

East Bridgford Parish Council**Minutes of the Meeting held on Monday 5 March 2018 at 7.30 pm in the Methodist Chapel**

Present: Cllrs P Clarke (Chairman), D Atkins, P Bancroft, N Hall, R Hunt, D Meylan, T Norman, G Stevens, T Strutt (from Item/059), J Turner, M Verner

Also present: Borough Cllr N Lawrence (To Item /067)
Euan Temple (Deputy Clerk), Jess Molineaux (Minuting Secretary)

Mrs Dot Crawford, Tennis Club

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| 2018/054 | To make Declarations of Interest in any matter on the agenda. (Where an interest becomes apparent during the course of any discussion, it must be declared at that time.) |
| | Standing declarations as follows: Cllr Atkins on matters relating to the Community Plan & Springdale Wood; Cllr Clarke as an Officer of the Bowls Club; Cllr Hunt on matters relating to the Wharf and the Marina; Cllr Norman on matters relating to Fraser Brown Solicitors; Cllr Stevens on matters relating to the bank above the Marina; Cllr Strutt on matters relating to the Village Show and the Horticultural Society. Cllr Meylan declared an interest in issues relating to the weir. |
| 2018/055 | Apologies for Absence |
| | Michele Sharratt, Clerk – unwell |
| | The Chair brought forward Item 2018/058 – Public Comment |
| 2018/058 | To receive Public Comment |
| | Mrs Crawford represented the Sports Club on behalf of Peter Cross who was unable to attend. She reported that the Sports Club have been successful with their bid for funding from Wren and, together with other grants and loans, have now raised enough for the build – she thanked the Parish Council for their support. The appointed contractor, Bloodworths, will now be asked to requote with a new schedule for the 5-month build. |
| | The Chair brought forward Item 2018/063 – Pavilion and extension |
| 2018/063 | To discuss any matters arising with regard to the Pavilion and the extension |
| | The Sports Club were congratulated on their recent fundraising success. Condolences were passed to Peter Cross after his bereavements. |
| 2018/056 | To consider the Minutes of the Monthly Meeting held on 5 February 2018 and when approved to sign them as a correct record |
| | Subject to one correction (Cllr Norman was not present at the last meeting and had sent her apologies), it was proposed that the Minutes be approved and signed, seconded, and all in favour. |
| 2018/057 | To receive reports on matters arising from the minutes and answer questions from Councillors |
| 2018/057.1 | /030.1 Rubbish on the byway near the A46 bridge – some of this has now been removed. |
| 2018/057.2 | /030.2 The information from Cllr Meylan regarding suggestions for dealing with cycling on the proposed one way section on Trent Lane has been passed to VIAEM. |
| 2018/057.3 | /050 The submission regarding the 2018/9 precept has been done. |
| | /043 – Brian Crossland is happy to continue with his contract for a further 6 months. |
| 2018/059 | To receive the Chairman's Report |
| | The Chairman had circulated his report (see Appendix). There is to be a meeting between The Parish Council and VIA EM on 15 March to discuss a potential full closure of Kirk Hill for tree work. Cllrs Turner and Verner offered to attend. National Spring Clean Week was curtailed by the weather – the focus will now shift to preparation for the Best Kept Village competition. There is likely to be a period without a vicar as Father Learmont is leaving St Peters. Councillors thanked the Chairman for his report which was well received. |
| 2018/060 | Planning |
| | To consider and make recommendations on planning applications and receive RBC decisions See Appendix for full report <u>17/02983/FUL Bridgford Garden Centre</u> Fosse Way NG13 8LA Demolition of existing Garden Centre Building and dwelling, erection of replacement buildings for retail use and associated car parking works. No objection as such but many observations made for planning dept. |

