purchase of the Playing Field – progressing as planned. One outstanding item for discussion is the mowing – it was agreed that the Playing Field Committee should negotiate this with the Sports Club and that it should form part of the EB precept this coming year and form part of the Sports Club's budgeted expenditure for the coming year until responsibility for mowing is agreed. There are also matters relating to the maintenance of trees and utility services (drains pipes and cables) under the playing field. <b>Action: Playing Field Committee</b>
<b>2018/269</b>	<b>To receive a report on the play area and consider quotations for any remedial work required</b>
	Cllr Bancroft gave an update. He met John Walker, from John Walker Timber at the site to discuss longer terms plans. He is able to replace all the zip wire logs for a cost which represents good value – £3050 + VAT for each side, and £1622 + VAT for the front. On the basis of this, the order to NCC to replace the broken logs was cancelled. <b>It was proposed</b> to place an order with John Walker timber to do the whole job at the same time. Majority in favour. <b>Action Cllr Bancroft to go ahead and place order.</b> It was reported that the backboard of the basketball needs repairing – a quote has been repaired for £337 to repair it. Carried forward to the next meeting. <b>Action: Clerk / Cllr Bancroft</b>
<b>2018/270</b>	<b>To discuss action to be taken regarding remedial work required to play area timbers</b>
	As above

<b>2018/271</b>	<b>To receive an update re the proposal to install a small hydro plant next to the Trent and an easement over the access road from Trent Lane to the Weir</b>
	The Deputy Clerk gave an update. A initial proposal has been made by the proposed developer for a fee for access over the track which EBPC has been advised to reject. Discussions ongoing. No objection to the planning application as such on land belonging to Canal and River Trust
<b>2018/272</b>	<b>To receive an update on GDPR compliance</b>
	The Deputy Clerk had circulated the NCC guidance document and code of conduct. <b>It was proposed</b> that this Code of Conduct is adopted, seconded and all in favour. Councillors and Officers were reminded about forwarding emails containing others' private email addresses without consent.
<b>2018/273</b>	<b>To discuss East Bridgford's commemoration of the centenary of Armistice Day</b>
	Final preparations for the event are progressing well. It was agreed that the evening torchlit walk would be a Parish Council event with authorised marshals and risk assessment. <b>Action: Deputy Clerk to contact insurers and complete risk assessment.</b> More marshals are required for the evening event to assist with the road closure. The £300 allocated by EBPC to support this event may not now be needed.
<b>2018/275</b>	<b>To note/comment on an order to divert East Bridgford Footpath Number 40</b>
	As this diversion had been proposed and agreed upon at an earlier meeting, EBPC has no objection.
<b>2018/278</b>	<b>To receive a report on matters on the monthly list of outstanding issues</b>
	As circulated. Cllr Stevens reported that there was still a leak on the site at Bridgford Court. Butt Lane byway – there has been no progress on this. It was agreed that contact should be made with David Banks, RBC with a view to making further representation to Via/Highways. A letter also to be sent to Robert Jenrick MP. <b>Action: Cllr Clarke to take forward.</b>
<b>2018/279</b>	<b>To consider whether there are any consultation issues arising from the agenda</b>
	Consultation on any proposed pull-in / bus stop – this would be a Via consultation.
<b>2018/280</b>	<b>To consider whether there are any insurance/risk assessment issues arising from the agenda</b>
	The risk assessment for the Armistice Day evening event to be completed. It was noted that the insurance for the extended Pavilion will need to be reviewed after the project is completed. <b>Action: Clerk</b>
<b>2018/281</b>	<b>To receive reports from committees and schedule meeting dates</b>
	The Amenities and Recreation Committee met in October – the main point of discussion was the rotting logs – replacement work has now been authorised. The Executive Committee also met in October – main items were to update the standing orders and review financial regulations. There was also a discussion around whether the Playing Field Committee is required and whether it could be reabsorbed in to the Amenities and Recreation Committee – to be further discussed it an item around Standing Orders in December. <b>Action: Clerk for the December agenda.</b>
<b>2018/282</b>	<b>To receive and consider reports from the Clerk</b>
	RBC's draft Empty Homes Strategy is out for consultation St Peters Academy DARE presentation takes place on 7 December at 2.45 – councilors are invited to let the school know if they would like to attend. Deputy Clerk circulated NCC's consultation on the proposals for changing to a Unitary Authority and abolishing the borough/district councils. There was a discussion on the proposals being put forward by NCC, and Cllr Lawrence reported on a suggested alternative proposal by RBC to split the county (including the City) into three unitary authorities.
<b>2018/283</b>	<b>To receive matters for report</b>
<b>2018/283.1</b>	Cllr Stevens enquired as to whether the EBPC will comment on the empty homes consultation
<b>2018/283.2</b>	Cllr Bancroft sends his apologies for the December meeting
<b>2018/283.3</b>	Cllr Hunt enquired as to who owns the piece of land near the copse at the traffic lights. This has still not been established – Land Registry may not show the ownership.
<b>2018/283.4</b>	Cllr Hall enquired about the hedges belonging to the Diocese near Kirk Hill traffic lights. <b>Action: Clerk to follow up with the Diocese</b>
<b>2018/283.5</b>	Cllr Hall reported a broken post outside the Post Office – will arrange with Bill Marshall to repair/replace
<b>2018/283.6</b>	Cllr Lawrence apologised for his absence in recent months due to ill health. He reported that the amount of planned housing in the local area is increasing. 1070 new homes in Bingham,

