

**East Bridgford Parish Council****Minutes of the Meeting held on Monday 2 July 2018 at 7.30 pm in the Methodist Chapel**

**Present:** Cllrs P Clarke (Chairman), D Atkins, P Bancroft, N Hall, R Hunt, D Meylan, G Stevens, T Strutt, J Turner, M Verner

**Also present:** Borough Cllr N Lawrence, Michele Sharratt (Clerk), Euan Temple (Deputy Clerk)

**Residents:** A Woodhead, G Collins, R Mackie, D Sutherland

<b>2018/157</b>	<b>To make Declarations of Interest in any matter on the agenda.</b> (Where an interest becomes apparent during the course of any discussion, it must be declared at that time.)
	Standing declarations: Cllr Atkins on matters relating to the Community Plan & Springdale Wood; Cllr Clarke as an Officer of the Bowls Club; Cllr Hunt on matters relating to the Wharf and the Marina; Cllr Stevens on matters relating to the bank above the Marina; Cllr Strutt on matters relating to the Horticultural Society.
<b>2018/158</b>	<b>Apologies for Absence</b>
	Jess Molineaux, Minute Secretary, County Cllr F Purdue-Horan, Mrs J Riddle
<b>2018/162</b>	<b>To receive Public Comment – item brought forward</b>
<b>162.1</b>	Resident Anne Woodhead had previously reported that trees and shrubs in the car park needed attention: the problems continue with the pine tree becoming especially large she said. <b>Action:</b> Cllrs Meylan and Bancroft to investigate and report to councillors a week before the next meeting. The resident, who lives next to the car park, added that the bottle bank was used early in the morning. <b>Action:</b> a magazine article to ask villagers to be considerate.
<b>162.2</b>	Two representatives of the East Bridgford Community Plan Group asked for EBPC to consider in detail their interim report. It is at a stage where more input - from the parish council and others - is required. The report has been circulated to councillors by the clerk. <b>Action:</b> separate agenda item on 30 <sup>th</sup> July.
<b>2018/172</b>	<b>To receive an update on the proposed Trent Lane traffic scheme – item brought forward</b>
	It was noted that no further update had been received from Highways as to the proposed trial full closure of the lane. <b>Action:</b> Cllr Clarke to ask VIAEM for details.
<b>2018/159</b>	<b>To consider the Minutes of the Monthly Meeting held on 4 June 2018 and when approved to sign them as a correct record</b>
	<b>It was proposed</b> that subject to some minor corrections, the minutes be approved and signed; seconded; all in favour.
<b>2018/160</b>	<b>To receive reports on matters arising from the minutes and answer questions from Councillors</b>
	Cllrs Meylan and Hunt were concerned about the discharge of water running onto Trent Lane. It was agreed this should be discussed later under 'outstanding issues'.
<b>2018/161</b>	<b>To Co-opt a new Parish Councillor</b>
	The Executive Committee recommended to the full council that Mrs Jo Riddle be co-opted. All in favour.
<b>2018/163</b>	<b>To receive the Chairman's Report</b>
	The report had been circulated pre meeting and is attached as an appendix. <ul style="list-style-type: none"> <li>• Cllr Clarke apologised to Cllr Hall for a mix up regarding the upkeep of the planters.</li> <li>• The state of footpaths and hedges could have an impact on success in the Best Kept Village Competition <b>Action:</b> the clerk to contact the Rights of Way Officer to request that East Bridgford's paths be attended to as soon as possible; Cllr Clarke will supply copy for the magazine requesting house-holders maintain their hedges.</li> <li>• The village show had been very well run. <b>Action:</b> the clerk to thank the committee.</li> </ul>
<b>2018/164</b>	<b>Planning</b> See Appendix for full report
<b>2018/165</b>	<b>Finance</b>
<b>2018/165.1</b>	To receive the Statement of Account to 29 June 2018 – approved.
<b>2018/165.2</b>	To approve and sign the Schedule of Payments: It was proposed that the Schedule of Payments be approved and signed, seconded and all in favour.
<b>2018/165.3</b>	To sign cheques for invoices due for payment – completed with deferral of payment of some invoices due to queries. <b>Action:</b> the clerk to seek further information from NCC and Proweb
<b>2018/165.4</b>	The RFOs report was received.
<b>2018/166</b>	<b>To discuss matters relating to the Playing Field and Pavilion</b>
	The extension work to commence on 16 <sup>th</sup> July - anticipated to take twenty weeks. The hut utilities have been disconnected – it is still hoped the hut can be sold to be relocated. It was agreed that Cllr Turner could proceed to deal with the CCTV and fire alarm.

