

**East Bridgford Parish Council****Minutes of the Meeting held on Monday 1 October 2018 at 7.30 pm in the Methodist Chapel**

**Present:** Cllrs P Clarke (Chairman), D Atkins, P Bancroft, N Hall, R Hunt, D Meylan, J Riddle, G Stevens, J Turner

**Also present:** Michele Sharratt (Clerk), Euan Temple (Deputy Clerk), Jess Molineaux (Minuting Secretary)

**Residents:** Mr D Sutherland

<b>2018/238</b>	<b>To make Declarations of Interest in any matter on the agenda.</b> (Where an interest becomes apparent during the course of any discussion, it must be declared at that time.)
	Standing declarations as follows: Cllr Atkins on matters relating to the Community Plan & Springdale Wood; Cllr Clarke as an Officer of the Bowls Club; Cllr Hunt on matters relating to the Wharf and the Marina; Cllr Stevens on matters relating to the bank above the Marina, Bridgford Court and the Community Plan; Cllr Strutt on matters relating to the Horticultural Society.
<b>2018/239</b>	<b>Apologies for Absence</b> Cllr Verner, Cllr Strutt, Cllr Lawrence, Cllr Purdue-Horan
	<b>The Chairman brought forward Item 2018/242</b>
<b>2018/242</b>	<b>To receive Public Comment</b>
<b>2018/242.1</b>	Mr Sutherland attended to voice concern that the Trent Lane Closure proposal had been withdrawn from the 6 October meeting at NCC, citing a lack of public consultation. Given the findings of the Community Plan around the issue of volume and speed of traffic, what steps has EBPC planned in response? And what is EBPC's longer term plan for dealing with this issue, as traffic calming is part of the Parish Council's remit?
	<b>The Chairman brought forward Item 2018/252</b>
<b>2018/252</b>	<b>To receive an update on the proposed Trent Lane traffic scheme</b>
	The Chairman confirmed that the proposal has been carried forward to the November NCC meeting, citing issues to do with buses using Trent Lane to get to route to Shelford. <b>It was proposed</b> that a strongly worded letter be sent to the Chair of the Committee, cc Kendra Hourd (VIA EM), Cllr Cutts, Cllr Purdue Horan, Cllr Lawrence, the Community Plan group and the bus company stating that the published bus route does not routinely go down Trent Lane. Seconded and all in favour. <b>Action: Clerk to draft letter</b> With regard to longer term planning, it was agreed that the Community Plan will identify recommendations, and further discussion will be required as to EBPC's involvement. The Chairman is still awaiting the outcome from the meeting with VIA EM at Kirk Hill/Main Street/Trent Lane junction. <b>Action: Clerk to follow up.</b> It was agreed to keep this issue on the agenda.
<b>2018/240</b>	<b>To consider the Minutes of the Monthly Meeting held on 3 September 2018 and when approved to sign them as a correct record</b>
	<b>It was proposed</b> that the Minutes be approved and signed, seconded, and all in favour.
<b>2018/241</b>	<b>To receive reports on matters arising from the minutes and answer questions from Councillors</b>
<b>2018/241.1</b>	Re 213.2 – Tree pruning in the village car park. A quote has been received from Vale Tree Care for £490 to cut back 4 trees – <b>it was proposed</b> to accept this quote, seconded, and majority in favour. <b>Action: Clerk to go ahead and arrange for the work to be done.</b>
<b>2018/241.2</b>	Re: Tree planting in the village – The Chairman has accepted an offer of 5 native trees from the Woodland Trust as part of the Queens Commonwealth Canopy project. These will be planted in Springdale Wood in early November.
<b>2018/241.3</b>	Re 215 – It was agreed that TPO notifications should be sent to the Deputy Clerk for inclusion in the planning report. <b>Action: Clerk</b>
<b>2018/241.4</b>	Re: 236.7 – a set of keys to the PC shed used by the Horticultural Society have not yet been received. <b>Action: Cllr Bancroft to add to the outstanding items list.</b>
<b>2018/241.5</b>	Re: 234 – Clerk still to find out who owns the small piece of land adjacent to the small copse near the traffic lights. <b>Action: Clerk to follow up, Cllr Bancroft to add to the outstanding items list.</b>
<b>2018/241.6</b>	Re: 236.4 – The monies from the Neighbourhood Watch have been returned to the Parish Council as agreed.
<b>2018/241.7</b>	Re: 236.9 – The Clerk has been in contact with the Diocese regarding hedges on Kirk Hill – they responded that they are actioning this in the near future.
<b>2018/241.8</b>	Re: 235 Cllr Stevens reported on the Town and Parish Conference
<b>2018/243</b>	<b>To receive the Chairman's Report</b>
	The Chairman had circulated his report (see Appendix).