	the Newton development starting soon, possibly 40 new homes in Newton, plus our allocation which gets discussed at the Enquiry which is due to meet later in November.
<b>2018/259</b>	<b>Correspondence for information only</b>
	As circulated.
	There being no further business the meeting closed at 9.40 pm

.....  
Chairman

Date: .....

## **East Bridgford Parish Council**

### **Appendix to the Minutes held on Monday 5 November 7.30pm in the Methodist Chapel**

#### **Item 2018/265**

##### **Chairman's report, November 2018**

##### **Traffic through the village, and Trent Lane**

The response to the original delay to consideration of the Trent Lane scheme seems to have had an effect in that the scheme is now being considered in the December Community and Place Committee meeting, with a view to it being commenced in early 2019. The details have been circulated, including to the CPG, and it is stated that the road will be blocked to motor vehicles but access will still be available to cyclists and pedestrians.

The Clerk has had some communications with Kendra Hourd and it seems that some consideration is being given to measures along Main Street, for example, creating a bus stop yellow zone adjacent to the Royal Oak which would give an extra 'pull in' in that area.

##### **Village Hall and Parish Magazine**

These two issues are raised together because they have a common issue to resolve. In the case of the Village Hall, a Chair is still being sought, and in respect of the magazine, Penny Prior is leaving as editor. Both posts are very important to the village and if any Councillors know of suitable candidates it would be a great help to the groups involved in each enterprise.

##### **Queen's Commonwealth Canopy project**

Five saplings will be planted in a formal ceremony at Springdale Wood on Saturday 3<sup>rd</sup> November at 11.00am in a clearing prepared by the Friends of Springdale Wood to be called "The Queen's Glade". This came about through the above initiative involving the Woodland Trust which is to plant trees in every parliamentary constituency and East Bridgford was asked if it could oblige in Robert Jenrick's constituency. Robert Jenrick himself is due to attend together with local Councillors and a representative of the Woodland Trust, and Parish Councillors are also invited. The Friends would like to permanently mark this project with a sign placed in the glade and has asked if the PC will fund one in due course, which can be decided at the meeting.

##### **Civic Services**

On behalf of the Council, I attended the Mayor of Bingham's civic service at St. Mary's on Sunday 28<sup>th</sup> October. There will also be a Nottinghamshire County Council one at Southwell Minster at 4.30pm on Tuesday 6<sup>th</sup> November

#### **Item 2018/266 - Planning**

##### **PLANNING APPLICATIONS RECEIVED in October 2018**

18/02224/VAR - Edward Tarbatt of Bridgford Garden Centre, NG13 8LA

Vary condition 6 of planning permission 17/02983/FUL to substitute plan and allow the provision of a mezzanine floor

18/02318/FUL - Kevin Frost of 'The Old Stables' in Lammas Lane

Construction of new dwelling at 6 College Street NG13 8LE *revised application*

##### **Decisions to be made by Rushcliffe BC**

18/01841/FUL - Mr E Campbell-Lendrum of H2O Power

Gunthorpe Weir, Trent Lane

Hydroelectric generation plant comprising Archimedes screw turbines, an adjustable weir crest. A new multi-species fish pass, a turbine house building, hydraulic channels, trash screening, access improvements, an electrical substation and underground cabling.

17/03020/FUL - Mr Guy Phoenix

Land North West of Kneeton Road (down by the river), Old Hill Lane .

