

East Bridgford Parish Council**Minutes of the Meeting held on Monday 4 June 2018 at 7.30 pm in the Methodist Chapel****Present:** Cllrs P Clarke (Chairman), P Bancroft, R Hunt, D Meylan, G Stevens, T Strutt, J Turner, M Verner**Also present:** Borough Cllr N Lawrence, County Cllr F Purdue-Horan
Michele Sharratt (Clerk), Jess Molineaux (Minuting Secretary)**Residents:** J Riddle, D Sutherland, L Savory, T Taylor, J McDowell, D Simms, G Collins, A Collins, J Strutt, H Seager, S Higgins, O Higgins

2018/131	To make Declarations of Interest in any matter on the agenda. (Where an interest becomes apparent during the course of any discussion, it must be declared at that time.)
	Standing declarations as follows: Cllr Atkins on matters relating to the Community Plan & Springdale Wood; Cllr Clarke as an Officer of the Bowls Club; Cllr Hunt on matters relating to the Wharf and the Marina; Cllr Stevens on matters relating to the bank above the Marina; Cllr Strutt on matters relating to the Horticultural Society. Cllr Strutt declared an interest in matters relating to the proposed housing development.
2018/132	Apologies for Absence
	Cllrs D Atkins and Hall, Euan Temple (Deputy Clerk)
2018/135	To receive Public Comment
2018/135.1	G Collins requested an update with regard to the proposed changes to access to Trent Lane
	The Chairman brought forward Item 2018/149
2018/149	To receive an update on the proposed Trent Lane traffic scheme
	The Chairman reported that he had received an email today from S Walford from ViaEM. The proposed one-way scheme had stalled due to concerns over providing for two-way access for cyclists, and additionally over the outcome of a safety audit which highlighted the risks of people ignoring the signage and needing to exit illegally or perform a dangerous U-turn. The current suggestion is a full closure, trialled for a year – this is currently being discussed with police and other agencies. Cllr Purdue Horan voiced some concern over the impact on the Kirkhill traffic lights, and also the possibility of unauthorised activity and potential ASB on Trent Lane (e.g. fly tipping, encampments). VIA EM requested feedback from the Parish Council from this meeting. It was proposed that the Council approves of this trial period of full closure, seconded and all in favour.
2018/135.2	T Taylor and J McDowell, with support from the other residents present, represented the East Bridgford Residents' Group which had been formed in response to RBC's Local Plan 2 proposals. The group is concerned that the sites approved in the recent RBC meeting were different from the ones in the public consultation process. The group is engaging in the 6-week statutory consultation period - a public meeting had been held, 200 people had signed a petition and there were 100 comment cards. The group had the support of the CPRE and their response to the RBC proposals were relayed to the meeting. The Clerk requested that this report be forwarded on to her for sharing with Councillors. The group would like the Parish Council to rethink its recommendation for two large sites and to re-state that residents are against further development.
	The Chairman brought forward Item 2018/137.2
2018/137.2	To consider the Parish Council's response to the consultation on Rushcliffe's Local Plan Part 2
	The Chairman gave a background report. The Parish Council had responded to the initial consultation that it was against development in the greenbelt. The second consultation proposed only 3 of the original sites and a new site behind the Medical Centre. With green belt development looking likely, the Community Plan group, on the basis of the findings of the Community Plan questionnaire, were looking at how development in the green belt should be taken forward. Their proposal was brought to the Parish Council in November, and by majority vote, was supported. The understanding at that stage was that there would be a third public consultation event. The report that went to the RBC in March included the proposals supported by the Community Plan group. Cllr Clarke has written to RBC's Chief Executive Officer to voice serious concerns that there was no further public consultation – he asked that his letter was copied to all Borough Councillors, but it is not clear that it was. However, the current proposals have been accepted, and there is now a 6-week consultation before the National Planning Inspectorate comes to a decision. Cllr Bancroft noted that the housing allocation has increased from 100 to 127 houses, and the land put aside for a Multi Use Games Area appears to be missing from the plans.