<b>2018/167</b>	<b>To receive a report on the play area and consider quotations for any remedial work required; to receive any recommendations related to the playground arising from a meeting of the Recreation and Amenities Committee on 28 June.</b>
	All agreed that Cllr Bancroft could enlist a local contractor to undertake the task of replacing two fence posts. Two pieces of equipment are out of action and not on site while being repaired. Cllr Bancroft has ceased to send Streetwise a copy of his weekly checks. The recent ROSPA report has not highlighted most of the issues flagged up by Streetwise in their quarterly inspections. A review of the contract with Streetwise is underway.
<b>2018/168</b>	<b>To discuss action to be taken regarding remedial work required to play area timbers</b>
	<b>Action:</b> Cllr Hunt to see if he can make good the logs which are in a poor state.
<b>2018/169</b>	<b>To receive an update re the proposal to install a small hydro plant next to the Trent and an easement over the access road from Trent Lane to the Weir</b>
	The deputy clerk said H2O Power's solicitors had offered to reimburse the EBPC's legal and surveying fees up to a capped sum. Fraser Brown and Fisher German had confirmed that their fees would be less than that capped sum. <b>It was resolved</b> that the undertaking and fees be accepted; and Fraser Brown and Fisher German be instructed to act with the intention of granting a right of access over the marina track. A letter had been received from current tenant of the marina Mr Adam Fisher. <b>Action:</b> the deputy clerk to contact Fraser Brown to seek advice.
<b>2018/170</b>	<b>To receive an update on the data protection issues around GDPR</b>
	None.
<b>2018/171</b>	<b>To discuss East Bridgford's commemoration of the centenary of Armistice Day, including applying to NCC's Community Commemoration Fund</b>
	Cllr Atkins is looking to apply to the NCC Fund. Standing agenda item.
<b>2018/173</b>	<b>To discuss RBC's newly announced tree scheme for parishes</b>
	RBC can supply ten trees to every parish upon application. Sites have to be specified. Cllr Meylan suggested planting hawthorn trees around Butt Field but these trees are on not on the list of species on offer. Cllr Atkins will consider the scheme – next agenda.
<b>2018/174</b>	<b>To receive a report on matters on the monthly list of outstanding issues</b>
	As circulated. Some items were discussed:
<b>174.1</b>	Kirk Hill hedge cutting/tree pruning to be done by the diocese via their land agent after the summer.
<b>174.2</b>	County highways (VIAEM) will pass on any information re the A46 five year consultation
<b>174.3</b>	Water on Trent Lane: the deputy clerk offered to see if Fraser Brown could act for the parish council e.g. send a letter to the resident involved. The water could damage the tarmac.
<b>2018/175</b>	<b>To consider whether there are any consultation issues arising from the agenda</b>
	None
<b>2018/176</b>	<b>To consider whether there are any insurance/risk assessment issues arising from the agenda</b>
	Cllr Turner clarified to all why extra insurance was needed in relation to the pavilion extension works. Councillors thanked Cllr Turner for all the work he had put into this.
<b>2018/177</b>	<b>To receive reports from committees</b>
	The Executive Committee and the Recreation and Amenities Committee had met – minutes not yet available. The Allotments and Open Spaces Committee will meet at the Pavilion on Wednesday 1 <sup>st</sup> August at 2pm. Cllr Verner had attended the recent Village Hall Committee meeting and reported that there is still no future chairman proposed.
<b>2018/178</b>	<b>To receive and consider reports from the Clerk</b>
	None
<b>2018/179</b>	<b>To receive matters for report</b>
<b>2018/179.1</b>	Cllr Atkins spoke of a resident's idea that car parking could be provided on rectory ground.
<b>2018/179.2</b>	Cllr Turner noted that a traffic warden had been issuing tickets in the village but the congestion on Main Street makes it very difficult for residents to park. <b>Action:</b> agenda item next time - residents permits.
<b>2018/179.3</b>	Cllr Verner proposed that the next agenda include an item on the engagement of the parish council with residents and communications generally. All in favour; <b>clerk to action.</b>
<b>2018/180</b>	<b>Correspondence for information only</b>
	A summary was given – items distributed.
	There being no further business the meeting closed at 9.36pm

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Date: .....