<b>2018/244</b>	<b>Planning</b> See Appendix for full report
<b>2018/244.1</b>	18/01977/FUL – Roger Rawson, 9 Browns Lane Log Cabin with veranda to replace existing shed No Objection
<b>2018/244.2</b>	A request had been received for EBPC to meet with the planning consultant advising a company with a land interest off Kneeton Road. It was agreed that the Parish Council should not take this forward.
<b>2018/244.3</b>	18/01841/FUL – Mr E Campbell-Lendrum of H2O Power Re Gunthorpe Weir, Hydro Electric Plant No objection but EBPC makes several recommendations – see Appendix
	<b>The Chairman brought forward Item 2018/249</b>
<b>2018/249</b>	<b>To receive an update re the proposal to install a small hydro plant next to the Trent and an easement over the access road from Trent Lane to the Weir</b>
	The Deputy Clerk gave an update. The surveyors of the two parties are in discussion on terms. A report had been provided to them regarding EBPC's points for consideration. Cllr Meylan highlighted issues: maintaining emergency vehicular access at all times, completing a survey of the track to ensure it is fit for purpose, ensuring that H2O will maintain the track to the EBPC's requirements, ensuring ongoing communication and liaison with EBPC. These issues will be added to the report to pass to the surveyors. The project must not interfere with the Marina or with the existing public access to the area.
<b>2018/245</b>	<b>Finance</b>
<b>2018/245.1</b>	To receive the Statement of Account to 24 September 2018.
<b>2018/245.2</b>	To approve and sign the Schedule of Payments: <b>It was proposed</b> that the Schedule of Payments be approved and signed, pending a query on the Streetwise invoice, seconded and all in favour.
<b>2018/245.3</b>	To sign cheques for invoices due for payment – completed.
<b>2018/245.4</b>	The RFOs report was received. Cllr Turner is due to meet with the Clerk separately to discuss the accounting and reporting of the monies for the Pavilion extension.
<b>2018/246</b>	<b>To discuss matters relating to the Playing Field and Pavilion – including the proposal to install a defibrillator on site and a request by the Tennis Club for EBPC to cut trees</b>
	Cllr Hall reported that Streetwise are not correctly locking the gate, thereby locking other users out. Their lock has been removed. <b>Action: Cllr Hall to return the lock and Streetwise to be advised as to the correct procedure.</b> Cllr Turner reported that the build is now proceeding well and is due for completion at the end of November. Cllr Turner had attended the Sports Club meeting - £1000 has been paid into the sinking fund; they propose to apply for funding for 12 portable, battery powered floodlights. EBPC has been asked for comments. The Sports Club will consult with residents in the vicinity, as well as consulting with Planning. The use of the lights should be considered in the final wording of the lease. It was agreed to await the written guidance from Planning before responding formally. Grass cutting is still an issue – <b>Action: Clerk to discuss further with Mark Walton</b> Defibrillator – this item to be carried forward to the next meeting. <b>Action: Clerk for the December agenda.</b>
<b>2018/247</b>	<b>To receive a report on the play area and consider quotations for any remedial work required</b>
	Following a more favourable quote from NCC, it was proposed to go ahead with the replacement of the zip wire logs at a cost of £646 + VAT. Seconded and all in favour. A longer-term repair solution is being discussed with an alternative contractor. It was further agreed to authorise the spend of £11.75 + VAT to replace the Fresh Air Fitness plaque sticker. Cllr Bancroft reported that one of the stepping stones is now rotten – it was agreed to get this replaced by NCC at the same time, which will increase the total cost above.
<b>2018/248</b>	<b>To discuss action to be taken regarding remedial work required to play area timbers</b>
	As above
<b>2018/250</b>	<b>To receive an update on GDPR compliance</b>
	Councillors have all been asked to create dedicated email addresses – in progress
<b>2018/251</b>	<b>To discuss East Bridgford's commemoration of the centenary of Armistice Day</b>