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| | <p><u>18/00335/LBC</u> Mr and Mrs D Gunn The Old Rectory, 2 Kirk Hill, NG13 8PE Internal alterations, insulation, and repairs to roof structure, installation of conservation roof lights, damp and wood treatment, improvement of electrics, central heating and plumbing, and refurbishment of kitchen, cloakroom and bathrooms. No objection as such but an observation made for planning dept.</p> <p><u>18/00444/FUL</u> Mr Brumfitt Old Reindeer Inn Single storey rear extension to form covered storage area and conversion of barn to form 2 bedroom annex to existing dwelling No objection as such but an observation made for planning dept.</p> <p><u>18/001673/FUL</u> Mr Kerry Land NW of Lammas Farm, Kneeton Road NG13 Erection of a temporary rural workers dwelling and agricultural building Insufficient information provided, Green Belt issues, visually downgrading. Object.</p> |
| 2018/061 | Finance |
| 2018/061.1 | To receive the Statement of Account to 26 February 2018. |
| 2018/061.2 | To approve and sign the Schedule of Payments: It was proposed that the Schedule of Payments be approved and signed, seconded and all in favour. |
| 2018/061.3 | To sign cheques for invoices due for payment. |
| 2018/061.4 | The RFOs report was received. It was noted that the Browns Lane sign is still outstanding. The Parish telephone line is now fully operational again after the change of Clerk. |
| | The Chairman brought forward Item 2018/067 – Expenses policy |
| 2018/067 | To consider and approve an EBPC expenses policy |
| | The Clerk had circulated a draft policy for consideration. A proposal to consider requests on a case by case basis instead of having a policy was not carried. It was proposed to defer further discussion to the next meeting, seconded and all in favour. Action: Clerk to add to agenda |
| 2018/062 | To discuss matters relating to the Playing Field |
| | Cllr Turner and the Deputy Clerk had met with Luke Smith and Claire Jenkins from NCC and the transfer is progressing satisfactorily. |
| 2018/064 | To receive a report on the play area and consider quotations for any remedial work required |
| | Cllr Bancroft reported that one of the ropes on the clatter bridge has failed. Streetwise have quoted for the replacement of the rope. A suggestion was made to replace both ropes - Action: Cllr Bancroft to ask Streetwise to quote for both ropes, and to approach Playdale for a comparative quote. Cllr Turner to use hazard tape to indicate that it is out of order in the meantime. Further, regarding the logs at the zipwire, it was reported that Streetwise could not offer an alternative to treated wood – Action Cllr Bancroft to approach Playdale to explore options for a wood effect plastic. |
| 2018/065 | To discuss action to be taken regarding remedial work required to play area timbers |
| | The Deputy Clerk had discussed further with Killingley and the solicitor. It was agreed that a proposal should be put together identifying next steps, to be considered at the next meeting. Action: Cllrs Bancroft, Turner and Verner. Clerk to add to next agenda |
| 2018/066 | To consider making a payment to the former clerk for mail redirection and matters arising from the change of clerk |
| | Deferred. Action: Clerk to add to agenda if still required. |
| 2018/068 | To discuss East Bridgford’s commemoration of the centenary of Armistice Day |
| | Councillors were keen to ensure that the village arranged something for the centenary. For now it was agreed to retain as a standing item of the agenda. Action: Clerk to add to agenda as standing item. |
| 2018/068 | To consider the VIAEM proposals and agree a response with regard to Kneeton Road |
| | The revised map showing the proposals had been circulated, and it was reported that VIA and confirmed that there would be no consideration of yellow lines round the Trent Lane junction at this time. It was agreed that The Parish Council had nothing to add to the proposals as they stand. |

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| 2018/070 | To receive an update on the data protection issues in advance of the GDPR coming into force in May 2018 |
| | The Deputy Clerk reported that NALC had sent through a comprehensive toolkit and suggested that he be tasked with producing a report with recommendations to bring to the next meeting which was agreed. Action: Deputy Clerk. |
| 2018/071 | To consider the proposal from H2O Power Ltd to install a small hydro plant next to the Trent and an easement over the access road from Trent Lane to the Weir. |
| | Cllr Verner had looked into the proposal from H2O Power Ltd – they are keen for a response from the Parish Council. It was proposed that the Deputy Clerk approach Innes England for some professional advice in advance of the next meeting. Seconded and all in favour. Further it was proposed that the Parish Council pursue allowing H2O power access to the track for their project subject to satisfactory agreement. Seconded and majority in favour with 1 abstention. Action: Deputy Clerk to contact Innes England and provide letter for in principle to be sent by the Clerk to H2O Power. |
| 2018/072 | To consider and sign the Springdale Wood Management Agreement |
| | The Clerk had circulated the revised contract with the updated insurance section (as previously agreed with the Friends of Springdale Wood). It was proposed that this now be signed, seconded and all in favour. Action: Clerk to pass to Jack Rieley from the Friends of group for his signature, then to retain. |
| 2018/073 | To receive a report on matters on the monthly list of outstanding issues |
| | As circulated |
| 2018/074 | To consider whether there are any consultation issues arising from the agenda |
| | Consultation with village groups with regard to Armistice Celebrations Consultation with village residents regarding proposal at the weir. |
| 2018/075 | To consider whether there are any insurance/risk assessment issues arising from the agenda |
| | None |
| 2018/076 | To receive reports from committees |
| | None |
| 2018/077 | To receive and consider reports from the Clerk |
| | None |
| 2018/078 | To receive matters for report |
| 2018/078.1 | Cllr Meylan noted that there is no clear process for checking compliance with conditions attached to planning approvals. Villagers should be made aware of this. |
| 2018/078.2 | Cllr Hunt had been asked to find out whether there was any funding for the repair of farm tracks, e.g. at the bottom of Springdale Lane. Action: Clerk or Deputy Clerk to contact Jane Baines at NCC. |
| 2018/078.3 | Cllr Hunt queried the costs relating to the transfer of the Wharf lease – Action: Deputy Clerk to provide breakdown. |
| 2018/078.4 | Cllr Turner reported that the campervan is still in the car park. Action: Deputy Clerk to investigate with Rushcliffe Borough Council about whether an abandoned vehicle notice is appropriate. |
| 2018/078.5 | Cllr Hall reported the delivery of two boxes of footpath leaflets – it was agreed to offer some to Chris Henwood. |
| 2018/078.6 | Cllr Hall reported an abandoned cycle frame at the tennis courts – it was agreed to dispose of this. |
| 2018/078.7 | Cllr Strutt reported that the application for an encampment at Screveton had been turned down. |
| 2018/079 | Correspondence for information only |
| | As circulated to Cllrs prior to the meeting. It was noted that the PTA have requested the use of Butt Field for a firework display as last year – it was agreed to put this on the agenda for the next meeting. Action: Clerk. |
| | There being no further business the meeting closed at 9.55. |