Chairman

## **East Bridgford Parish Council**

### **Appendix to the Minutes held on Monday 2<sup>nd</sup> July at 7.30pm in the Methodist Chapel**

#### **Item 2018/163 - Chairman's report, July 2018**

##### **Chairman's report, July 2018**

##### **Local Plan 2 – development in the green belt**

In accordance with the wishes of the Council, following its meeting in June, a formal response was made to the six-week consultation about the published draft plan. A copy of this has been circulated to Councillors. Details of when the examination by the national inspectorate is to take place will now be awaited.

##### **Village show**

The weather has been kind again, and the enormous effort needed to put on the village show has paid off again. The Council will no doubt wish to place on record its appreciation to the Horticultural Show Committee, all its volunteers, and other organisations who have helped to make it the great success that it is.

##### **Best Kept Village**

The village has been short-listed after round one. The second round of judging will take place in the next three weeks. There are 4 villages on the short-list, including East Bridgford and last year's winner, Woodborough. Please encourage everyone to make another push to make the village look its best.

##### **Trent Lane**

No further information has been received, but Councillors will be aware of the accident which took place on the bend near the entrance to the marina. Traffic through the village has been mentioned many times in communications about the Local Plan 2.

##### **Feast Sunday**

The annual service will be held on Sunday 1<sup>st</sup> July at 6.30pm, preceded by an act of remembrance. Roads will be closed and the Chairman will place a wreath on behalf of the Parish Council.

#### **Item 2018/164 - Planning**

EAST BRIDGFORD PARISH COUNCIL 28 June 2018

Where it states "permission granted" it may be approved subject to conditions.

##### **PLANNING APPLICATIONS RECEIVED in June 2018**

18/01403/FUL

Mr and Mrs McKeen

18 Browns Lane NG13 8PL

Single storey extension to front, replace conservatory with single storey rear extension, and replace external doors and windows.

##### **Decisions to be made by Rushcliffe BC**

18/00824/FUL

Works Holding Ltd

Re J Higgs Lowdham Ltd's building at 10 Kirk Hill NG13 8PE

Refurbishment and extension of existing building (B1) and new boundary fence 1.5m high

17/03020/FUL

Mr Guy Phoenix

Land North West of Kneeton Road (down by the river), Old Hill Lane .

New dwelling with ancillary garage incorporating sustainable building systems and renewable technologies. This also incorporates a notice that this affects a public right of way.

**Decisions made by Rushcliffe BC**

17/02983/FUL

Bridgford Garden Centre

Fosse Way NG13 8LA

Demolition of existing garden centre building and dwelling, erection of replacement buildings for retail use and associated car parking works, formation of lake and wildlife area.

Permission granted. The planning consent states in detail what goods may be sold on site and what goods may not be.

18/00602/FUL

Jones and Forester

24 College Street NG13 8LE

Loft conversion with dormer to south elevation

Permission granted.

18/00605/FUL

Mr G Fenwick

32 Browns Lane NG13 8PL

Ground floor garage and porch extension and first floor roof and window alteration

Permission granted

18/00627/FUL

Mr L Nottage

1 Blenheim Gardens NG13 8NX

Two storey extension to front elevation and internal alterations

Permission granted

17/02997/FUL re 17/00920/FUL

Mr N Dexter

2 Hackers Close NG13 8PU

Variation of conditions 2 and 12 of planning permission 17/00920/FUL to change and substitute house types. Five detached houses to revised design and variation to road access.

Permission granted.

18/00947/FUL

Mr Robert Shaw

The Old Hall, Kneeton Road NG23 8PG

New dwelling in the grounds of The Old Hall following removal of the swimming pool.