	Planning for the East Bridgford event is ongoing. It was noted that as part of the Commemoration Sport Games, Notts County are to stage a women's match between the British Army Football Association and the German Bundeswehr on 8 November, and Nottingham Forest will host a men's game later on the same day.
<b>2018/253</b>	<b>To receive a report on matters on the monthly list of outstanding issues</b>
	As circulated. Three further items to add this month. It was reported that the leak on Trent Lane has been fixed. Severn Trent identified the leak as being from pipework put in by Mr White. It was agreed to discuss damage to the track caused by the leak at the next meeting. <b>Action: Clerk for November agenda.</b>
<b>2018/254</b>	<b>To consider whether there are any consultation issues arising from the agenda</b>
	Consultation on the Hydro Plant proposal – no action required at this stage.
<b>2018/255</b>	<b>To consider whether there are any insurance/risk assessment issues arising from the agenda</b>
	The risk assessment for the fireworks display has been signed off.
<b>2018/256</b>	<b>To receive reports from committees and schedule meeting dates</b>
	Nothing additional. <b>Action: Clerk to circulate available dates for the Executive Meeting and for the Amenities and Recreation Committee.</b> Cllr Riddle is to join the Amenities and Recreation Committee. The Allotments and Open Spaces Committee will meet in January It was reported that Cllr Verner is happy to continue to attend the Village Hall Committee meetings.
<b>2018/257</b>	<b>To receive and consider reports from the Clerk</b>
	NALC meeting – Cllr Atkins, Hall and Turner to let the Clerk know if they want to attend. Japanese Knotweed – this has been reported to all relevant agencies. Pedestrian access to the new Garden Centre – the Clerk contacted VIA EM and Kendra Hourd is considering the issue.
<b>2018/258</b>	<b>To receive matters for report</b>
<b>2018/258.1</b>	Cllr Meylan reported overgrown hedges on the corner of Cross Lane and Main Street – <b>Action: Clerk to contact resident.</b>
<b>2018/258.2</b>	Cllr Hunt has purchased two new padlocks as agreed at the last meeting.
<b>2018/258.3</b>	Cllr Turner reported that a resident would like to do a survey on local verges to identify areas for wildflower seeding. It was agreed to support this proposal.
<b>2018/258.4</b>	Cllr Hall reported continued concern about vehicular access to the byway under the A46. It was agreed to put this on the outstanding items list and revisit at the next meeting. <b>Action: Cllr Bancroft.</b>
<b>2018/258.5</b>	Cllr Hall has bought and delivered vouchers to the winners of the summer planter competitions.
<b>2018/258.6</b>	Cllr Riddle reported that the dangerous branch hanging over Cherry Holt Lane has been removed.
<b>2018/259</b>	<b>Correspondence for information only</b>
	As circulated.
	There being no further business the meeting closed at 9.35 pm

.....  
Chairman

Date: .....

## **East Bridgford Parish Council**

### **Appendix to the Minutes held on Monday 1 October 7.30pm in the Methodist Chapel**

#### **Item 2018/243 - Chairman's report October 2018**

##### **Traffic through the village, and Trent Lane**

There is troubling news about the Trent Lane scheme. VIA's report to Committee has been delayed until November, reportedly because of concerns raised about bus services. Councillors will have received copies of e-mails relating to this and will need to consider what action to take as a consequence.

##### **Defibrillator offer**

Newark First Responders have indicated that they support the use of the defibrillator being offered at the sports pavilion but it will need a cabinet so it can be fitted externally. Costs can be estimated and then referred to the Sports Club Committee and Horticultural Society to establish if a scheme can be put together.

##### **Metropolitan Housing development at Holloway Close**

The development of the 5 units on the site of the garages at Holloway Close has begun and there were some initial reports of issues affecting residents. Residents were advised to contact Metropolitan.

##### **Play Area Swings**

A resident has expressed frustration that no swings are available for children above toddler-age, and also that a wider range of facilities might be considered. She suggested changing one of the cradles to a seat but a check of good practice advice (google came up with Basingstoke) elicited that swing frames should not have mixed types of seats fitted. This has been relayed to the resident but the general thrust of the feelings which is probably wider amongst parents and the older generation can be kept in mind if a project to upgrade the play area is instigated.

#### **Item 2018/244 - Planning**

##### PLANNING APPLICATIONS RECEIVED in September 2018

###### 18/01977/FUL

Roger Rawson 9 Browns Lane NG13 8PL

Log cabin with veranda to replace existing shed

No Objection

###### 18/01769/FUL

Kevin Frost of 'The Old Stables' in Lammas Lane - 6 College Street NG13 8LE

Construction of new dwelling

*Application withdrawn*

###### 18/01841/FUL

Mr E Campbell-Lendrum of H2O Power - Gunthorpe Weir, Trent Lane

Hydroelectric generation plant comprising Archimedes screw turbines, an adjustable weir crest. A new multi-species fish pass, a turbine house building, hydraulic channels, trash screening, access improvements, an electrical substation and underground cabling.