	<p>Cllr Stevens reported from the Community Plan Group that the final report is nearing publication – gives the best indication of the what the village wants. Cllr Strutt noted that the priority was to consider how the Parish Council can achieve reasonable consultation at this stage, given that the view is that the process has not been followed correctly. It was noted that individual residents, groups and the Parish Council can comment during this consultation period. These will go to the Planning Inspectorate and there is likely to be a further public meeting in the Autumn.</p> <p>Borough Cllr Lawrence made comment: This had been a difficult process. East Bridgford is fortunate that much of the greenbelt has been retained. It is possible that more sites could be put forward by landowners, and that sites previously dismissed could be added back in. East Bridgford is the biggest village which has had minimal development. There is a need for more building land and RBC has been forced to review the greenbelt in several villages. Cllr Lawrence does not believe that East Bridgford is not sufficiently sustainable for additional development. He will however support the wish of the residents that there is no further development in the village but warns that this is unlikely to succeed. He noted that the detail of the development (number and types of housing, community benefits etc) happens in the next phase of the process. He intends to complain to the Inspectorate about the lack of consultation, although RBC have acted within the rules of the process.</p> <p>Cllr Meylan shared his concern over the quality of the design and reported that he had produced a 47-page document with guidance notes for developers which has been shared with RBC.</p> <p>It was proposed that the Chairman writes in response to the current six-week consultation with the following points: The Parish Council objects to development in the Green Belt in East Bridgford The Parish Council has tried to work cooperatively with RBC in this process, but that it is concerned that there has not been a third public consultation. Therefore, the Parish Council objects to the process as it has taken place. Seconded and majority in favour, with one abstention and one against. Action: Chairman to draft letter and share with Councillors</p> <p>It was noted that the residents’ group can assist by spreading the word about the 6-week consultation to encourage individuals to submit comments. They have already produced posters and leaflets. Residents can use the online representation form on the RBC website or can write a letter.</p>
2018/135.3	David Simm is the Chair of Newton Parish Council and was attending the Parish Council meeting as an observer. He noted that any new development will be a long process, and that there are issues relating to development of services in Newton (e.g. a school) which have an impact on this process.
2018/133	To consider the Minutes of the Annual Statutory Meeting of the Parish Council and the Monthly Meeting held on 1 May 2018 and when approved to sign them as a correct record
	It was proposed that subject to one minor correction, both sets of Minutes be approved and signed, seconded, and all in favour.
2018/134	To receive reports on matters arising from the minutes and answer questions from Councillors
2018/134.1	Re: 2018/108.2 – Pizza Van – the trader has responded to confirm he has the necessary licences and permits. It was agreed to take no action for now.
2018/134.2	Re: 2018/115 – there has been no response from Mr Golightly regarding an update on the community initiative following recent reports of dog mess on Butt Field.
2018/134.3	Re: 2018/122 – the school has now been given a key for the Butt Field gate for emergency access.
2018/136	To receive the Chairman’s Report
	The Chairman had circulated his report (see Appendix). The Village Clean-up event had gone well. The Garden Club have been busy planting up bare areas with plants and poppy seeds, thanks to generous donations from the East Bridgford Garden and Home Centre, including several hanging baskets which will be displayed around the village. The Chairman suggested that the Council might like to consider how the centenary of the Representation of the People Act 1918 could be celebrated.
2018/137	Planning

