

East Bridgford Parish Council**Minutes of the Meeting held on Monday 5th June 2017 at 7.30 pm in the Methodist Chapel**

Present: Cllr P Clarke (Chairman), Cllrs D Atkins, P Bancroft, N Hall, R Hunt (to item 148), D Meylan, T Norman, T Strutt, J Turner, M Verner

Also present: Mrs J Barlow (Clerk), County Cllr F Purdue-Horan (to item 146), Mr E Temple (Deputy Clerk), Mrs J Molineaux (Minute Secretary)
Mrs Jacqueline Masters, resident, Mrs Gill Stevens, prospective Councillor

2017/133	To make Declarations of Interest Cllr Atkins on matters relating to the Community Plan & Springdale Wood; Cllr Clarke as an Officer of the Bowls Club; Cllr Hunt on matters relating to the Wharf and the Marina; Cllr Norman on matters relating to Fraser Brown Solicitors; Cllr Strutt on matters relating to the Academy.
2017/134	Apologies for Absence Borough Cllr N Lawrence
	The Chairman adjourned the meeting and brought forward Public Comment.
2017/137	To receive Public Comment
2017/137.1	Mrs Masters addressed the meeting to voice her concerns over the planning application for the Reindeer Pub site on Kneeton Road, which is adjacent to her property. She has particular concerns over the planned removal of an established mixed hedge and willow tree next to the boundary, and the height of the building given that it will be next to the boundary fence and will obstruct natural light with a direct line of vision into her property.
	The Chairman brought forward item 2017/139 – Planning
2017/139	To consider and make recommendations on planning applications and receive RBC decisions See Appendix for full report. <u>17/00920/FUL renewal of 05/00650/FUL</u> Mr N Dexter, 2 Hackers Close NG13 Construction of 4 dwellings and access road Council had no objection. <u>17/00865/FUL</u> Mr & Mrs Perkins, Reindeer Inn NG13 8PH Erection of two dwellings, conversion of barn/store to dwelling. Council wished to file an objection. The proposal is of excessive size, of excessive height, it overlooks neighbours, and is of an unsuitable design in the Conservation Area. There is no sense of the country setting. Too much for the size of plot. <u>17/00713/FUL (Planning Application)</u> E and A Robens, 6 Kirk Hill NG13 8PE Demolition of single storey rear section of 6 Kirk Hill and construction of two storey rear extension, conversion of stable and garage/workshop to a dwelling and family annexe, construction of car port/store building and boundary wall. Council had no objection. <u>17/00714/LBC (Listed Building Consent)</u> E and A Robens, 6 Kirk Hill NG13 8PE Demolition of single storey rear section of 6 Kirk Hill, conversion of stables and garage/workshop to a dwelling and family annexe, construction of boundary wall. Council had no objection. <u>17/01150/FUL (Planning application)</u> E and A Robens, 6 Kirk Hill NG13 8PE Demolition of single storey rear section of 6 Kirk Hill being an <u>un</u> listed building in a Conservation Area. Council had no objection. <u>17/010906/FUL</u> Mr N Murphy, 3 Manor Rise NHG13 8PX Lean-to greenhouse (resubmission for 17/00346/FUL for which permission was granted but this is an amendment). Council had no objection. <u>17/01230/TPO</u> Graham Rodger, 4 Bramley Close NG13 8QR Crown thin walnut tree by 25% pruning and removal of branches. Council wished to file an objection unless the RBC tree officer specifically consents on safety grounds.
2017/137.2	Mrs Gill Stevens introduced herself as a prospective new Parish Councillor

