

East Bridgford Parish Council**Minutes of the Meeting held on Monday 4 December 2017 at 7.30 pm in the Methodist Chapel**

Present: Cllrs P Clarke (Chairman), D Atkins, P Bancroft, N Hall, R Hunt, D Meylan, T Norman, G Stevens, T Strutt (arrived 8.00pm), J Turner, M Verner

Also present: Borough Cllr N Lawrence, (arrived 8.00pm), A. Fisher (left at 8.15pm)

2017/279	To make Declarations of Interest in any matter on the agenda. (Where an interest becomes apparent during the course of any discussion, it must be declared at that time.)
	Standing declarations as follows: Cllr Atkins on matters relating to the Community Plan & Springdale Wood; Cllr Clarke as an Officer of the Bowls Club; Cllr Hunt on matters relating to the Wharf and the Marina; Cllr Norman on matters relating to Fraser Brown Solicitors; Cllr Strutt on matters relating to the Academy, Cllr Stevens on matters relating to the bank above the Marina.
2017/280	Apologies for Absence
	County Cllr. F. Purdue-Horan, Euan Temple, Deputy Clerk
2017/281	To consider the Minutes of the Monthly Meeting held on 6 November 2017 and when approved to sign them as a correct record
	It was proposed that the Minutes be approved and signed, seconded, and all in favour.
2017/282	To receive reports on matters arising from the minutes and answer questions from Councillors
2017/282.1	263.3 Robert Jenrick to be sent a copy of the Council's response to the consultation About housing development in the green belt Action: Minuting Secretary
2017/282.2	276.2 Complaint by a resident about road closures for the Remembrance parade – no further action needed.
2017/283	To receive Public Comment
	Mr Adam Fisher referred to item 2017/294 below which had previously been brought forward.
2017/284	To receive the Chairman's Report
	The Chairman had circulated his report (see Appendix). A framed Certificate recognizing that the village was runner-up in its category of the Best Kept Village competition and also a cheque were received. It was agreed to offer the Certificate to the Village Hall for display. Action: Chairman
2017/285	Planning
2017/285.1	To consider and make recommendations on planning applications and receive RBC decisions See Appendix for full report <u>17/02486/FUL</u> Andrew Gatehouse, South of 55 Holloway Close NG13 8NG Cllr Strutt declared an interest. Demolition of existing garages and erection of 5 two storey houses with associated parking No objection as such but observations to be made on how the proposals fit into the village. <u>17/02514/FUL</u> Simon Brumfitt, Reindeer Inn, Kneeton Road NG13 8PH Single storey rear extension to form utility room No objection
2017/285.2	To consider revised proposals for Footpath No 40 No objection. Action: Minuting Secretary to respond to Jane Baines at NCC
2017/286	Finance
2017/286.1	To receive the Statement of Account to 30 November 2017.
2017/286.2	To approve and sign the Schedule of Payments: It was proposed that the Schedule of Payments be approved and signed, seconded and all in favour.
2017/286.3	To sign cheques for invoices due for payment.
2017/286.4	To receive the RFO's report. The Chairman presented the RFO report in the absence of the Clerk
2017/287	To discuss matters relating to the Playing Field:
2017/287.1	To approve a lettings policy (to apply prior to transfer of the field ownership)
	Cllr. Turner and the Deputy Clerk are meeting with NCC legal and will report back to the next meeting. Hence, this item was deferred to the January 2018 meeting. Action: Cllr. Turner, Deputy Clerk. Action: Agenda item for January.