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Chairman

Date:

East Bridgford Parish Council

Appendix to the Minutes held on Monday 5 March at 7.30pm in the Methodist Chapel

Item 2018/059 - Chairman's report, March 2018

Tree and hedge trimming on Kirk Hill

Notification has been received that contractors have been instructed by Western Power to trim trees and 'flail' the hedge along Kirk Hill where they affect the power lines. The work is programmed for the 18th April, but an issue has arisen because a full road closure is being proposed. The contractors have been informed that the work is very welcome but a full road closure there would have significant repercussions, and cause additional hazards especially on Trent Lane. Accordingly, they have offered a site meeting and it is hoped that one can soon be arranged with the representatives of the contractors, Western Power, VIA(EM) and ourselves all attending.

New bus stop and parking outside St. Peter's

The scheme has been put out to wider consultation but the plan on the latest communication looks the same as before. Responses have been requested by the 7th March so this can be discussed at the meeting.

Pavilion extension - update

Following the board meeting of Wren in February, the Sports Club has been notified that its bid has been successful, subject to conditions. With this in place, the SC is very close to its funding requirement for the project to proceed.

National Spring Clean 2-4 March

It turns out that the organisations which usually assist with this event are all heavily committed on that weekend, plus other village events are taking place too. It would probably be better if we try and programme a significant tidying up event of our own at the end of May/beginning of June as part of the preparation for the BKV competition this year. However, to support the national event, the Chairman will be cleaning the phone box, pillar box, millennium sign and the information sign outside the post office early on the Saturday morning. If any other Councillors wish to volunteer, there are still some bags and litter-pickers available if you let me know.

Father Oliver Learmont

The priest in charge of St. Peter's Church, part of the Fosse Group of churches, Father Oliver Learmont, read out a notice at a recent service to the effect that he has been appointed to a new post at a church in the south of the country and will leave his post in East Bridgford at some point in the next few months.

Item 2018/060- Planning

PLANNING APPLICATIONS RECEIVED in February 2018

17/02983/FUL Bridgford Garden Centre, Fosse Way NG13 8LA

Demolition of existing Garden Centre Building and dwelling, erection of replacement buildings for retail use and associated car parking works.

No objection as such but many observations made for planning dept.

18/00335/LBC Mr and Mrs D Gunn, The Old Rectory, 2 Kirk Hill, NG13 8PE

Internal alterations, insulation, and repairs to roof structure, installation of conservation roof lights, damp and wood treatment, improvement of electrics, central heating and plumbing, and refurbishment of kitchen, cloakroom and bathrooms.

No objection as such but an observation made for planning dept.

18/00444/FUL Mr Brumfitt, Old Reindeer Inn

Single storey rear extension to form covered storage area and conversion of barn to form 2 bedroom annex to existing dwelling

No objection as such but an observation made for planning dept.

18/001673/FUL Mr Kerry, Land NW of Lammas Farm, Kneeton Road NG13

Erection of a temporary rural workers dwelling and agricultural building.

Insufficient information provided, Green Belt issues, visually downgrading. Object.