New dwelling with ancillary garage incorporating sustainable building systems and renewable technologies. This also incorporates a notice that this affects a public right of way.

Decisions made by Rushcliffe BC

18/01977/FUL- Roger Rawson

9 Browns Lane NG13 8PL

Log cabin with veranda to replace existing shed

Permission granted

18/01799/FUL and 18/01680/FUL - Karen Bannoche

18-20 Cherryholt Lane NG13 8LJ

Conversion of outbuildings to provide extension to 20 Cherryholt Lane and 3 new build garages (revised scheme)

Permission granted

18/01773/FUL Mr David Leach

17 Brickyard Lane NG13 8NJ

Front and rear extensions to upper ground floor, rear extension to lower ground floor, new glass balustrade, and privacy wall to existing balcony

Permission granted

18/01787/FUL - Mr M Dushaj

18 Holloway Close, NG13 8NG

Two storey rear extension

Permission granted

18/01876/LBC Mr and Mrs Davis

The Croft, Straws Lane NG13 8NF

Extensive (but largely internal) alterations to a Listed Building

Permission granted

18/01913/FUL Paul Bottomley

22 Browns Lane NG13 8PL

Single storey rear extension

Permission granted

**Item 2018/278 Outstanding issues**

Date	Issue
October 08	Double yellow lines around the village - being reviewed
	Sports club Lease
August 15	Cuttle Hill project -Deferred
July 16	Water discharge from bank above Marina
October 16	Community Speedwatch Exercise
May 17	Five year consultation on dualling of A46
September 17	Meet Diocese re Kirk Hill hedge / verge maintenance
October 18	Set of keys to the PC shed used by the Horticultural Society
October 18	Who owns piece of land adjacent to copse near traffic lights?
October 18	Concern about vehicular access to the byway under A46

**Item 2018/267- Finance**

<b>MEETING OF EAST BRIDGFORD PARISH COUNCIL TO BE HELD ON 5th NOV 2018</b>			
<b>CLERK'S FINANCIAL REPORT</b>			
<b>Statement of acct</b>		<b>at</b>	<b>30/10/2018</b>
Balances :			
Bank of Scotland current account			<b>95421.94</b>
		3 x unrepresented cheques to a total value of £239.54	
<b>* Note:</b>			
Of total funds, reserve for maintenance of village heritage assets:		£	
b/f	25/09/2014	500.00	re 2014/15
transfers in / out	30/09/2015	500.00	re 2015/16
transfers in / out	29/09/2016	500.00	re 2016/17
transfers in / out	27/09/2017	500.00	re 2017/18
transfers in / out	24/09/2018	500.00	re 2018/19
c/f	30/10/2018	<b>2500.00</b>	
<b>Summary of receipts and payments</b>			
<b>Receipts</b>		<b>25/09/2018-30/10/2018</b>	
<b>Accounts heading</b>	<b>Description</b>		<b>£</b>
Wharf rent	Wharf quarterly rent		1275.00
Grants, donations, misc	Transfer from folding local NHW		138.52
Grants, donations, misc	ESBC lottery fund (pavillion extension related)		8627.00
Precept	Precept second part		19144.00
VAT refund	VAT refund		5192.79
Grants, donations, misc	ESBC lottery fund (pavillion extension related)		18253.00
Allotments & OS	Land rent - B Crossland		100.93
		<b>Total</b>	<b>51542.64</b>
<b>Payments authorised since the last meeting</b>			
<b>Accounts heading</b>	<b>Description</b>		<b>£</b>
Playing Field	Pavillion extension work		21903.16
Playing Field	Maintenance of play area		82.20
Playing Field	Replacement label - adult gym in play area		14.10
<b>Payments - Nov 2018</b>			
<b>Accounts heading</b>	<b>Description</b>		<b>£</b>
Open spaces	Purchase of padlocks & chain for allotments gates		76.50
Open spaces	Purchase of vouchers - competition prizes		115.00
Management expenses	Pat Testing of Office Equipment		39.00
Management expenses	High Vis Vests x 4 for councillors/staff		76.56
Staff costs	Net salaries		765.50
Management expenses	Office - phone/internet		25.00
Casual Labour/Litter	Casual labour and litter picking		350.00
Grants, donations, misc	Remembrance Sunday signs		86.40
Playing Field	Pavillion extension work		30,244.66
		<b>Total</b>	<b>31,778.62</b>
Signed .....	Chairman EBPC		Dated .....
Signed .....	Clerk & RFO		Dated .....