2017/287.2	It was reported that responses to the consultation about whether dogs should be kept on leads had been received and details of the input to the Community Plan group's event on December 6 th were agreed.
2017/288	To discuss any matters arising with regard to the Pavilion and the extension It was reported that grant applications have been made. Cllr. Turner said that a fire & emergency alarm system and lighting inspection has been carried out. One light needs repair and this has been reported to the Sports Club for action.
2017/289	To receive a report on the play area and consider quotations for any remedial work required Cllr. Bancroft reported that bark will need to be ordered in time for installation prior to the next annual inspection in the spring Action: agenda item for January.
2017/290	To discuss action to be taken regarding remedial work required to play area timbers A response from the contractor has been received. This will be considered and advice taken about the next steps to be taken. Action: Cllr. Bancroft and Deputy Clerk
2017/291	To receive recommendations from the Recruitment Subgroup regarding the recruitment of a Parish Clerk / RFO. The sub-group outlined the process which had taken place and recommended the appointment of Michele Sharratt. Her appointment was proposed, subject to the usual conditions, and accepted, all in favour. Action: Chairman to liaise with M. Sharratt and Jill Barlow about hand-over arrangements.
2017/292	To determine if a contribution shall be made to the DARE event at St Peter's Academy Cllr. Atkins proposed a contribution of £500, which was passed, a majority in favour. Action : Clerk to raise the cheque for signing at the next meeting
2017/293	To discuss the Nottinghamshire Minerals Local Plan Issues and Options consultation It was noted that this initial consultation is about the projected figures for demand for aggregates. No action needed at this stage.
2017/294	To consider matters raised in relation to the Wharf lease (confidential item) Cllr. Hunt and A. Fisher left the room at 7.35pm when this item was brought forward. Following the consideration of legal advice, it was resolved that there was no objection to the assignment of the existing lease for the remaining term. Cllr. Hunt and A. Fisher re-entered the room at 8.00pm.
2017/295	To consider matters arising from the review of parish documents to include mowing of the field, the Wharf Registration (confidential item) and insurance items None
2017/296	To receive a report on matters on the monthly list of outstanding issues See Appendix Comment was made about the growing congestion on the A6097 and consequent increase in traffic through the village. RBC Cllr. Lawrence reported that there was an on-going assessment of traffic from the impact of the new A46 which was due to report sometime in the new year. It was decided to investigate the potential of a data-logging temporary speed sign which could be more useful than the complex Community Speed Watch scheme. Action: Chairman to investigate and approach the police & Notts Highways.
2017/297	To consider whether there are any consultation issues arising from the agenda On-going consultation about dogs on leads on Butt Close
2017/298	To consider whether there are any insurance/risk assessment issues arising from the agenda None
2017/299	To receive reports from committees None
2017/300	To receive and consider reports from the Clerk An Executive meeting will be needed in January to consider the precept. A schedule for meetings in 2018 was agreed

2017/301	To receive matters for report
2017/301.1	Cllr. Meylan presented his document 'A Place Making Guide – East Bridgford'. The council thanked him for this major effort and congratulated him on the achievement. A copy has been sent to RBC Planning.
2017/301.2	Cllr. Hunt reported that a new lock with the same combination has been fitted to the allotment gate. He has also distributed the bags of salt for gritting to the usual places in the village.
2017/301.3	Fly-tipping on Brunt's Lane has been reported. The problems on the by-way off Butt lane continue and the issue about land-ownership has yet to be resolved.
2017/301.4	It is proving difficult to maintain hedges in the car park because of the parked cars. A method of closing off part of the car park will be needed.
2017/301.5	Agenda items will be needed in January for: Deciding whether to order more footpath leaflets Considering the request for a contribution to the distribution of welcome packs with the December Parish magazine Deciding the tender process for the contract for clearing litter etc Considering the request by the Horticultural Society to hold the Village Show on Butt Close. Action: Agenda Items for January
2017/302	Correspondence for information only
	As circulated to Cllrs prior to the meeting.
	There being no further business the meeting closed at 9.40pm. The next meeting will be on <u>Tuesday 2nd</u> January at 7.30pm.

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Chairman

Date:

East Bridgford Parish Council

Appendix to the Minutes held on Monday 4 December November 2017 at 7.30pm in the Methodist Chapel

2017/284 - Chairman's report, December 2017

Road closures for Remembrance Events, Village show

A resident has requested more publicity in advance of the road closures. One suggestion is to get a yellow A-frame sign which can be customised each time to stand at the crossroads for a period in advance. If councillors feel this is a potentially good idea, then a more detailed proposal could be requested for a future meeting.

Dogs on Butt Close

Feedback is beginning to come in from the articles. The detail of the consultation process needs to be agreed e.g. flyers, presence at the Community Plan event on 6th December etc.