	The Chairman brought forward item 2017/144
2017/144	To consider the vacancy on the Parish Council to be filled by co-option
	The application from Mrs Stevens had been circulated prior to the meeting. The Clerk confirmed that Mrs Stevens' application does satisfy the standard criteria for the position. It was proposed to accept the application – seconded and all in favour. Mrs Stevens accordingly signed the Acceptance of Office book, and joined the meeting.
2017/135	To consider the Minutes of the Annual Meeting and Monthly Meeting held on 8 May and when approved to sign them as a correct record
	Subject to a corrections on 2017AM 9 Councillor representation it was proposed that both sets of the Minutes be approved and signed and all in favour.
2017/136	To receive reports on matters arising from the minutes and answer questions from Councillors.
	Re 2017AM7 – The vacancy on the Recreation an Amenities Committee will now be filled by Cllr Stevens
	Re 2017/112.5 Hedge at Browns Lane – Action: Clerk to write further letter to owner thanking her for the information about the Cuttle Hill site but requesting further trimming at her property. Action: Cllr Hall to progress hedge trimming on Cuttle Hill.
	Re: 2017/131.1 The fence around the bins in the car park has now been fixed
	It was reported that the dog bin has been installed on Lammas Lane.
2017/138	To receive the Chairman's Report
	The Chairman had circulated his report (see Appendix). Action: Clerk to write letter of thanks to Scout group for their contribution to the village clean-up in May. A revised tree management plan has been prepared for Butt Close Action: Clerk to write to the owner (on Cuttle Tree Gardens) of a tree overhanging part of the play area identified in the survey as advised to be inspected. Action: Clerk to instruct a tree surgeon to remove the branch identified in tree T43 Action: Cllr. Hall to instruct local labour to complete other works on Butt Close It was noted that the tree on Brunts Lane has been reduced in height up to the location of a bees' nest – Action: Clerk to write to Diocese to establish their plans for completion of the work.
2017/139	Finance
2017/139.1	To receive the Statement of Account to 31 May 2017.
2017/139.2	To approve and sign the Schedule of Payments: It was proposed that the Schedule of Payments be approved and signed, seconded and all in favour.
2017/139.3	To sign cheques for invoices due for payment.
2017/139.4	To receive the RFO's report: Cllrs Hall, Meylan and the Clerk to attend the "Dealing with Allotments" course on 5 July.
2017/141	To discuss matters relating to the Playing Field
2017/141.1	The Chairman had circulated a proposed Policy on Unmanned Aerial Systems – this was approved with a minor amendment to make it clear that it affects motorised devices and does not include kites. This policy to be reproduced on notices at the entrances to Butt Close. Action: Cllr. Clarke to source suitable notices for Butt Close, and also a replacement 'No dogs' sign for a play area gate.
2017/141.2	Requests for use of Butt Close – it was agreed to deal with these ad hoc until all lease arrangements are in place.
2017/141.3	St Peters Academy request the use of the playing field for Sports Day on 5 July. Insurance details have been submitted – it was agreed to grant this request. Action: Clerk
2017/141.4	Horticultural Society have submitted insurance details re Village Show, and plans for the use of the Pavilion. Action Cllr Turner to respond to request for electrical installation certificate. Action: Clerk to advise that arrangements for access should be made with the Sports Club.
2017/142	To discuss any matters arising with regard to the Pavilion and the extension
2017/142.1	The Clerk referred to an email from Peter Cross. The Sports Club intends to appoint an architect very shortly, and ultimately apply for planning for the extension by September in order for it to be in use by spring 2018. The Sports Club has decided to issue the contract for the work itself rather than ask the Parish Council to do so. Action: Clerk to acknowledge
2017/142.2	It was noted that disabled access to the pavilion is via the bowls gate where there is a sloping access. This may need to be reviewed in due course.