Revised ownership declaration and site location plan

Permission granted

18/00973/FUL

Mr Marcus Waldram

21 Main Street NG13 8PA

Detached garage (resubmission).

In September 2017 there was an application for a detached garage ref 17/01490/FUL.

At the time in 2017 the planning officer made the following assessment:-

"The proposed building remains no larger than a standard double garage with accommodation over and the siting of the building away from the public realm and the limited impact on nearby dwellings or the Conservation Area, on balance therefore it would not be prudent to refuse the application on amenity grounds"

Permission granted

18/00628/FUL

Mrs A Smith

23A Main Street NG13 8PA

Conversion of agricultural barn including alterations and extension to create residential dwelling.

Permission granted

18/00719/FUL

Mrs Joanne Crossland of 40 Straws Lane NG13 8NF

Erection directly on to current grassland of single span poly-tunnel for use as a lambing shelter on land North-West of the Chestnuts Equestrian Centre, Butt Lane. (9.14m x 36.58m x3.0m).

Permission granted.

18/00986/FUL

Ray Shelton

Land NE of 27 Main St to 43 Main St

Erection of one new bungalow with garage including associated access.

Permission refused

18/01060/FUL

Mr and Mrs G Hibbs

Manor Farm,97 Kneeton Road NG13 8PJ

Erect detached garage with workshop over

Permission granted.

**Item 2018/165 – Finance**

<b><u>MEETING OF EAST BRIDGFORD PARISH COUNCIL TO BE HELD ON 2ND JULY 2018</u></b>			
<b><u>CLERK'S FINANCIAL REPORT</u></b>			
<b><u>Statement of acct.</u></b>	<b>at</b>	<b>29/06/2018</b>	
Balances :			
Bank of Scotland current account			<b>59106.72</b>
Unpresented cheques: 011616 £123.43			
<b>* Note:</b>			
Of total funds, reserve for maintenance of village heritage assets:		£	
b/f	25/09/2014	500.00	re 2014/15
transfers in / out	30/09/2015	500.00	re 2015/16
transfers in / out	29/09/2016	500.00	re 2016/17
transfers in / out	27/09/2017	500.00	re 2017/18
c/f	29/06/2018	<b>2000.00</b>	
<b><u>Summary of receipts and payments</u></b>			
<b><u>Receipts</u></b>	<b>30/05/2018 - 29/06/2018</b>		
<b><u>Accounts heading</u></b>	<b><u>Description</u></b>		<b>£</b>
Allotment rent & land deposits	Yearly invoice time - rents due		155.72
		<b>Total</b>	<b>155.72</b>
<b><u>Payments authorised since the last meeting</u></b>			
<b><u>Accounts heading</u></b>	<b><u>Description</u></b>		<b>£</b>
Playing Field	Playground items from Timberplay		<b>128.34</b>
<b><u>Payments - July 2018</u></b>			
<b><u>Accounts heading</u></b>	<b><u>Description</u></b>		<b>£</b>
Management expenses	Website management		328.50
Playing Field	Landscaping contract		663.41
Playing Field	Rent to 31st August		87.50
Playing Field	ROSPA Playground Inspection		126.00
Staff costs	Net salaries (June hours)		711.88
Management expenses	Office - phone/internet, stamps/postage		30.32
Management expenses	Website management - domain related + 'business starter'		132.11
Management expenses	Website management		29.70
Management expenses	Extra insurance to cover work on the pavilion extension		392.00
Open spaces/management	Reimburse J Whitworth half of cost to repair leak (C Hill)		45.00
Staff costs	HMRC - first quarter of PAYE/NI		253.27
Casual Labour/Litter	Casual labour and litter picking		350.00
		<b>Total</b>	<b>3,149.69</b>
Signed .....	Chairman EBPC	Dated .....	
Signed .....	Clerk & RFO	Dated .....	

**Item 2018/174 Outstanding issues**

Date	Issue
October 08	Double yellow lines around the village - being reviewed
	Sports club Lease
August 15	Cuttle Hill project - Deferred
July 16	Water discharge from bank above Marina
October 16	Community Speedwatch Exercise
May 17	Five year consultation on dualling of A46
September 17	Meet Diocese re Kirk Hill hedge/verge maintenance