Welcome pack distribution

The December edition of the Parish Magazine has gone out with the enhanced Welcome Pack. The Council is grateful to Chris Henwood for organising this together with the Editor, Penny Prior, and the team of distributors. Chris has said that some extra cost has been incurred in packing the envelopes etc, and an item will be needed in January to consider if the Council wishes to contribute to this extra cost. Details will be circulated separately.

Vacancy for Clerk to the Parish Council - update

Five applications have been received and, following short-listing by the panel tasked with the process, interviews will take place on Wednesday and Thursday this week. A recommendation for appointment should then be possible for a final decision by the full Council at the December meeting.

2017/285 Planning

PLANNING APPLICATIONS RECEIVED in November 2017

17/02486/FUL Andrew Gatehouse, South of 55 Holloway Close NG13 8NG

Demolition of existing garages and erection of 5 two storey houses with associated parking

No objection as such but observations to be made on how the proposals fit into the village.

17/02514/FUL Simon Brumfitt, Reindeer Inn, Kneeton Road NG13 8PH

Single storey rear extension to form utility room

No objection

Decisions yet to be made by RBC on the following

17/02579/TPO Mrs Pat Pring, 7 Kirk Hill NG13 8PE

Fell Sycamore and reduce Yew by 4m

17/01761/FUL Graham Pennick - 32 Browns Lane NG13 8PL

Two storey rear extension **application withdrawn**

17/02094/FUL and 17/02016/LBC

Plaza Homes Ltd, 18 Cherryholt Lane NG13 8LJ and associated landscaping.

Plus Demolition of section of wall (Listed Building Consent).

Construction of 2 dwellings with new vehicular access and associated landscaping.

Decisions made by RBC on the following in November

17/02268/FUL - Justin Crocker, Potts Farm, 20 Kneeton Road NG13 8PH

Single storey rear extension

Permission given

2017/296- Outstanding issues

Date	Issue
October 08	Double yellow lines around the village - being reviewed
	Sports club Lease
October 14	Seats to be Re-varnished around Village - in hand
August 15	Cuttle Hill project -Deferred
December 15	Improved footpath around Butt Close
July 16	Water discharge from bank above Marina
October 16	Community Speedwatch Exercise
May 17	Five year consultation on dualling of A46
September 17	Meet Diocese re Kirk Hill hedge/verge maintenance

2017/286 – Finance

MEETING OF EAST BRIDGFORD PARISH COUNCIL TO BE HELD ON 4 DECEMBER 2017				
CLERK'S FINANCIAL REPORT				
Statement of account				
		at	29/11/2017	
Balances :				£
Bank of Scotland current ac				49398.81
				49398.81
* Note:				
Of total funds, reserve for maintenance of village heritage assets:				
			£	
b/f	25/09/2014	500.00	re 2014/15	
transfers in / out	30/09/2015	500.00	re 2015/16	
transfers in / out	29/09/2016	500.00	re 2016/17	
transfers in / out	27/09/2017	500.00	re 2017/18	
c/f	29/11/2017	2000.00		
Summary of receipts and payments				
Receipts				
	01/11/17	to	29/11/2017	
<u>Accounts heading</u>			<u>Description</u>	£
Allotments and land rent/deposits			Rent - allotment land	100.93
Wharf rent			Rent for marina - qtr	1275.00
				1375.93
Supplementary Payments - November 17				
<u>Accounts heading</u>			<u>Description</u>	£
Open Spaces			Footpath mowing	319.03
Playing fields and pavilion			Repairs to play area	294.00
Premises Hire			Room hire	150.00
				763.03
Payments - December 2017				
<u>Accounts heading</u>			<u>Description</u>	£
Playing fields and pavilion			Asbestos survey etc	540.00
Playing fields and pavilion			Repairs to skate ramp	102.00
Staff costs			Net salaries	294.24
Subscriptions			Annual Subscription SLCC	115.00
Casual Labour/Litter			Casual labour and litter picking	350.00
				1401.24
Signed		Chairman EBPC		Dated
Signed		Clerk & RFO		Dated