2017/143	To receive a report on the play area and consider quotations for any remedial work required
2017/143.1	Cllr Bancroft reported that the report from the annual ROSPA inspection has been received. The mainly positive report contradicts Streetwise's reports on several issues. It was proposed that Cllr Bancroft draft a letter for the Clerk to send to the Managing Director of Streetwise to highlight and question these discrepancies. Seconded and all in favour. Action: Clerk and Cllr Bancroft.
2017/143.2	Cllr Turner reported that, with Cllr Bancroft's help, he now has a full report to send to NT Killingley with regard to the remedial work. Action: Cllr Turner
2017/145	To consider matters raised by Midlands Rural Housing in connection with an affordable housing scheme
	It was proposed to ask Midlands Rural Housing to explore the site adjacent to Fosters Close as a potential exception site for new affordable housing. Seconded and the majority in favour. Action: Clerk
2017/146	To consider the latest consultation on the impact of the A46 Improvements (and traffic survey results) and the proposed scheme for Trent Lane.
	The results of the traffic survey were noted. The proposed scheme for Trent Lane is pending ongoing consultation being carried out by NCC. Cllr Meylan suggested an option for Trent Lane being one-way for vehicles but two-way for bicycles – Action: Clerk to send information provided to Kendra at NCC.
2017/147	To discuss the consultation on the proposed diversion of footpath number 40 (Topfield Farm)
	There was no objection to the proposed diversion. Action: Clerk to respond to NCC
2017/148	To discuss matters arising in relation to the Springdale Wood management agreement and insurance arrangements and approve costs for repairs to boundary
2017/148.1	The management agreement for the Springdale Wood confirms that the boundary is the Parish Council's responsibility. Costs for repairs to the boundary were approved. Action: Cllr Hall to action
2017/148.2	There had been a query over the insurance requirements for events held at Springdale Wood – Action: Clerk to write to Friends of Springdale Wood to clarify terms of management agreement
2017/149	To consider the request from the Academy relating to the use of the field for Sports Day
	See above under /141
2017/150	To consider use of social media
	Deferred to the July meeting
2017/151	To consider matters arising from the review of parish documents to include mowing of the field, the Wharf Registration and insurance items
	Land registration – Action: solicitors are continuing to advise re the Wharf track.
2017/152	To receive a report on matters on the monthly list of outstanding issues
	Nothing additional to report
2017/153	To consider whether there are any consultation issues arising from the agenda
	Nothing to report
2017/154	To consider whether there are any insurance/risk assessment issues arising from the agenda
	Nothing to report
2017/155	To receive reports from committees
	None to report
2017/156	To receive and consider reports from the Clerk
	The Accounts from the Sports Club are on the agenda for July The Allotments and Open Spaces Walk is planned for 21 June at 7pm Write-off of Loan for anemometer is on the agenda for July
2017/157	To receive matters for report
2017/157.1	Cllr Meylan noted that the Mineral Plan had been withdrawn

	Cllr Meylan highlighted the Valerie Gillespie Award – grants for local projects – in relation to the exercise equipment at Butt Close. Action: none required
2017/157.2	Cllr Atkins reported that the chippings will be laid on the on the car park this week. He has also requested a quote for replacement of the timber car park space dividers. Action : Cllr Atkins
2017/157.3	Cllr Bancroft reported that the grass around the perimeter of the Playing Field needs mowing especially before the Village Show. Action: Clerk to check with Mark Walton
2017/157.4	Cllr Bancroft reported that signage has been removed from the football goal fence. Action: All sign requirements to be sent to Cllr Clarke.
2017/157.5	Cllr Hall reported that a “no cycling” sign has been requested from NCC for the path between the WI Hut and Kneeton Road. Action: Cllr Hall to monitor
2017/158	Correspondence for information only
	As circulated to Cllrs prior to the meeting.
	There being no further business the meeting closed at 9.50pm

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Chairman

Date:

APPENDIX JUNE 2017

2017/138 - Chairman's report, June 2017

Tree Survey

A site meeting was held on Butt Close to complete a plan to carry out necessary works to trees identified in the survey, and this will be brought to the meeting for consideration.

Best Kept Village clean-up session

The attendance of several Councillors and a good turn out by the Scouts ensured that very good progress was made in collecting rubbish, tidying up the car park and spring-cleaning the area at the end of Haycroft Way. RBC is to be thanked for providing litter-picking sticks (of a new, more efficient design) and collection bags. They also removed the full bags from the recycling area very quickly after the event.

One worrying development was that some car body parts were recovered from the Butt Lane by-way. These are very possibly the result of the breaking of stolen cars or similar activities and there is recent evidence of similar dumping in the Vale of Belvoir. Any suspicious activity reported to us should be passed on to the authorities.

Drones

The Clerk has obtained advice about drones. It is better to refer to them in official policies or notices as unmanned aerial systems which would allow the category to include any past or future innovations of this kind. Since the advice is that such systems constitute a risk to the public on either safety or privacy grounds or both unless certain conditions are met, a policy is needed to cover the public spaces which we own or lease. A draft will be available for the meeting.

2017/139 Planning Applications

17/00920/FUL renewal of 05/00650/FUL

Mr N Dexter, 2 Hackers Close NG13

Construction of 4 dwellings and access road

Council had no objection.

17/00865/FUL

Mr & Mrs Perkins, Reindeer Inn NG13 8PH

Erection of two dwellings, conversion of barn/store to dwelling.

Council wished to file an objection. The proposal is of excessive size, of excessive height, it overlooks neighbours, and is of an unsuitable design in the Conservation Area. There is no sense of the country setting. Too much for the size of plot.