	See Appendix for full report
	<p><u>18/00947/FUL</u> Mr Robert Shaw - The Old Hall, Kneeton Road NG23 8PG New dwelling in the grounds of The Old Hall following removal of the swimming pool. The Parish Council objected (unanimous vote) due to concerns over the size of windows and concerns over the siting of the dwelling within the larger plot of the Old Hall.</p> <p><u>18/00973/FUL</u> Mr Marcus Waldram - 21 Main Street NG13 8PA Detached garage (resubmission). The Parish Council does not object (unanimous vote)</p> <p><u>18/00986/FUL</u> Ray Shelton - Land NE of 27 Main St to 43 Main St Erection of one new bungalow with garage incl associated access. The Parish Council does not object (majority vote)</p>
2018/138	Finance
2018/138.1	To receive the Statement of Account to 25 May 2018.
2018/138.2	To approve and sign the Schedule of Payments: It was proposed that the Schedule of Payments be approved and signed, seconded and all in favour.
2018/138.3	To sign cheques for invoices due for payment – completed.
2018/138.4	The RFOs report was received. Cllr Hall had made contact with potential new allotment holder, requires current plan of allotments. Action: Clerk to send to Cllrs Turner and Hall.
2018/139	To discuss matters relating to the Playing Field
	Nothing additional to report.
2018/140	To discuss any matters arising with regard to the Pavilion and the extension
	Cllr Turner reported that the work is due to commence on 16 July and is likely to take approximately four months.
2018/141	To receive a report on the play area and consider quotations for any remedial work required
	<p>Cllr Bancroft reported. ROSPA report is still outstanding. A quote for the repair of the zipwire has been provided at £106.95 from Timberplay – it was agreed to go ahead with this work. A quote for the replacement of the basket swing has been provided at £1063.67 – it was agreed to discuss this further before approving. It was agreed to authorise Cllr Bancroft to arrange grass cutting around the edges within the play area. Cllr Clarke had received quotes for safety signs to be replaced at £130 for both – it was agreed to go ahead with this. It was reported that the decking around the play area is failing and will eventually need to be replaced with a non-wood material – it was agreed to ask Bill Marshall to repair. Original contractors Killingley had quoted in excess of £39K for the replacement of the zip wire palisade. It was suggested that the ROSPA report is received before this work can be considered. It was agreed to hold a Recreation and Amenities committee meeting on 28 June 2018 to consider a new project for major refurbishment.</p>
2018/142	To discuss action to be taken regarding remedial work required to play area timbers
	As above
2018/143	To discuss co-option of a new councillor to fill the current vacancy
	Two expressions of interest have been received, from Mrs Jo Riddle and Mr Ross Patrick. It was agreed to ask them to apply formally, and for the Executive Committee to meet on 28 June 2018 (6pm) to review and make a recommendation to the July meeting of the Parish Council.
2018/144	To receive an update on the data protection issues around GDPR and the physical storage of EBPC records.
	The Clerk has circulated a GDPR Security Compliance checklist for all councillors to complete. The website has been updated with relevant information.
2018/145	To receive an update re the proposal to install a small hydro plant next to the Trent and an easement over the access road from Trent Lane to the Weir.

	No action required
2018/146	To form a working party to revise the Council's governance documents, to include consideration of introducing the use of online banking to make pre-authorized payments, and make recommendations to the full council in July.
	This item was delegated to the Executive Committee which will meet on 28 June 2018 at 6pm. A recommendation to be taken to the next Parish Council meeting in July.
2018/147	To appoint a representative to attend the Village Hall Committee Meeting
	Cllr Verner to attend the meetings on 28 June and 26 July 2018.
2018/148	To discuss East Bridgford's commemoration of the centenary of Armistice Day
	Cllr Atkins was not present to provide an update. It was agreed to authorise Cllr Atkins to apply for NCC's Community Commemoration fund for a small grant towards a related activity, e.g. to clean the Memorial.
2018/150	To receive a report on matters on the monthly list of outstanding issues
	As circulated Cllr Hunt reported that water is now being discharged at a different place along the track and is causing very big potholes.
2018/151	To consider whether there are any consultation issues arising from the agenda
	None
2018/152	To consider whether there are any insurance/risk assessment issues arising from the agenda
	None
2018/153	To receive reports from committees
	The Executive Committee and the Amenities and Recreation Committee will both meet on 28 June, and will report back to the July Parish Council meeting.
2018/154	To receive and consider reports from the Clerk
	The Chairman reported that the Clerk's probation meeting had been held, and her probation period has been successfully completed. It was proposed to appoint Michele as a permanent member of staff. Seconded and all in favour.
2018/155	To receive matters for report
2018/155.1	Cllr Meylan remains concerned that RBC are not checking that stipulations made with planning consents are adhered to. A request that any concerns from residents should be reported to the Parish Council has already been published in the Magazine.
2018/155.2	Cllr Meylan requested the Council's permission to write to ascertain whether the tree planting required in the planning consent at the Industrial Area has indeed been carried out – permission granted.
2018/155.3	Cllr Stevens reported that she had attended the Town and Country Forum. Action Clerk to circulate presentation slides
2018/155.4	Cllr Strutt had been approached by a resident regarding the proposal she put forward to the Council last year regarding the use of the land on Cuttle Hill for parking. It was agreed that this is not feasible at present and that the impact on the recent changes outside the school should be considered first. Action: Clerk to respond.
2018/155.5	Cllr Strutt reported that the grass verges are very overgrown – it appears that they now only get cut once a year
2018/155.6	It was noted that both the Chairman and the Vice Chairman will be away for the August meeting. It was proposed that the meeting be moved to 30 July. Seconded and all in favour.
2018/130	Correspondence for information only
	As circulated. CPRE AGM will be held on 22 June NCC's Civic Service will be held on 24 June – Cllr Bancroft to attend
	There being no further business the meeting closed at 10pm

.....
Chairman

Date:

East Bridgford Parish Council

Appendix to the Minutes held on Monday 4 June at 7.30pm in the Methodist Chapel

Item 2018/136 - Chairman's report, June 2018

Local Plan 2 – development in the green belt

Following the decision at a full Rushcliffe Borough Council meeting on Thursday 26th April, the published proposals for the Local Plan 2 have entered a new phase. The formal consultation process, which is different to previous ones and which is to be followed by an examination by a national planning inspector, is as briefly set out in the letter from Richard Mapletoft and in a full printed copy which has been received. Despite an approach to RBC Cllr. Roger Upton, there is still no evidence that my letter to the Chief Executive Officer prior to the April meeting has been brought to the attention of other RBC Councillors as requested.

Councillors will be aware of the formation of the EB Residents' Group and that a drop-in meeting was held in the village hall. Correspondence about this issue between Cllr. Lawrence and myself has been circulated to all Councillors. The concern remains that the latest proposals for East Bridgford as set out in the document, with significant changes from the previously published ones, were not put out for further public consultation, including formal consideration by the Parish Council, prior to adoption. However, the Parish Council will need to decide how to respond to this latest stage of the process within the six week deadline, and whether to make further representations to the Planning Inspector.

Trading in the Car Park

A reply has been received from the trader operating the pizza van, and this has been circulated to Councillors who will need to decide how to respond.

Best Kept Village and 1918-2018 Commemoration

The small group drawn from Councillors and the Garden Club has started work around the village. Provision of large planters presented a number of logistical problems, and following a very generous offer from the manager of the East Bridgford Garden and Home Centre, the focus has changed. A number of bare areas around the village are being sown with poppy seeds and a notice explaining why (design circulated) placed nearby. The first area, Cuttle Hill, was sown on Friday 25th May by pupils from the Academy in a shortened 'ceremony' in pouring rain, and the BKV group also planted the raised bed beneath the vane with donated flowering plants which are in full bloom. The area on College Street at the junction with Farm Close will also get flowering plants and a sowing of poppies. Areas to be sown with poppies only include the bowls green hedge, the car park entrance, and the 'WI' triangle at the end of College Street. The Garden and Home Centre has also donated a number of half-moon wall baskets together with red pelargoniums and some white trailing plants to go in them, and negotiations are taking place about where they can be sited.

Finally, the 'Clear-up' event is scheduled for Saturday 2nd June and publicised around the village. There will be two sessions starting at 8-8.30am and again at 2pm.

Trent Lane

Councillors will be aware of the correspondence about the situation in respect of the one-way scheme and the possibility of a change to a trial complete closure.

At the time of writing, no reply has been received to a request for confirmation, and details of the consultation process and likely time-scales, and a second request has been made.

Father Oliver Learmont

Father Learmont's final service is scheduled for Sunday 3rd June at Evensong, 6.30pm

Item 2018/137- Planning

Where it states "permission granted" it may be approved subject to conditions.

PLANNING APPLICATIONS RECEIVED in May 2018

18/00947/FUL

Mr Robert Shaw - The Old Hall, Kneeton Road NG23 8PG

New dwelling in the grounds of The Old Hall following removal of the swimming pool.

The Parish Council objected (unanimous vote) due to concerns over the size of windows and concerns over the siting of the dwelling within the larger plot of the Old Hall.

18/00973/FUL

Mr Marcus Waldram - 21 Main Street NG13 8PA

Detached garage (resubmission).

The Parish Council does not object (unanimous vote)

18/00986/FUL

Ray Shelton - Land NE of 27 Main St to 43 Main St

Erection of one new bungalow with garage incl associated access.

The Parish Council does not object (majority vote)

Decisions to be made by Rushcliffe BC

18/00628/FUL

Mrs A Smith

23A Main Street NG13 8PA

Conversion of agricultural barn including alterations and extension to create residential dwelling.

18/00719/FUL

Mrs Joanne Crossland

of 40 Straws Lane NG13 8NF

Erection directly on to current grassland of single span poly-tunnel for use as a lambing shelter on land North-West of the Chestnuts Equestrian Centre, Butt Lane. (9.14m x 36.58m x3.0m)

18/00824/FUL

Works Holding Ltd

Re J Higgs Lowdham Ltd's building at 10 Kirk Hill NG13 8PE

Refurbishment and extension of existing building (B1) and new boundary fence 1.5m high

17/02983/FUL

Bridgford Garden Centre

Fosse Way NG13 8LA

Demolition of existing Garden Centre Building and dwelling, erection of replacement buildings for retail use and associated car parking works.