Decisions to be made by Rushcliffe BC

17/02997/FUL re 17/00920/FUL Mr N Dexter, 2 Hackers Close NG13 8PU

Variation of conditions 2 and 12 of planning permission 17/00920/FUL to change and substitute house types. Five detached houses to revised design and variation to road access.

17/02949/LBC - Ms K Bannoche, 20 Cherryholt Lane NG13 8LJ

Conversion of Grade 2 listed outbuildings to provide extension to 20 Cherryholt Lane and new build garage and conversion of grade 2 listed outbuildings into new house including extension and new garage, and new build garage for 18 Cherryholt Lane.

17/03000/FUL - Mr and Mrs R Hand, 17 Browns Lane NG13 8PL

New two storey dwelling with parking in garden of existing dwelling.

17/03020/FUL - Mr Guy Phoenix, Land North West of Kneeton Road (down by the river), Old Hill Lane .

New dwelling with ancillary garage incorporating sustainable building systems and renewable technologies. This also incorporates a notice that this affects a public right of way. .

17/02975/FUL - Mr Brumfitt, "Sunnyside Cottage", 77 Kneeton Road NG13 8PH

Partial conversion of garage, first floor side extension, front porch and replacement windows.

Decisions made by Rushcliffe BC

17/03040/FUL and 17/03057/RELDEM - Mr and Mrs C Knowles, 25A Main Street NG13 8PA

Demolish and replace side extension and remove brick flue in a conservation area.

Permission granted

17/02912/FUL and 17/03051/RELDEM - Mr and Mrs Pugh, 7 Millgate NG13 8PD

single storey extension.

Permission granted

17/03039/LBC - Mr Adam Hancocks, 63 Kneeton Road NG13 8PH

Removal of stone sink and feature lead pump in utility room

Convert and extend first floor of 1960's extension.

Permission granted

Item 2018/061 – Finance

| MEETING OF EAST BRIDGFORD PARISH COUNCIL TO BE HELD ON 5 MARCH 2018 | | | | |
|--|---|----|-------------------|------------------------------------|
| CLERK'S FINANCIAL REPORT | | | | |
| Statement of account | | at | 26/02/2018 | |
| Balances : | | | | |
| Bank of Scotland current account | | | | |
| | | | | E46 deposit 21.2.18 to clear (mrv) |
| | | | | 44145.57 |
| * Note: | | | | |
| Of total funds, reserve for maintenance of village heritage assets: | | | | |
| b/f | 25/09/2014 | | 500.00 | re 2014/15 |
| transfers in / out | 30/09/2015 | | 500.00 | re 2015/16 |
| transfers in / out | 29/09/2016 | | 500.00 | re 2016/17 |
| transfers in / out | 27/09/2017 | | 500.00 | re 2017/18 |
| c/f | 26/02/2018 | | 2000.00 | |
| Summary of receipts and payments | | | | |
| Receipts | | | | |
| 30/01/2018 to 26/02/2018 | | | | |
| Accounts heading | Description | | | £ |
| Allotment rent & land deposits | Yearly invoice time - rents due | | | 300.00 |
| | | | | 300.00 |
| Payments | | | | |
| 30/01/2018 to 26/02/2018 | | | | |
| Accounts heading | Description | | | £ |
| Office set up expenses | B-band set up, part of the rental, mileage, stationery | | | 221.62 |
| Payments - March 2018 | | | | |
| Accounts heading | Description | | | £ |
| Open spaces | Landscape contract 2017.18 | | | 1037.66 |
| Open spaces | Return of allotment deposit | | | 25.00 |
| Open spaces | Return of allotment deposit | | | 5.00 |
| Management expenses | Work from Home - final payment | | | 100.00 |
| Staff costs | Net salaries | | | 821.67 |
| Casual Labour/Litter | Casual labour and litter picking | | | 350.00 |
| Management expenses | Phone call charges incurred by the clerk re office set up | | | 23.00 |
| Signed | | | | |
| | Chairman EBPC | | | Dated |
| Signed | | | | |
| | Clerk & RFO | | | Dated |

Item 2018/073 Outstanding issues

| Date | Issue |
|--------------|---|
| October 08 | Double yellow lines around the village - being reviewed |
| | Sports club Lease |
| August 15 | Cuttle Hill project –Deferred |
| July 16 | Water discharge from bank above Marina |
| October 16 | Community Speedwatch Exercise |
| May 17 | Five year consultation on dualling of A46 |
| September 17 | Meet Diocese re Kirk Hill hedge/verge maintenance |