*Consultee comments to date*

*No objection from Ramblers, Natural England or from Borough Cllr Lawrence. The Environment Agency does have an objection in that the Flood Risk Assessment (FRA) does not adequately assess the flood risks and it asks for a revised FRA. Notts CC has no objection except that in the light of the existing water leak from the caravan park, if any works are to be done to the PC's access route, any surface water should be conveyed such that it poses no risk of flooding or ponding in surrounding areas.*

*No objection from Parish Council but the following recommendations made:*

Colour and Materials of turbine-house to be agreed before work commences.  
Suggested timber cladding to blend with trees and green profiled sheeting roof in low curve.  
Content and type of proposed interpretation board to be agreed with Rushcliffe BC and East Bridgford PC prior to production.  
Route and surfacing of relocated footpath 14 and the access track from Trent Lane to be agreed and completed before work commences on site.  
Tree replacement and conservation to be carried out as recommended in Clause 3 of the Tree Survey by Canopy Tree Services dated 29th May 2018  
Tree felling and pruning to be carried out outside nesting and breeding seasons.  
The Reasonable Avoidance Measures (RAM) outlined in the Ecological Appraisal dated July 2018 para. 5.4, should be conditional on any approval.  
Similarly, noise and lighting should be contained at a low level during and after construction.  
Any surface water from the bank above should be conveyed such that it poses no risk of flooding or ponding in surrounding areas  
It must be clear that following the Cromwell Weir disaster, access by emergency vehicles is to be preserved to all weirs. There must be uninterrupted vehicular access to the Marina boatyard and use of the public bridleway. The present Method Statement forming part of the application is too general and broadly based

The access track needs to be widened for use by construction vehicles and strengthened in certain areas. No-one wants lorries to slip off the track and down the bank. Sheet-piling on the bank should be installed above the access track up to Bridgford Court and also installed on the bank down to Mr Jackson-Peatling's adjacent property. The ground has been made sodden by the water leak from Bridgford Court (now apparently stopped by recent repair work) and vibration of heavy traffic along the access track and up to the weir may cause further landslip and be a danger to passing public, to passing vehicles, to the track and to Mr Jackson-Peatling. Adequate sheet-piling will go a long way to avoid that.

The Parish Council is registered proprietor of the access track from Trent Lane which is a public bridleway. It has no objection to the concept of hydro-electric power at the weir and is prepared to grant an easement of access over the track to H2O Power. It is negotiating terms of use and easement with H2O Power but these have not yet been agreed

Decisions to be made by Rushcliffe BC

18/01799/FUL and 18/01680/FUL

Karen Bannoche 18-20 Cherryholt Lane NG13 8LJ

Conversion of outbuildings to provide extension to 20 Cherryholt Lane and 3 new build garages (revised scheme)

18/01773/FUL

Mr David Leach 17 Brickyard Lane NG13 8NJ

Front and rear extensions to upper ground floor, rear extension to lower ground floor, new glass balustrade, and privacy wall to existing balcony

18/01787/FUL

Mr M Dushaj 18 Holloway Close, NG13 8NG

Two storey rear extension

18/01876/LBC

Mr and Mrs Davis The Croft, Straws Lane NG13 8NF

Extensive (but largely internal) alterations to a Listed Building

18/01913/FUL

Paul Bottomley 22 Browns Lane NG13 8PL

Single storey rear extension

17/03020/FUL

Mr Guy Phoenix Land North West of Kneeton Road (down by the river), Old Hill Lane .

New dwelling with ancillary garage incorporating sustainable building systems and renewable technologies. This also incorporates a notice that this affects a public right of way.

**Decisions made by Rushcliffe BC**

18/01765/TPO

Mr Andrew Watson 5 Cherryholt Lane NG13 8PN

Fell one yew and crown-lift another yew

Permission granted

18/01423/FUL

Mr and Mrs Julie and Yu Hin Man 47 Kneeton Road NG13 8PG

Proposed demolition of existing structure and construction of single storey rear extension

Permission granted

18/01516/FUL

Mr Daniel Boulton 19 Moss Close NG13 8LG

Erection of porch to front

Permission granted

18/01636/FUL

Mr McMillan The Old Police House 73 Kneeton Road NG13 8PH

First floor side extension with Juliet balcony to rear extension

Permission granted

**Item 2018/253 Outstanding issues**

Date	Issue
October 08	Double yellow lines around the village - being reviewed
	Sports club Lease
August 15	Cuttle Hill project -Deferred
July 16	Water discharge from bank above Marina
October 16	Community Speedwatch Exercise
May 17	Five year consultation on dualling of A46
September 17	Meet Diocese re Kirk Hill hedge/verge maintenance