17/03020/FUL

Mr Guy Phoenix

Land North West of Kneeton Road (down by the river), Old Hill Lane .

New dwelling with ancillary garage incorporating sustainable building systems and renewable technologies. This also incorporates a notice that this affects a public right of way.

Decisions made by Rushcliffe BC

18/00602/FUL and 18/00799/LBC

Jones and Forester

24 College Street NG13 8LE

Loft conversion with dormer to south elevation

Permission granted

18/00627/FUL

Mr Luke Nottage

1 Blenheim Gardens NG13 8NX

Two storey extension to front elevation and internal alterations

Permission granted

18/00605/FUL

Mr Graham Pennick

32 Brown's Lane.

Ground floor garage and porch extension and first floor roof and window alteration.

Permission granted

17/02997/FUL re 17/00920/FUL

Mr N Dexter

2 Hackers Close NG13 8PU

Variation of conditions 2 and 12 of planning permission 17/00920/FUL to change and substitute house types. Five detached houses to revised design and variation to road access.

Permission granted.

17/02948/FUL and 17/02949/LBC

Mrs K Bannoche

20 Cherryholt Lane NG13 8LJ

Conversion of grade 2 Listed Buildings to provide extension to 20 Cherryholt Lane and new build garage.

Conversion of grade 2 Listed Outbuildings into new house including extension and new garage to provide extension to 20 Cherryholt Lane and new build garage.

New build garage for 18 Cherryholt Lane

Permission granted

17/03000/FUL

Mr R Hand

17 Browns Lane NG13 8PL

New 2 storey dwelling with parking in garden of existing dwelling

Permission granted

18/00334/FUL and 18/00335/LBC

Mr and Mrs Gunn

The Old Rectory 2 Kirk Hill NG13 8PE

Internal alterations

Permission granted

18/00444/FUL and 18/00445/LBC

Mr Brumfitt

The Old Reindeer Inn, Kneeton Road, NG13 8PH

Permission granted

18/00539/FUL

Mr A Bouch

EB Business Park Kneeton Road NG13

New building to comprise 4 storage/distribution units and associated 2 storey office accommodation with associated access, parking, soft landscaping and means of enclosure

Permission granted

Item 2018/150 Outstanding issues

Date	Issue
October 08	Double yellow lines around the village - being reviewed
	Sports club Lease
August 15	Cuttle Hill project -Deferred
July 16	Water discharge from bank above Marina
October 16	Community Speedwatch Exercise
May 17	Five year consultation on dualling of A46
September 17	Meet Diocese re Kirk Hill hedge/verge maintenance

Item 2018/138- Finance

MEETING OF EAST BRIDGFORD PARISH COUNCIL TO BE HELD ON 4TH JUNE 2018			
CLERK'S FINANCIAL REPORT			
Statement of acct		at	29/05/2018
Balances :			
Bank of Scotland current account			60887.23
Unpresented cheques: 011602 £188.40 and 011603 £25.50			
* Note:			
Of total funds, reserve for maintenance of village heritage assets:			
b/f	25/09/2014	500.00	re 2014/15
transfers in / out	30/09/2015	500.00	re 2015/16
transfers in / out	29/09/2016	500.00	re 2016/17
transfers in / out	27/09/2017	500.00	re 2017/18
c/f	29/05/2018	2000.00	
Summary of receipts and payments			
Receipts		25/04/2018-29/05/2018	
<u>Accounts heading</u>	<u>Description</u>		£
Allotment rent & land deposits	Yearly invoice time - rents due		108.00
Precept	Precept instalment one		19144.00
		Total	19252.00
Payments authorised since 01.5.18			
<u>Accounts heading</u>	<u>Description</u>		£
N/A	N/A		0.00
Payments - May 2018			
<u>Accounts heading</u>	<u>Description</u>		£
Management expenses	A Hopwood expenses		36.90
Subscriptions	Notts F P Society		5.00
Management expenses	Hire of chapel for meetings		106.00
Playing Field	Streetwise - grass cutting and laying of bark		295.32
Management expenses	Office - phone/internet, printer paper		8.50
Staff costs	Net salaries (May hours)		792.27
Casual Labour/Litter	Casual labour and litter picking		350.00
Open spaces/management	Reimburse chairman for plants and key for filing cabinet		123.43
		Total	1,717.42
Signed	Chairman EBPC	Dated	
Signed	Clerk & RFO	Dated	