17/00713/FUL (Planning application)

E and A Robens, 6 Kirk Hill NG13 8PE

Demolition of single storey rear section of 6 Kirk Hill and construction of two storey rear extension, conversion of stable and garage/workshop to a dwelling and family annexe, construction of car port/store building and boundary wall.

Council had no objection.

17/00714/LBC (Listed Building Consent)

E and A Robens, 6 Kirk Hill NG13 8PE

Demolition of single storey rear section of 6 Kirk Hill, conversion of stables and garage/workshop to a dwelling and family annexe, construction of boundary wall.

Council had no objection.

17/01150/FUL (Planning application)

E and A Robens, 6 Kirk Hill NG13 8PE

Demolition of single storey rear section of 6 Kirk Hill being an unlisted building in a Conservation Area.

Council had no objection.

17/010906/FUL

Mr N Murphy , 3 Manor Rise NHG13 8PX

Lean-to greenhouse (resubmission for 17/00346/FUL for which permission was granted but this is an amendment).

Council had no objection.

17/01230/TPO

Graham Rodger, 4 Bramley Close NG13 8QR

Crown thin walnut tree by 25% pruning and removal of branches.

Council wished to file an objection unless the RBC tree officer specifically consents on safety grounds.

Decisions yet to be made by RBC on the following

APP/P3040/W/17/3169170

Mr Robert Shaw, The Old Hall, Kneeton Road, NG13 8PG

Proposed new dwelling within the grounds of the Old Hall following removal of swimming pool. Appeal filed against refusal of planning permission, application 16/01817/FUL.

17/00758/FUL

Mr J Farrington, 6 College Street NG13 8LE

Construction of dwelling

17/00861/FUL

Mr Kevin Booth, 4 Dovecote Close NG13 8PR

Erect 1m high wall with additional 1m high fence to boundary to replace existing fence and hedge.

Decisions made by RBC on the following in May

None

2017/152 – Outstanding issues

Date	Issue	Discussion – June 2017
October 08	Double yellow lines	
	Sports Club Lease – signed, but not yet registered	
August 14	52 Kneeton Road Replace Tree – 14/00875 TPO – Tom Petitt	
October 14	Seats to be revarnished around village	
August 15	Cuttle Hill project – deferred	
December 15	Improved footpath around Butt Close	
July 16	Water Discharge from bank above Marina	
October 16	Community Speedwatch Exercise	
May 17	Five Year consultation on the dualling of the A46	

2017/140 – Finance

MEETING OF EAST BRIDGFORD PARISH COUNCIL TO BE HELD ON 5 JUNE 2017				
CLERK'S FINANCIAL REPORT				
Statement of account				
		at	31/05/2017	
Balances :				£
Bank of Scotland current ac				48204.55
				48204.55
* Note:				
Of total funds, reserve for maintenance of village heritage assets:				
				£
b/f	25/09/2014	500.00	re 2014/15	
transfers in / out	30/09/2015	500.00	re 2015/16	
transfers in / out	29/09/2016	500.00	re 2016/17	
c/f	31/05/2017	1500.00		
Summary of receipts and payments				
Receipts	04/05/2017	to	31/05/2017	
<u>Accounts heading</u>			<u>Description</u>	£
Allotment rent and land			Allotment rent	10.00
Sports Club			Contribution towards grass cutting	240.00
				250.00
Supplementary Payments - May 17				
<u>Accounts heading</u>			<u>Description</u>	£
The Wharf			Repairs to track (1 of 2)	209.75
The Wharf			Repairs to track (2 of 2)	307.68
				517.43
Payments - June 2017				
<u>Accounts heading</u>			<u>Description</u>	£
Allotments			Replacement float for water tank	1.99
Management expenses			Reprint of footpath leaflets	260.00
Subscriptions			LCR	51.00
Management expenses			Postage costs - Annual Return	1.22
Management expenses			Large envelopes	3.49
Playing Fields and Pavilion			ROSPA report	121.80
Management expenses			Website management - 6 months to 3/17	390.42
Management expenses			Stationary	4.00
Management expenses			Stationary	7.80
Management expenses			Data protection Registration Fee	35.00
Open spaces			Plants for troughs	28.00
Staff costs			Net salaries	736.56
Casual Labour/Litter			Casual labour and litter picking	350.00
				1991.28
Signed			Chairman EBPC	Dated